



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
Code Enforcement Committee Meeting
MINUTES
TUESDAY, MARCH 14, 2017
7:00PM**

A. **CALL TO ORDER:** Chairperson Roman called the Code Enforcement committee meeting to order at 7:01p.m.

B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** Chairperson forgoes the moment of silent meditation & the pledge of allegiance, since it was done at the prior committee meeting.

C. **ROLL CALL:** The Chairperson asked the Clerk to read the roll call.

Present: Councilperson Vimari Roman, Chairperson
Councilperson Werner Dreher, Vice Chairperson
Mayor Claudia V. Cubillos, Member

Also present: David Rosemond, Village Manager
Eugene Morales, Chief of Police
Yenise Jacobi, Village Clerk
Councilperson Mathis, Jr.
Vice Mayor Nickerson
Irwin Morales, CFO

D. **APPROVAL OF AGENDA:** The Chair asked for any additions or amendments to the Agenda. Chair asked that the agenda be approved with additions. Mayor Cubillos motioned, and Councilperson Dreher second. The motion carried unanimously.

E. **APPROVAL OF MINUTES:**

E1. Minutes for January 10, 2017 for Code Enforcement. Mayor Cubillos motioned, and Councilperson Roman second. The motion carried unanimously.

F. **GOOD & WELFARE:** None noted.

G. **AGENDA ITEMS:**

G1. Tracking Report Review –

G1a. Additions, deletions and any amendments made are reflected on the tracking report sheet.

- Item 1 move to PNZ tracking report

G2. Recap Code Enforcement

G2a. Chair Roman decided to skip G2a

G3. Goals for the next 6 months

G3a. Chair Roman stated that it has been difficult getting goals together for a plan and referred to Manager for a better understanding as to what is going on in the Code Enforcement Department. I as the Chair Roman stated still have no idea what we are doing as for Code Enforcement all I know is that David Adlet is here Wednesday & Thursdays as of 11am but we need to know as a committee what has been done since November 2016 until March 2017. What citations are out there and have a strategy on how to move forward. She also stated that she would do a drive by with Code Enforcement the following week after the meeting. In addition she requested to have a strategy meeting.

Note: Mayor Cubillos stated that there should be a Code Enforcement report for there to be more awareness of what is going.

G4. CAP Code Enforcement

G4a. CAP to be independent from Code Enforcement

G5. Update home of the month program

G5, G6 and G7 Chair Roman said those have already been discussed on the tracking report to move on to G8.

G6. Bus Ordinance

G7. Code Enforcement workshop

G8. Mayor's Task Force update on Violations

G8a. Village Manager David stated that those have been tackled and there are more that needs to be done.

H. GOOD & WELFARE:

H1a. Charles Winters-377 NE 85th Street, El Portal, FL 33138- Mr. Winters stated that he is in the heart of Sherwood Forest requested that a Residential Committee come together to participate in Code Enforcement making others more aware of the areas and surroundings. Help the community to keep our Village looking great. In addition some simple things that have permit and the permit will cost more than the work please look into making changes.

I. ADJOURNMENT: Chair Roman called for a motion to adjourn the Code Enforcement committee meeting. Mayor Cubillos made a motion and Councilperson Dreher second the motion. The motion carried unanimously. Meeting adjourned at 8:09 P.M.

Respectfully submitted,

Yenise Jacobi
Village Clerk