



**Village of El Portal Meeting
Admin and Finance
Date: 5/21/19
Meeting Start: 6:33 PM
Meeting End: 6:45 PM
Meeting Length: 00:12:20**

Vice Mayor Nickerson: Good afternoon. Good afternoon. The Administration and Finance Committee Meeting will come to order on Tuesday, May 21 at 6:33 pm. May I please have call to order by the manager? [unintelligible 00:00:24] Pledge of Allegiance.

Committee: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands one nation, under God, indivisible, with liberty and justice for all.

Vice Mayor Nickerson: Now if we will have a roll call

Village Manager Alou: Yes sir. Mayor Claudia Cubillos.

Mayor Cubillos: Here

Village Manager Alou: Vice Mayor and Committee Chair, Omar Nickerson

Vice Mayor Nickerson: Here

Village Manager Alou: Also for the record Council Person, Vimari Roman is absent due to illness. Also present is Village City Attorney, Norman C. Powell and myself Christia Alou, Village Manager.

Vice Mayor Nickerson: Thank you very much. For the agenda, because of circumstances for today, we're going to take off if there are no objections to G1. We'll take off G5 for today. We'll take off G6, and G7. So G2 will become G1. G3 will become G2. G4 will become G3. So that's what we'll do. Do I have approval of the agenda?

Mayor Cubillos: I make a motion to approve striking out one, two, three, four, five items, and leaving three agenda items.

Vice Mayor Nickerson: Thank you very much Mayor. Motion is seconded it by me. All in favor say aye?

Committee: Aye.

Vice Mayor Nickerson: If there's no objection, we'll be tabling the minutes to the next Administration and Finance Committee Meeting. With that, do I have approval of tabling the minutes? Do I have approval to do that?

Mayor Cubillos: I'll make a motion to table the minutes to end of June.

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Vice Mayor Nickerson: Thank you very much Madam Mayor. I'll second that motion. All in favor say aye?

Committee: Aye.

Vice Mayor Nickerson: Do I have anybody from Good and welfare? Anybody want to come up and say anything about Administration and Finance at this particular time? I see none. Thank you very much. Moving right along the agenda items, the first one is the first budget hearing date. We have to come up with that first budget hearing date. Madam Alou if you want to take it.

Village Manager Alou: Yes we usually set our budget- we have to set our budget hearing dates to follow the Miami-Dade and Miami-Dade County Schools budget dates and we are requesting our dates be September 10. Excuse me, that's Tuesday, September 10 and Tuesday, September 24. September 10 date would be at 6:30 pm and September 24 date which is also the date of our council meeting will start at 6 pm.

Vice Mayor Nickerson: September 10 at 6:30 you said?

Village Manager Alou: Yes sir. We do not have any Committee on that day.

Vice Mayor Nickerson: Madam Mayor do you have any comments?

Mayor Cubillos: The only comment I have is dates are fine because the dates are separate of the county. The 24, does it have to start at 6? Isn't that a little early?

Village Manager Alou: The meeting starts at 7, the Council meeting so --

Mayor Cubillos: We try to make it so that the second hearing-- All of that has been done by the first. It's usually done at 6:30 unless you want to do the 6. We never really meet at 6 so I would say 6:30. We either meet at 7 for council or 6:30 for committees. So I believe 6:30 probably would be more of-- [unintelligible 00:04:12] to you but 6:30 is going to be more because 6 is early

Village Manager Alou: I just wanted to allow enough time, but 6:30 is fine for me. It's the second date for the hearing.

Mayor Cubillos: Okay

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Vice Mayor Nickerson: Yes. That sounds perfect because, like you said, by the second meeting she would be- everyone's pretty much in place and there are a couple of things that somebody might want to change at that time.

Village Manager Alou: So we'll do September 10 at 6:30 and September 24 at 6:30

Mayor Cubillos: Perfect.

Vice Mayor Nickerson: The first and second. We're down to G3 and that would be the budget workshop.

Village Manager Alou: For that I spoke with other members of the council and I wanted to get a clarification about the date, our usual date. I believe we discussed the third Tuesday of July.

Mayor Cubillos: Yes. That's what I'm looking for now. When we-- I'm looking at the website right now. We meet in July and Admin and Finance meets on the third Wednesday of July, excuse me, Tuesday of July, correct.

Village Manager Alou: Yes.

Mayor Cubillos: Yes. It's generally in lieu of the--

Village Manager Alou: Expense and finance meeting. So we would do the 16 of July?

Mayor Cubillos: I'm trying to remember did we decide the second because- I'm looking at the website right now. I'm not sure. My only concern with that is that having it-- When we try to confine our dates like you stated in the [unintelligible 00:06:09] workshop, we can keep the same dates every year so that we have some continuity and consistency. We [unintelligible 00:06:18] can make this easy. It would have been July and our budget workshop was-- July 10 of last year was [unintelligible 00:06:32]. The budget workshop was on the second Tuesday of that month because the committees meet on the first and the third right? Yes. So it's the second Tuesday of July and the reason being is because we don't want to be in lieu of the committee because to have a workshop for only 30 minutes is not realistic so we just have the workshop if it's an hour or whatever because it's open to the public. So it's the second Tuesday in July. Does that make sense?

Vice Mayor Nickerson: July 9.

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Village Manager Alou: So that will be July 9, and we'll set it for 6:30 or should we say 6?

Mayor Cubillos: 6:30?

Village Manager Alou: I'm fine with that. I just want to make sure we have as much access for our residents.

Mayor Cubillos: 6:30. I mean it's a political council so for right now we'll say 6:30. If it's 6 or 7, [inaudible 00:07:29] will vote.

Village Manager Alou: Okay [crosstalk] okay not earlier than 6:30. We will set the budget workshop date for Tuesday, July 9, 2019 at 6:30 pm.

Vice Mayor Nickerson: Alright, thank you very much. Mr. Attorney, do you have anything you want to add? Do you have anything you want to talk about?

City Attorney Powell: Yes. Just briefly. We talked about this a bit last week. We had somewhat of a loose association concerning the take-home vehicle program. Just to highlight when the process of fine-tuning that with the PD. I guess next week, we should probably have something definitive enough to present to the Council.

Mayor Cubillos: When they met- this question is to The Manager. When we presented to the Police Department this last year, is this the same thing or has something changed?

Village Manager Alou: The only language that changes is that it specifies that this is for law enforcement as opposed to village employees. How we designed that pilot program originally and there are some nuances about the equipment or the vehicle being specific to the police as well. Other than that, we are still working out. There are not a lot of changes expected but I will keep you all posted if there's some material change.

Vice Mayor Nickerson: Attorney Powell?

City Attorney Powell: No. That's pretty much it and the last is we've been moving at an equational pace for procedures for the Council so I was hoping we could get to that today if we're going ahead of it.

Vice Mayor Nickerson: No.

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City Attorney Powell: Next meeting. I did get a lot of input from Councilwoman Roman over the last two generations of the documents of the committee minutes so we can get to the final [inaudible00:09:42].

Vice Mayor Nickerson: Thank you very much. Madam Manager anything you want to add?

Village Manager Alou: No. I have nothing more. Thank you

Vice Mayor Nickerson: Madam Mayor?

Mayor Cubillos: No. I'm good for right now just that it's been [unintelligible 00:09:52]?

Vice Mayor Nickerson: Yes, [unintelligible 00:09:54] and speaking of that, Mr. Attorney

[unintelligible 00:10:00] we're moving the, I guess, the remainder of the meeting to June 11th. Am I today suspending the meeting or am I closing out-- there's more well--

City Attorney Powell: You're just closing it.

Vice Mayor Nickerson: Okay, and council is too, perfect. Moving on, we're down to H, good and welfare. If anybody has anything you want to come and talk about concerning anything at all at this particular time, come on up, say your name, your address for the record.

Female Participant: Hi? [unintelligible 00:10:37] report. I missed a couple of minutes at the beginning of the meeting so I'm sorry, so all D1, D2, D5 and D7 is moved to June 11th, correct?

Vice Mayor Nickerson: It's moved to June 11th.

Female Participant: Okay, and can we actually have, for that meeting, especially for us residents, a copy of the budget? Ready for us to pick out the agenda or something that we have to have a look before leading into whatever discussion is because sometimes we don't know what you guys are talking about so, is that okay?

Vice Mayor Nickerson: Yes.

Female Participant: Okay, awesome, that's all.

Vice Mayor Nickerson: Thank you very much.

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Female Participant: Thank you.

Vice Mayor Nickerson: Okay. Anybody else for good and welfare?

Male Participant: How are you doing guys. I'm [unintelligible 00:11:30] 460 Northeast [unintelligible 00:11:31] member of the council of the balance committee. Just a point of clarification, so those items are going to be moved to June 11th meeting and they still will also be the July [crosstalk] committee meeting?

Vice Mayor Nickerson: Yes.

Male Participant: That's it, that's the question.

Vice Mayor Nickerson: All right, appreciate it. Good to see [laughs]. Is there anybody else for good and welfare? Hearing none, do I have [unintelligible 00:11:58] to adjourn?

Mayor Cubillos: I'll make a motion to adjourn.

Vice Mayor Nickerson: Thank you very much. Before I second, anybody have anything else they want to say? All right, I'll second that motion to adjourn. All in favor, say aye.

Committee: Aye.

Vice Mayor Nickerson: Administration and Finance committee meeting for Tuesday, May 21st is adjourned at 6:45 PM. Thank you very much.

[00:12:20] [END OF AUDIO]

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