

VILLAGE HALL  
500 NE 87<sup>TH</sup> ST  
EL PORTAL, FL  
CHRISTIA E. ALOU  
VILLAGE MANAGER



CHAIR ANDERS URBOM  
VICE CHAIR LUIS PIRELA  
MEMBER ANNA LIGHTFOOT-WARD

**Code Enforcement Committee Meeting  
Tuesday, July 18, 2023  
6:30 PM  
Agenda**

**Statement of Decorum**

**Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.**

**“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”**

- A. CALL TO ORDER.....Anders Urbom, Chair, Presiding**
- B. SILENT MEDITATION & PLEDGE                      Salute American Flag in Unison**
- C. ROLL CALL    Yenise Jacobi, Village Clerk**
- D. APPROVAL OF AGENDA**
- E. GOOD AND WELFARE**

(Note: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 MINUTES PER PERSON, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

## **Code Enforcement Committee Meeting**

**July 18, 2023**

### **Meeting Agenda**

#### **F. AGENDA ITEM**

- F1.** Department statistics update.
- F2.** Swale recommendations to Mayor, Vice Mayor & Village Council.
- F3.** General recommendations to Mayor, Vice Mayor & Village Council.
  - Noise, Trash, Parking & Light
- F4.** Code Enforcement Flyer.

#### **G. UNFINISHED BUSINESS AND GENERAL ORDERS:**

#### **H. NEW BUSINESS:**

#### **I. GOOD AND WELFARE**

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#### **J. ADJOURNMENT**

##### **Code Enforcement Committee**

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk’s Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.



# CODE ENFORCEMENT DEPARTMENT

KEEP THE VILLAGE OF EL PORTAL SAFE, CLEAN & BEAUTIFUL!!



## SEC. 8-5(A)- TREE TRIMMINGS AND YARD TRASH.

PLACE BULK TRASH AND DEBRIS ON SWALE (RIGHT-OF-WAY) ONE DAY PRECEDING THE DATES SPECIFIED COLLECTION SCHEDULE. THIS IS AN UNSANITARY NUISANCE BY STATE LAW, RESULTING IN A MONETARY FINE AND VILLAGE'S REMOVAL AT OWNER'S EXPENSE.

\* CHECK VILLAGE WEBSITE FOR DATES OF BULK COLLECTION \*

## SEC. 8-4(A)- PLACEMENT OF GARBAGE CANS.

NO TRASH OR RECYCLING CONTAINERS SHALL BE PLACED UPON OR ADJACENT TO ANY STREET, SIDEWALK, PARKWAY, FRONT YARD, SIDE YARD, OR ANOTHER PLACE WITHIN THE VIEW OF PERSONS USING THE VILLAGE STREETS OR SIDEWALKS EARLIER THAN 4:00 P.M. OF THAT DAY PRECEDING THE DATES SPECIFIED FOR TRASH COLLECTION. AN IMMEDIATE AND DAILY MONETARY FINE WILL OCCUR FOR RECURRING FAILURE TO COMPLY.

GARBAGE PICK-UP, EVERY WEDNESDAY, AND SATURDAY.



## FLORIDA BUILDING CODE, SEC. 104.1.1- DO I NEED A PERMIT?

A PERMIT IS REQUIRED TO CONSTRUCT, ENLARGE, ALTER, REPAIR, MOVE, DEMOLISH, OR CHANGE THE OCCUPANCY OR OCCUPANT CONTENT OF A BUILDING OR STRUCTURE. IN ADDITION TO, ERECT, INSTALL, ENLARGE ALTER, REPAIR, REMOVE, CONVERT, REPLACE ANY ELECTRICAL, GAS, MECHANICAL OR PLUMBING SYSTEM OF EVERY BUILDING OR STRUCTURE OR ANY APPURTENANCES CONNECTED OR ATTACHED TO SUCH BUILDINGS OR STRUCTURES.

WORK WITHOUT A PERMIT PRESENTS A SERIOUS THREAT TO THE PUBLIC'S HEALTH, SAFETY, AND WELFARE AND REQUIRES THE ISSUANCE OF AN IMMEDIATE MONETARY FINE AND A STOP WORK ORDER.

ALL PERMITS MUST BE POSTED IN A CONSPICUOUS PLACE AND READILY AVAILABLE FOR INSPECTION UPON REQUEST BY THE VILLAGE OF EL PORTAL PERSONNEL, OFFICIALS, LAW ENFORCEMENT OFFICERS, AND OTHER GOVERNMENT AUTHORITIES.

Type of Construction		Occupancy Group	Edition of Code
LOCATION	OWNER	APPLICANT	
Plat/Sub:	Lot:	Plat:	Plat:
0100 - SINGLE FAMILY - GENERAL	0100 - SINGLE FAMILY - GENERAL	Plat:	Plat:
Work Description: Dwell # 1512			
Permit Item		Work Type	Fee Basis
Alarm Permit Fee	Standard Item		Item Total
CC Authorization	Standard Item	1.00	37.00
		0.00	0.85
<p><b>WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.</b></p>			<p>Fee Total: \$37.85 Amount Paid: \$37.85 Balance Due: \$0.00</p>
<p><small>For inspection please call us at (305) 795-7880 OR visit us at 400 NE 87th St. NO WORK BEFORE 8 A.M. NO WORK ON SUNDAYS AND HOLIDAYS. NO WORK AFTER 7PM ON WEEKDAYS AND SATURDAYS.</small></p> <p><small>PURSUANT TO SECTION 166.013, FLORIDA STATUTES, as amended.</small></p> <p><small>Issuance of this building permit by the Village of El Portal does not in any way create any right on the part of an applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the Village of El Portal for enforcement of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertake actions that result in a violation of state or federal law.</small></p> <p><small>All applicable state and federal permits must be obtained before commencement of the development.</small></p>			



## **GovPilot (CODE ENFORCEMENT SOFTWARE)**

**Public map:** <https://map.govpilot.com/map/FL/elportalvillagefl>  
(Review and track the progress of all complaints and cases)

**Public form:** <https://www.govpilot.com/forms/main/dfb9fa03-049/Report-a-Concern/elportalvillagefl/FL/47122/0>

(File a formal complaint. Complainants contact info is required, per F.S.S. 162.06(b))

### **- Notice regarding anonymous complaints.**

Florida Statute 125.69 has been changed and now requires that a code inspector only proceed to investigate an anonymous complaint if the code inspector determines, based only on the information from the complaint, that the violation reported presents an imminent threat to the public health, safety, or welfare or imminent destruction of habitat or sensitive resources. If a code inspector does not have enough information or determines that the information provided does not indicate an imminent threat, then the anonymous complaint will not be investigated. If you wish to remain anonymous, you understand that your complaint will not be investigated if the code inspector determines they do not have enough information or that the information provided does not indicate an imminent threat. If you do not want to remain anonymous, an investigation can proceed regardless of whether there is an imminent threat, but you must provide both your name and address.