



500 NE 87th Street  
El Portal, Florida 33138

**NOTICE TO THE NORTH BAY VILLAGE BUILDING OFFICIAL OF  
EMPLOYMENT AS SPECIAL INSPECTOR UNDER THE  
MIAMI-DADE COUNTY – CODE OF ORDINANCES (PART III – SEC. 8-22)**

I have been retained by \_\_\_\_\_ to perform special inspector services under the Miami-Dade County Code at the \_\_\_\_\_ project on the below listed structures as of \_\_\_\_\_ (date). I am a registered architect or professional engineer licensed in the State of Florida.

**Permit Number:** \_\_\_\_\_ **Address:** \_\_\_\_\_

- Special inspector for piling
- Special inspector for trusses over 35 ft. long or 6 ft. high
- Special inspector for reinforced masonry
- Special inspector for steel connections
- Special inspector for soil compaction
- Special inspector for precast units & attachments
- Special inspector for \_\_\_\_\_

**Note: Only the marked boxes apply.**

The following individual(s) licensed as a Florida Registered Architect or Florida Professional Engineer are authorized representatives to perform inspection:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

I will notify the Village of El Portal Building Official of any changes regarding authorized personnel performing inspection services.

I understand that a Special Inspector inspection log for each building must be displayed in a convenient location on the site for reference by the Village of El Portal Building Inspector. The Village of El Portal building inspections must be called for on all mandatory inspections. The Building Official shall periodically visit the construction site to monitor, review, evaluate and approve the work of the Special Inspector. The Building Official is empowered to direct, as necessary, the work of the Special Inspector. Further, upon completion of the work under each Building Permit, I will submit to the Building Inspector at the time of final inspection the completed inspection log form and a signed and sealed statement indicating that, to the best of my knowledge, belief and professional judgment those portions of the project outlined above meet the intent of the Florida Building Code and are in substantial accordance with the approved plans.

Engineer/Architect Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signed and Sealed \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Registered Architect or Professional Engineer License No.: \_\_\_\_\_