VILLAGE OF EL PORTAL
BUILDING DEPARTMENT
500 NE 87th Street
El Portal, Florida 33138
Office 305-795-7880 ● buildingclerk@villageofelportal.org

TRUSS SYSTEM INSPECTION LETTER

(SAMPLE LETTER TO BE TYPED ON SPECIAL INSPECTOR'S LETTERHEAD)

Date:

Village of El Portal, Building Department
500 NE 87th Street
El Portal, Florida 33138

Permit No.:	
Project Address:	
Project Name:	
Contractor:	

I have personally inspected the truss system on the above-mentioned property and found the trusses are erected properly and without any apparent damage. "To the best of my knowledge and belief, the above-described construction of all structural load-bearing components complies with the permitted documents, and the shoring and reshoring conforms to the shoring and reshoring plans submitted to the enforcement agency." I have checked all aspects of this truss system-roof trusses and floor trusses, where used including, but not limited to, the following components:

1. Proper size, grade and species of lumber used in the assembly of each truss per engineering.
2. Nail-on or press-on plates were checked for proper size and position per engineering.
3. Trusses and girders checked for proper anchorage for both gravity loads and uplift loads.
4. Lateral bracing applied to truss members per engineering and building code.
5. All other bracing to resist lateral forces, in addition to that specified by truss engineering, has been applied. This includes the addition of shear walls, let-in wall bracing, floor system bracing, proper positioning of sheathing, etc.
6. Proper construction, anchorage, and bracing of bearing partitions, knee walls, exterior walls, columns, etc.

I have also inspected any repaired and/or modified trusses and have ascertained that they have been corrected in accordance with "Sealed" repair engineering supplied by the truss engineer. **All engineering sheets for repaired and/or modified trusses are included herewith.**

(Special Inspector's Digital Seal and Signature)

SAMPLE