



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
PLANNING & ZONING COMMITTEE MEETING
MINUTES
Monday, March 7, 2016
7:35 PM**

- A. **CALL TO ORDER:** Mayor Cubillos called the Planning & Zoning Committee Meeting to order at 7:35 PM.
- B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** The Mayor asked all those present to rise for a moment of silent meditation and the pledge of allegiance.
- C. **ROLL CALL:** The Chair asked the Clerk to read the roll call sheet.
- Present:** Mayor Claudia V. Cubilos, Chairperson
Councilperson Roxanne Isaacs, Member
Councilperson Harold E. Mathis, Member
- Also present:** Jason Walker, Village Manager
Yenise Jacobi, Village Clerk
- Absent:** Councilperson Aubrey Brunson, Member
Vice Mayor Omarr C. Nickerson, Vice-Chair
- D. **APPROVAL OF AGENDA:** Councilperson Isaacs made a motion to approve the agenda as is and Councilperson Mathis seconded the motion. The motion passed by general consent.
- E. **APPROVAL OF MINUTES:** Minutes for Planning & Zoning Committee Meeting on January 12, 2016 were motioned by Councilperson Mathis and Second by Councilperson Isaacs.
- F. **GOOD & WELFARE:** None.
- G. **AGENDA ITEMS:**
- G1. **Tracking Report Review** - Additions, deletions and any amendments made are reflected on the tracking report sheet. Plus Urbia will be going to full council.
- G2. Sergio Torres-275 NE 89th Street – Fence Variance, Lauren Monteagudo girlfriend of Sergio Torres expressed her concern for her safety and the necessity for a fence, in order to feel safe.

H. **GOOD & WELFARE:** None.

I. **ADJOURNMENT:** Councilperson Mathis moved that the Planning & Zoning committee meeting be adjourned and Councilperson Isaacs seconded the motion. The motion carried unanimously. Meeting adjourned at 8:06 PM.

PLANNING & ZONING COMMITTEE TRACKING REPORT

Item#	ACTIVITY • GOAL • PROJECT	INITIATOR	START	END	STATUS	EXPENSE
1	PlusUrbia, LLC	Manager Jason Walker	Mar-12	ongoing	Mayor Cubillos said that she believes workshops are needed. A motion to meet for P&Z to be placed on the agenda before council for January 26, 2016, was made and passed by unanimous "aye" vote.	
2	Redevelopment of the Trailer Park	Manager Jason Walker	ongoing		SETTLEMENT CHECK RECEIVED, Rezoning is in progress	
NOTE: Items Updated						

- C. Cubillos, Chairperson
- O. Nickerson, Vice-Chairperson
- A. Brunson, Member
- R. Isaacs, Member
- H. Mathis, Member