

VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
CHRISTIA E. ALOU
VILLAGE MANAGER



CHAIR LUIS PIRELA
VICE CHAIR OMARR C. NICKERSON
MEMBER DARIAN MARTIN

**Public Works Committee Meeting
Tuesday, March 2, 2021
7:00 PM
Agenda**

Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

- A. CALL TO ORDER..... Luis Pirela, Chair, Presiding**
- B. SILENT MEDITATION & PLEDGE Salute American Flag in Unison**
- C. ROLL CALL Yenise Jacobi, Village Clerk**
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**

F. ACKNOWLEDGEMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS

G. GOOD AND WELFARE

(Note: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 MINUTES PER PERSON, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

**Public Works Committee Meeting
March 2, 2021
Meeting Agenda**

H. AGENDA ITEM

H1. Tracking Report

K. UNFINISHED BUSINESS AND GENERAL ORDERS:

L. NEW BUSINESS:

M. GOOD AND WELFARE

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N. ADJOURNMENT

Public Works Committee

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk’s Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.

PUBLIC WORKS COMMITTEE TRACKING REPORT

Public Works Tracking Report							STATUS	EXPENSE
Item ID	ITEM#	ACTIVITY • GOAL • PROJECT	INITIATOR	STATUS	START	END		
1	2	Village Traffic Calming		ACTIVE	Feb/Mar		NE 2nd Avenue, Grant NPO reduce lanes, bike path 3/13 - Mayor informed to hold project to start of the next fiscal year. In the mean time, Village Manager and Mayor will contact sister cities and municipalities to benchmark their project scope and actions.	CITTT Transil, as long as there is a bus stop near the crosswalk
2	3	Stormwater Project		ACTIVE	ongoing	Jul-14	PHASE VI Completed. Three locations have been identified for PHVII. El Jardin Motion to move to full council by Manager Walker 3/13 - David informed that Village is working with an Engineering firm who can help secure funds and grants aimed to small municipalities.	20K Cubillos
3	7	Pot Holes/Village Beautification		ACTIVE	7/8/2013	ongoing	Mayor suggested cleaning up the signs and picking up signs that were down. The Mayor suggested going out as a group and pick out the top 5 beautification issues. The Manager said a golf cart/sunshine meeting can be held to accomplish beautification of the areas needing the most help. 3/13 - Werner and David meeting to discuss next steps on street repair for the following locations: Road Repair for the following: 1- 88 st and 4av (1 block east) 2- 88 st and 4 av (block east) 3- 87 st	\$60,000
4	8	Village Hall Upgrade		ACTIVE	2013	2015	Updating Audio was in plan as per Manager Walker. Refurbishing the Plano still needs to be done. Councilperson Brunson brought up the idea of getting a projector to promote Movie Nights to bring closer together the community 3/13 - Village Manager to provide by May 2017 with a proposal to include timeline and impacted improvement areas for the village hall.	\$20,000
5	14	Intern Pilot Program for Public Works		ACTIVE	Q1 CY2017	End of Q3 CY2017	3/13 - FIU Executive director spoke during the committee meeting about the FIU Internship program. Committee approved to bring to next council meeting Interiship job description for approval. 3/1/2017: Werner and David met with Craig & Associates and identified the following actions: Action Item 1 - David R to provide by 12/16 to Steve, Orlando, and Al with the Plusurbia contact name and make email introduction between Plusurbia and Craig A. Smith and Associates. Action Item is complete. Information was provided. ITEM IS CLOSED. Action Item 2- David to request by 12/16 Plusurbia to provide to Craig A. Smith and Associates with the current comp plan. The plan may be utilized by Craig A. Smith and Associates to develop the Sewer Plan recommendations. Action Item is complete. Information was provided. ITEM IS CLOSED. Action Item 3 - David and Werner to request the WASA department for the current water volume flow usage per household and provide the information to Craig A. Smith and Associates. Action Item is complete. Information was provided. ITEM IS CLOSED. Action Item 4- Craig A. Smith and Associates to request their water department contact person for the current water volume flow usage per household. Action Item is complete. Information was provided. ITEM IS CLOSED. Action Item 5- Craig A. Smith and Associates to provide by Mid January 2017 to David and Werner with the updated estimated costs for the Sewer Plan and Storm Water Plan for David to provide to lobbyist. ITEM IS CLOSED. Action Item 6 - Craig A. Smith and Associates to provide by End of February 2017 / early mid March 2017 with the proposed Sewer Plan and the workshop agenda and proposed dates. The workshop will entail a public meeting were council and residents will review the proposal and the council will approve to move forward with next steps. Action Item 7 - Craig A. Smith and Associates to provide with a project plan of the major work streams and activities involved during 2017. 3/13 - David informed that Village is working with an Engineering firm who can help secure funds and grants aimed to small municipalities.	
6	15	Sewer Plan - Village Moves Away From Septic Tanks		ACTIVE	Q1 CY2017	End of Q3 CY2017		

PUBLIC WORKS COMMITTEE TRACKING REPORT

Public Works Tracking Report								
Item ID	ITEM#	ACTIVITY • GOAL • PROJECT	INITIATOR	STATUS	START	END	STATUS	EXPENSE
7	16	Tree Trimming	Werner Dreher / David Rossmord	ACTIVE	ongoing	ongoing	3/1/2017 - Tree Trimming was completed during Dec 2016. David brought the idea to combine the trash bulk pickup and tree trimming resulting in saves. 3/13 - Werner and David meeting with the objective to plan the tree trimming efforts needed for the end of March / early April timeframe.	
8	6	Tot Lot Improvements		Complete	5/20/2013	ongoing	Water Fountain	EST. \$700-\$1000
9	1	Seawall Project		INACTIVE			The Manager updated the Council on this item with a brief history on funding requests and approvals and the issues with the residents and the project. Mayor Cudillios suggested that the committee members reach out to the residents to start over. The Manager warned against setting peoples' expectations as it's not the Village's responsibility to maintain the homeowner's seawall. Former Councilperson Old spoke about his experience with SFMWD. The District explained that the Army Corps of Engineers will not permit the project as requested and suggested finding alternate means of preventing the erosion. The Manager agrees and noted that one of the properties located at 500 NW 87th ST has lost it's backyard to erosion. Councilperson Brunson asked for time to review what has been done.	\$5M for one continuous wall.
10	4	Codification of Code of Ordinances		INACTIVE		Spring 2015	Move to next FY, set end date for those ORDs that are past due. State of FL also has codification issues. Ongoing Manager Walker was going to look at the last Ord done and then advise Clerk Jacobi to be processed for MuniCode	\$8,000
11	5	NW 3rd AVE landscaping		INACTIVE	5/20/2013	INACTIVE	Strip of land ROW behind the Horace Mann Middle school field. On hold until funding is available. The Village is responsible for maintaining the lawn.	One quote :\$45,000
12	6b	Dog Park		INACTIVE			Mayor Cudillios is looking at two locations for a possible dog park.	
13	10	Sewer Retrofit		INACTIVE	9/8/2014	TBD	Priorities discussed with Item 1. This project takes priority to the Seawall. Water Project Application submitted. The plan is estimated to cost \$150K and the actual construction is estimated to cost \$15M. The Mayor and Manager met with legislators for funding in Tallahassee.	\$150,000 for plan/design
14	12	Upgrade Village Kitchen		INACTIVE			3/13 Closing this item since it pertains to Village Hall Upgrade item mention in this tracking report.	
15	13	Rail NW 86th Street		INACTIVE			Manage said would get quotes on the re-do of the kitchen	
16	9	N Miami Ave Medians		INACTIVE	1/14/2014		8k	
17	9b	N Miami Ave Signs		INACTIVE	TBD	TBD	Needs maintenance. Discussed briefl/ with Item 7. Mayor Cudillios suggested that the signs in the entrance to the village of el portal needed to be made more presentable	
18	11	Bus Signs Ordinance		INACTIVE				