

VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
David A Rosemond
VILLAGE MANAGER



MAYOR CLAUDIA V. CUBILLOS
VICE MAYOR OMARR C. NICKERSON
COUNCILPERSON HAROLD E. MATHIS, JR.
COUNCILPERSON WERNER E. DREHER
COUNCILPERSON VIMARI ROMAN

Regular Village Council Meeting
Tuesday, May 23, 2017
Minutes
7:00 PM

Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

A. CALL TO ORDER: Mayor Cubillos, presiding, called the meeting for May 23, 2017 to order at 7:13pm.

B. SILENT MEDITATION & PLEDGE: Mayor Cubillos asked all those present to stand for a pledge of allegiance and a moment of silence.

C. ROLL CALL: Mayor Cubillos asked for a Roll Call, Manager David Rosemond, and Roll Call.

Present: Mayor Cubillos, Vice Mayor Nickerson (Absent), Councilperson Harold Mathis, Councilperson Roman, Councilperson Dreher (Late), David A. Rosemond (Not voting), Village Manager, Stg. Hufnagel in representation of Chief Morales (Not voting), and Yenise Jacobi, Village Clerk(Absent), Irwin Williams, CFO, Joseph Geller, Village Attorney (Not Voting).

D. APPROVAL OF AGENDA: Mayor Cubillos asked for a motion to approve the agenda with corrections, date to be changed to May 23rd and Vehicle on resolution 2017-15 misspelled. **Motion:** A motion to approve the agenda **Action:** Approve, **Moved by** Councilperson Roman, **Seconded by** Councilperson Mathis, Jr. The motion passed by voice vote.

E. APPROVAL OF MINUTES FOR THE FOLLOWING MEETING(S):

E1. Minutes for April 25th, 2017 Regular Council Meeting— Minutes were to be moved to the June 27th meeting, as per the request of Councilperson Mathis, Jr..

F. ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:

F1. Senator Daphne Campbell- was unable to attend.

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G. GOOD AND WELFARE: None noted.

H. AGENDA ITEM:

H1. YTD Financials

H1a. CFO Williams made a presentation on financials

- Departments over budget
- Planning & Zoning budget amendment needed
- Public Affairs
- Police

H2. Engineering Services RFQ 0012017 Selection Committee Recommendation

H2a. RFQ selection committee created by Manager Rosemond, agreed unanimously that Pennoni will be the one to be used the committee consisted of three members and they were David Rosemond Village Manager, Councilperson Werner Dreher, and Robert Ruano grant facilitator.

Steve Elias from Pennoni- stated that was excited for the opportunity and spoke about some of the recent grant success, and many opportunities for El Portal.

- **Motion:** A motion to is to accept with the selection of Pennoni for Engineering Services as for the RFQ reference **Action: Passed Moved by** Councilperson Dreher, **Seconded by** Councilperson Roman

Mayor Cubillos asked Village Manager for a Roll Call:

Vote: (Summary: Yes=3, No = 1).

Councilperson Dreher	Yes
Councilperson Roman	Yes
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	Not present
Mayor Cubillos	No

H3. Official Photos at Village Hall

H3a. Mayor Cubillos reminded everyone regarding the pictures needed for Village Hall

H4. Vote to have our Independence Day BBQ this year on Saturday, July 1st. vs Tuesday, July 4th.

- **Motion:** A motion to move the 4th of July Barbecue to July 1st **Action: Passed Moved by** Councilperson Mathis, Jr **Seconded by** Councilperson Dreher

Mayor Cubillos asked Village Manager for a Roll Call:

Vote: (Summary: Yes=4, No = 0).

Councilperson Dreher	Yes
Councilperson Roman	Yes
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	Not present
Mayor Cubillos	Yes

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H5. Chapter 5 Fees Discussion

I. RESOLUTIONS / ORDINANCES:

**II. RESOLUTION NO. 2017 CODE OF ORDINANCES:
LAND DEVELOPMENT AMENDMENTS 2ND READING**

**AN ORDINANCE OF THE VILLAGE OF EL PORTAL, FLORIDA,
AMENDING THE CODE OF ORDINANCES BY AMENDING
CHAPTERS 1, 3, 5, 14, 17, 19, 21, AND 24 IN ORDER TO ADOPT A
FORM BASED CODE; ADOPTING A NEW ZONING MAP;
HARMONIZING DEVELOPMENT REVIEW PROCEDURES;
PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR
CONFLICTS, REPEALER, SEVERABILITY, CODIFICATION, AND AN
EFFECTIVE DATE.**

Note: Read into the record by attorney Joseph Geller

Mayor Cubillos opens it for public discussion:

Note: Juan from Plusurbia expressed that in his opinion maybe it should be tabled until there is a clear procedure, in addition to meet with staff and look at what it may look like for the future.

Note: Raul Rodriguez, Building Inspector said it should be tabled not until July but until September. The fees are very low in comparison and especially for the projects that are coming in to El Portal.

Motion: A motion to postponed second reading of this Ordinance until the July council meeting to the authorize Plusurbia to conduct follow up meetings with staff in order to have workshop to be held and to have meeting with member of council for the July meeting **Action: Passed Moved by** Councilperson Mathis, Jr. **Seconded by** Councilperson Roman

Vote: (Summary: Yes=4, No = 0).

Councilperson Dreher	Yes
Councilperson Roman	Yes
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	Not present
Mayor Cubillos	Yes

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12. RESOLUTION NO. 2017-14 BROWNFIELD DESIGNATION

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA, MAKING CERTAIN FINDINGS; DESIGNATING APPROXIMATELY 13.8 ACRES OF LAND LOCATED AT 8650 NW 87 STREET, 8500 AND 8360 BISCAYNE BOULEVARD, AS FURTHER IDENTIFIED IN EXHIBIT "A," AS A BROWNFIELD AREA PURSUANT TO FLORIDA STATUTE SECTION 376.80, FOR THE PURPOSE OF ENVIRONMENTAL REMEDIATION, REHABILITATION AND GENERALLY FURTHERING ECONOMIC DEVELOPMENT IN THE VILLAGE; PROVIDING FOR TRANSMITTAL TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE MIAMI-DADE COUNTY DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES; AND PROVIDING AN EFFECTIVE DATE.

Motion: A motion to pass Ordinance 2017-14. **Action:** **Passed Moved by** Councilperson Mathis, Jr. **Seconded by** Councilperson Roman

Vote: (Summary: Yes=4, No = 0).
Councilperson Dreher Yes
Councilperson Roman Yes
Councilperson Mathis, Jr. Yes
Councilperson Nickerson Not present
Mayor Cubillos Yes

Mayor Cubillos opens it for public discussion:

None Noted.

13. RESOLUTION NO. 2017-15 POLICE VEHICILE PURCHASE

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA AUTHORIZING THE VILLAGE MANAGE TO PIGGYBACK ON THE FLORIDA SHERIFES ASSOCIATION CONTRACT NUMBER FSSA16-VEL24.0 FOR THE PURCHASE OF FIVE950 POLICE VEHICLES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

Note: Read into the record by attorney Joseph Geller

Mayor Cubillos opens it for public discussion:
None noted

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Motion: A motion to amend Resolution 2017-15. **Action:** **Passed Moved** by Councilperson Mathis, Jr. **Seconded** by Councilperson Roman

The motion passed by voice vote.

Motion: A motion to approve the Resolution 2017-15 as amended. **Action:** **Passed Moved** by Councilperson Mathis, Jr. **Seconded** by Councilperson Roman

Vote: (Summary: Yes=4, No = 0).

Councilperson Dreher	Yes
Councilperson Roman	Yes
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	Not present
Mayor Cubillos	Yes

J. REPORTS OF THE VILLAGE MANAGER, MAYOR & COMMITTEE CHAIRS:

J1. Village Mayor Reports

J1. Village Mayor Report - Mayor Claudia V. Cubillos

- Dade Days in Tallahassee: (El Portal's El Jardin Water project) \$550k has been appropriated in the Senate budget by Senator Latvala (with the assistance and support of Senator Campbell)
- Farmers Market: Aside from Nataly and Alba for coordinating, I want to thank the following Police Officers that came out to participate as part of our Community Policing Initiative: *Officer Rojas, Officer Battaglia, Officer Payne, Officer Loissant, Officer Owens, Officer Sharp and Sgt Hufnagel with Artic*. This event supports local economic development by promoting local small businesses, many of whom are El Portal Residents too. Next one is on: **Saturday, May 6th**
- Ribbon Cutting for **Kidstown Pediatrics located at 211 NE 89 Street** in El Portal is set for the **first week in May**. An exact date is forthcoming.
- End of the school year awards to top performers at Horace Mann (TBD) & Phyllis Ruth Miller 5th grade class on June 7th
- Education Compact Initiative working on through summer
- There are 4 new businesses coming soon (on NE 87 Street) in El Portal: Yoga, Children's Art studio, Pilates and another Antique Dealer
- Annual Easter Egg Hunt had well over 70 El Portal kids: I want to thank our Co-sponsor: **Kidstown Pediatrics and Novartiks Inc** for also contributing. I want to thank the following Police Officers: *Officer Rojas, Officer Battaglia, Officer Sacramento, Officer Benitez, Officer DeMota, Officer Lopez, Chief and Sgt Hufnagel with Artic* for assisting that day.
- Reminder, we're working on a Gallery of Community Photos (Now on Village Website and to be completed by end of summer)
- Reminder my new email: mayorcubillos@villageofelportal.org
- Think globally, act locally - Operation Village Wide Clean Up was on Earth Day Saturday, April 22nd

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- Placement of our **Tree City USA** signs are set for (National Arbor Day) **Friday, April 28th at 10:30 AM**
- **SAVE THE DATE:** State of the Village is on **Tuesday, August 22nd at 7:00 PM**

J2. Village Manager Report – *Manager David Rosemond*

- Manager Rosemond will be on vacation July 2nd – 9th

J3. COMMITTEE CHAIRS REPORTS:

a. Public Affairs

Chairperson Omarr Nickerson

- El Portal's 9th Annual Armed Forces Day 5K (Run/Walk) is on **Saturday, May 20th at 7:00 am** Sign up now on-line at: elportalvillage.com/5k
- Reminder: MDCLC 63rd Annual Gala: Saturday, May 13th
- Reminder: PBA Annual Gala Saturday, May 20th

b. Public Works

Chairperson Werner Dreher

- Internship Program

c. Public Safety

Chairperson Claudia V. Cubillos

- **Community Policing:** Introduced a Community Policing K-9, Artic, undergoing training and an increase in police involvement at events interacting with residents. Community Policing (not only county wide, but nationwide) is proving that by leveraging connections within the community, police are better positioned to solve public safety problems by improved public trust - being proactive.
- **New Police Vehicles:** In progress
- **Crime Watch** (David Ward and Sgt Hufnagel: signs to be placed at blocks that have earned it for all the work that has been done)
- **Annual Police Appreciation Dinner:** was on May 17th during Police Appreciation Week
- **CCTV Cameras:** waiting on 3 quotes
- **Chief and Police Evaluations**
- **Body Cameras:** update on sell-back
- **COMING UP:**
- **Improve and update Police Visibility on our Village Website**
- **Police Uniforms and (Bike Patrol uniforms)**
- **Tuesday, August 1st : 2017 National Night Out and Mayor's backpack Giveaway:** Stay tune for more details

d. Code Enforcement

Chairperson Vimari Roman

e. Planning & Zoning

Chairperson Claudia V. Cubillos

f. Administration & Finance

Chairperson Harold E. Mathis, Jr.

- Evaluations

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Chairperson Vimari Roman – Nothing new to report

e. Planning & Zoning

Chairperson Claudia V. Cubillos

f. Administration & Finance

Chairperson Harold E. Mathis, Jr.

- Evaluations (Manager & Attorney)

J3. Village Attorney Reports - Attorney Joseph Geller mediation was attended with the Village Manager & it was unsuccessful.

K. UNFINISHED BUSINESS AND GENERAL ORDERS:

K1. Peacock Express: Next deadline July 6th By NOON

K1a. Mayor Cubillos stated that they are getting strict with the deadline therefor she needs to get strict to in making sure they are met on time.

L. NEW BUSINESS: None noted.

M. GOOD AND WELFARE

(Note: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to **3 MINUTES PER PERSON**, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

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Mayor Cubillos stated that there is a new restaurant Sherwood Bistro it is on 82 Ne 2nd avenue 50 percent off to the police officers. In addition it Representative Cambell birthday tomorrow May 24th along with Councilperson Mathis, Jr. , she will have a birthday gathering at the Miami Shores Country Club, I would like for the council to attend if possible it is at 6:30pm-9:30pm.

Stg. Huffnagel – 500 NE 87th Street- Question to where will the 4th of July event will be at? She also wanted to introduce Artic and wanted to thank the council & manager for all the help making it possible to have the dog be a part of our community.

Mayor Cubillos stated that she is not sure but Tot Lot maybe the right location to have it at.

M. GOOD AND WELFARE: None noted.

N. ADJOURNMENT: Councilperson Mathis, motioned that the Regular Village Council meeting for May 23, 2017 be adjourned. Councilperson Dreher seconded the motion. The motion carried unanimously. The meeting was adjourned at 9:15pm.

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk's Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.