



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
CODE ENFORCEMENT COMMITTEE MEETING
AGENDA
Tuesday, January 9, 2018
7:00PM**

- A. CALL TO ORDER**
- B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**
 - E1. Minutes for October 2, 2017 for the Code Enforcement Committee Meeting.
- F. GOOD & WELFARE:** (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)
- G. AGENDA ITEMS**
 - G1.** Tracking Report Review
 - G2.** Update on list from Mayors Task Force
- H. GOOD & WELFARE:** (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue.)
- I. ADJOURNMENT**
 - Members:**
 - Vice Mayor Nickerson, Chairperson**
 - Councilperson Werner Dreher, Vice Chairperson**
 - Councilperson Vimari Roman, Member**

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

CODE ENFORCEMENT COMMITTEE TRACKING REPORT

ITEM #	ACTIVITY . GOAL . PROJECT	INITIATOR	STATUS	START	END	DETAILS	EXPENSE
1	CODE ENFORCEMENT & RECYCLING WORKSHOP	COUNCILPERSON ROMAN	ACTIVE	AUG	Nov 4, 2017	Workshop completed Nov 4, 2017 for Code Compliance & Recycling – not attended extremely well but very informative and well received. Scheduling two more workshops first quarter of 2018.	
2	PARKING IN SWALE & GRASS IN SWALE AREA	COUNCILPERSON ROMAN (TOOK OVER FROM MATTHIS)	ACTIVE	2015	ONGOING	MOVED SWALE AREA MAINTNANCE TO PUBLIC WORKS ON 3/2017. Nov 2017 update: Discussed with Plusurbia and we should look at revising this especially with the limitations of the village.	
3	HOME OF THE MONTH PROGRAM	COUNCILPERSON ROMAN	ACTIVE	Dec 2017	ONGOING	<p>Program began in Dec 2017.</p> <p>Objective: Provide recognition to residents who have improved the exterior of the home and/or their front yards (curb appeal). Selection: Each month the Home of the Month committee will walk the East and the West side's of the Village and choose a home on each side for recognition. A "Home of the Month" sign will be placed in the front yard and photos of the winning homes will be published in the quarterly Peacock Newsletter.</p> <p>Two awards monthly: The intent is to select two homes in El Portal each month - one home on the East Side and another home from the West Side; however, the committee may deviate from this plan. The homes will be selected by the Committee and announced on the 3rd Wednesday of each month. Holiday Homes: In addition, the committee will provide special recognition in December for the</p>	<p>Signs TBD estimate \$300 each. Annual: \$350 (Dec Holiday Home of the Month: \$175 Oct Halloween \$175)</p>

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							residents with the best holiday decorations. (Winners will win a Home Depot Gift Certificate - 1st prize \$100, 2nd prize \$50, 3rd prize \$25). This starts this December and the winners will be announced on December 20, 2017. Committee chaired by David Ward and awarded 3 homes: 1 st place 485 NW 87 th St – M/M Sweets @ \$100 2 nd place 315 NE 88 th St – Marcos Andros & Greg @ \$50 3 rd place 440 NE 90 th – Felix Guzman & his mom @ \$25 Gift cards presented by Councilperson Roman and Mayor Cubillos on 1/4/18. Pictures taken and will post on website and newsletter. Sign quotes are still in the works. Hope to have a decision by end of Jan 2018.	
4	BUS ORDINANCES	MAYOR CUBILLOS	INACTIVE	2015			FORMER MANAGER WAS GOING TO LOOK INTO NEARBY VILLAGES ORDINANCES TO COMPARE TO BRING FORWARD AS OPTIONS TO ADOPT Oct 2017 update: task given to Christia Interim Village Manager for follow up.	
5	MASTER HEARING CASES	COUNCILPERSON ROMAN	ACTIVE	OCT			MANAGER AND CODE ENF OFFICER TO PROVIDE LIST OF MASTER HEARING CASES THAT ARE OPENED. Oct 2017 update: task given to Christia Interim Village Manager for follow up.	
6	UNINHABITABLE STRUCTURES/HOMES	COUNCILPERSON ROMAN	ACTIVE	OCT			A COUPLE OF HOMES HAVE BEEN IDENTIFIED THAT FROM THE OUTSIDE LOOK COMPLETELY UNINHABITABLE YET	

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							ARE OCCUPIED. WHAT CAN WE DO AS A VILLAGE TO ASSIST IF ANYTHING? Oct 2017 update: task given to Christia Interim Village Manager for follow up.	
7	HISTORIC HOMES	COUNCIL PERSON ROMAN	ACTIVE	OCT			DO WE HAVE A LIST OF HOMES IN THE VILLAGE THAT HAVE BEEN IDENTIFIED AS HISTORIC? IF NOT, DO WE WANT TO IDENTIFY THEM AND ORDER RECOGNIZE THEM. Oct 2017 update: Sherwood Forest Home identified as Historic "301" task given to Christia Interim Village Manager for follow up on any others.	

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