

VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
CHRISTIA E. ALOU
VILLAGE MANAGER



MAYOR OMARR C. NICKERSON
VICE MAYOR ANDERS URBOM
COUNCILPERSON LUIS PIRELA

MEMORANDUM

TO: Village of El Portal Council
FR: Christia E. Alou, Village Manager
DATE: February 23, 2021
RE: February 2021 Village Manager's Report

Please accept this memorandum as my February 2021 Village of El Portal Administrative Report to Council and Community.

Hurricane Irma Recovery

The Village of El Portal received **\$462,318.70** in re-costed reimbursement funds and instructed Synovus Bank on Monday, February 22, 2021 to accept these funds as early partial-payment of the \$1.25 M line of credit that was taken to pay for Hurricane Irma debris removal expenses.

The Village of El Portal submitted an appeal for the de-obligated reimbursement funds on Friday, January 8, 2021. Attorneys Ernie Abbott and Michelle Zaltsberg of Baker Donelson, PC a law firm that is well known and highly recommended to represent municipalities in FEMA reimbursement appeals, represent the Village and DP&O in this appeal. The federal government has sixty days from the submittal to respond to the Village about the appeal. The de-obligation and appeal are based solely on documentation to support the reimbursement requests.

Corona Virus/COVID-19 Pandemic Municipal Response

Since March 2020 the Village Administration observed state and county executive orders to follow the CDC guidelines in practicing safe social distancing, remote and staggered work schedules, wearing protective face coverings, washing hands regularly throughout the day, and keeping work surfaces disinfected among other things as we phase into the New Normal. I have been active in the weekly Miami Dade County Manager's meetings to get and give information and resources with the County and the municipal managers. The Administrative office remains closed to the public as the executive orders allow for municipalities to re-open at a pace that is appropriate for them. The Village of El Portal offices are very close in proximity, and we are not able to maintain the required social distancing of six feet apart. The office is open by appointment only, with only one person at a time allowed. The on-line building permitting processing has been established and is highly functioning at this time.

The passive parks of the Village of El Portal, The El Portal Nature Trail, the Tequesta Indian Mound, Sherwood Forest Park, and River Estates Park opened and remain in good condition. The El Portal Tot Lot remains closed until further notice as it is not a passive park and is a space that will induce social gathering. Under CDC and County guidance, tot lots are reopening throughout the County under strict sanitize cleaning guidelines. The Village of El Portal's Public Works and Maintenance Staffer, Mr. Hernandez has purchased specialized cleaner and a portable sprayer pack

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to clean the tot lot equipment for a limited opening of weekdays only so that Mr. Hernandez is able to sanitize the tot lot during work hours. According to many, the residents want the Tot Lot open during weekends and after work hours. We do not have a staffer to work those hours. I continue to participate in the South Florida Parks Coalition working group who also recommend closure in our circumstances.

As the Village Manager, I am an integral part of the Village's Emergency Management Team, with the Mayor and the Chief of Police. I am also a part of the Miami Dade County Managers Association, which meets at least once weekly to share information and resources and to advocate for our municipalities. I am also part of the South Florida Parks Coalition with all the municipal public works and parks leaders that are working together to information and resource share through the pandemic. Miami Dade County was awarded funds from FEMA to distribute to the municipalities as we address the pandemic. To date, the Village of El Portal, through me and our Interim CFO, Chris Wallace has successfully submitted our reimbursement requests to the County and a payment in excess of \$34,000 is pending for CARES Act reimbursement.

Village of El Portal Sustainability and Resiliency

The Village of El Portal Sustainability and Resiliency Taskforce will make its own report to Council. In this section, my and the Village Administration's involvement will be reported as we spend significant time working with the taskforce on various sustainability and resiliency that affects the Village of El Portal. On February 11, 2021, I participated in the event follow up and next steps planning meeting in for Miami Dade County's Office on Resiliency and Resilient 305 a community forum series entitled Resiliency Adaptation Action Area Community Forum that discussed flooding in the Village of El Portal at the C7 Little River Canal and heard from the Villagers on next steps and action. This series will continue with the County as the Adaptation Action Area plans are developed. I will participate in the next meeting in the series entitled, Resilient Parks with Mayor Nickerson and Chair Carpenter on February 24, 2021.

EverBridge/Nixle communication was contacted and sent a quote for public safety communications operations for the Village of El Portal. The fee is \$2900 for the first year, and \$2,600 each year thereafter. This technology has been very successful in Miami Shores. The Village EPPD Chief Magnusson has been working with members of the Sustainability and Resiliency Taskforce and the EMT to monitor COVID-19 guidelines and vaccination opportunities. The EMT and I will prepare a communication protocol for this new communication method and distribute to staff, Council and Community.

Special Projects

The Village of El Portal Parks Renovation and Renewal Project (funded by Kavista developers fees) The Village will be renovating, refreshing and renewing its parks and historic site with these funds. There remains a property ownership matter with the River Estates Park and the Nature Trail, both of which are undeveloped transportation right-of-ways, owned by Miami Dade County Department of Transportation and Public Works. I met with various members of the department over the month of February, and will be composing a formal request to be made of the County for authorization to begin the renovations, to authorize the purchase or transfer of the right-of-ways to El Portal.

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Based on the work I have been doing with this project, and my participation with the South Florida Parks Coalition, I gave a powerpoint presentation on the Village's parks project that discussed the resiliency and sustainability of the new project, the vision of the 2013 Charette, greenspaces, greenways, blueways, biotics, of our present parks system, and enhancements that will come through the renovation and renewal. Members of the Sustainability and Resiliency Taskforce are preparing a powerpoint presentation regarding the sustainability vision for the Village as well, and Mr. Hugh Gladwin will present with me and Mayor Nickerson at the upcoming AAA forum. I coordinated a meeting with Mayor Nickerson, Attorney Geller and I with District 3 County Commissioner Keon Hardemon and his staff as an introduction to this and other projects here in the Village of El Portal.

Village of El Portal Transportation Circulator Pilot Project Shuttle to Downtown Transit

We are still on course for the project, and our Village Counsel is reviewing the Master Service Agreement with the Service Provider, Free Bee/BeFree, and FDOT 50 % matching funds contract presently.

We expect our circulator pilot program to start in March. At a Council meeting, Mayor Nickerson directed that I provide covered waiting area for the shuttle service customers. We have received three quotes for awning to be erected at the west parking lot of the Village Hall, at the Little Library area, where riders will embark and disembark the shuttle van. The west Village stop is at the El Portal Nature Trail. I am presently working on some matters with the Miami Dade County Department of Transportation and Public Works so an awning at this location is pending resolution of other property rights matters at that location.

As it is scheduled now, the circulator will start with one electric passenger van (capacity of 9, including a disabled seating and capabilities) to take El Portal residents and guests to and from the Brightline Transit station in Downtown Miami. The schedule is 7AM to 10AM, and 3PM to 6PM. Two pick up and drop off locations are Village Hall westside parking lot at the Little Library Book Cove and the entrance of the Village of El Portal Nature Trail. Parking is only available at the Village Hall westside parking lot. This is also an opportunity for our Village to practice sustainability and resilience.

NE 2nd Avenue Business Corridor

The Sanctuary Rader Church

Property owners, Seth Gadinsky and Associates, are attempting to sell the property. Our code enforcement officer, Michelle Sharyar, has been working with the owners regarding repairs, maintenance and the removal of the large campaign sign on the front yard of the property.

Parking Plans

The status remains as it was in February 2020 – PlusUrbia was to work with the Miami Dade County Department of Transportation and Public Works, to bring parking meters, traffic calming, additional parking to NE 2nd Avenue. They are presently setting up a meeting for the Village to discuss the parking matter and traffic calming. We do not have a date yet. In the meantime, 211

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NE 89 Street (problem parking right-of-way, that is riddled with potholes) was sold and the new owner is requesting that the parking be repaired. Our Village Attorney is working on a determination about the responsibility of the owner and the Village in this matter. I presented the quotes and prior recommendation memorandums regarding the repair of the right of way at the property to the members of the Council. At the September 8, 2020 Planning and Zoning Committee meeting I requested that the Council allow me to utilize gas tax funds to repair the potholes for \$16,000. Though the resolution passed, there was opposition at a subsequent Public Works Committee meeting that showed a change of heart from the members of the Public Works Committee. I withdrew the request pending further review from the committee regarding other potholes and a desire to prioritize them with this council. I have presented the three quotes for the pothole inventory, but additional potholes were later added to that inventory by Councilperson Pirela, and we are now awaiting the three quotes for those.

Biscayne Boulevard/Annexed Area Development

The Kavista Rental Development at El Portal Annex

Property owner Arthur Barrington is requesting some fee reductions for the building permits and reviews of the Kavista Project due to size and scale of this project. Mayor Nickerson, Building Official Jean, CAP Government Municipal Manager Prieto, Interim Village Attorney Geller, Interim Village CFO Wallace and I are working together to address this.

The building fee increase ordinance passed first reading in November but will not go to second reading until the January 2021 Council due to further requested research being prepared by Building Official Mare Jean.

Skate Bird Miami (Skate Park)

Jonathan Strauss, developer of Skate Bird Miami, continues to work with the Building Department, and has submitted plans. Skate Bird Miami is awaiting approvals from Miami Dade County DERM. Skate Bird is now requesting an alcohol permit for the location. PlusUrbia, Interim Attorney Geller and I will be presenting this to Council.

Former Trailer Park Development

New Code Enforcement Officer, Michelle Sharyar, has been working with the owners of the property in securing the site and maintaining it up to code. They are making tremendous progress. I reached out to the representatives of the property owners to get a status update on the property, and was told that post-COVID-19 vaccination, they plan to return to Miami to pick up the project again, but there is no activity on it at this time.

DEPARTMENTS

Police and Public Safety

Due to the ride quality for both railway and highway traffic over the 87th Street railroad crossing at El Portal grade crossing has declined to the point of requiring maintenance. To restore acceptable levels of surface conditions for both highway and railway traffic, Florida East Coast Railway plans to begin maintenance and replacement of rails on **March 9, 2021**. The crossing will

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be closed for up to four days, with traffic being diverted to NE 96 Street and NE 79 Street crossings. No EPPD will be required in this effort, according to Florida East Coast Railway, because they will hire their own police through their contractor, Gulfstream Engineering.

The Village met with the PBA on Friday, February 19, 2021 to discuss the Collective Bargaining Agreement and the special master's determination and negotiations continue.

From Police Chief David Magnusson for February 2021

- *Full-time officers trained on and received new tasers. Training was conducted by Officer Riveron.*
- *EPPD will start its qualifying at gun range on Wednesday and Thursday for mandatory FDLE requalification*
- *Traffic details have been performed. A traffic study is being worked on.*
- *Chief Magnusson interviewed by media on ammo shortage for law enforcement*
- *Chief Magnusson also interviewed by media on COVID vaccines for law enforcement.*
- *Two crime watch "getting started" meetings took place*
- *Made arrest on man beating his wife and baby with a hammer (case still in progress).*

Code Enforcement

Vice Mayor Anders Urbom met with Code Officer Shahryar and me on February 12, 2021 to discuss code enforcement priorities and nuances for the Village. Ms. Shahryar will attend the March Code Enforcement Committee meeting to give a formal report of her assessments.

She will also attend the Short-Term Rental Webinar being conducted by the Florida League of Cities on Tuesday, February 23, 2021. We must replace the Code Enforcement vehicle as soon as possible. Especially with new staff, equipment to do one's job is paramount to being effective in that position.

From Code Enforcement Officer Michelle Sharyar

- *Issued a Courtesy Notice regarding the installation of a shed without a permit and a blue tarp on a roof.*
- *Issued a Courtesy Notice for 354 NE 89th Street regarding a boat & trailer behind some hedges.*
- *Responded to a complaint regarding 170 NE 87 Street, regarding property maintenance. Issued 2 Courtesy Notices.*
- *Responded to a complaint regarding 224 NE 89 Street, regarding a jet ski and a trailer parked in the driveway. Issued a Courtesy Notice.*
- *Responded to a complaint regarding 155 NW 89 Street, regarding very tall hedges in the front yard. Issued a Courtesy Notice.*
- *Responded to a complaint regarding 30 NW 88 Street regarding several minimum housing standards violations and extensive interior remodeling work done without a permit inside the home. Issued a Civil Violation Notice.*

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- *Responded to a complaint regarding 8350 NE 4th Pl regarding a dumpster being placed on a portion of the neighboring property Street regarding several minimum housing standards violations and extensive interior remodeling work done without a permit inside the home. Issued a Civil Violation Notice.*
- *While on patrol, noted a White Ford pickup parked on the swale with an expired tag at 8950 NE 3rd Ave. Placed a 10-tag on the property.*
- *Responded to a complaint regarding 105 NE 86th Street regarding excessive dead vegetation littering the front lawn of the home. Issued a Courtesy Notice*
- *Responded to a complaint regarding 102 NE 86th Street regarding a commercial vehicle parked in the driveway. Spoke with the homeowner and issued a Courtesy Notice.*
- *Responded to a complaint regarding 100 NE 86th Street regarding a commercial vehicle parked in the driveway. Spoke with the owner of the home, she told me it was her neighbor's vehicle. Issued a Courtesy Notice.*
- *Issued a verbal warning 30 NW 88th Street regarding a car with a For Sale sign parked in the driveway.*
- *Issued a Courtesy Notice at 8950 NE 3rd Ave regarding a boat & boat trailer parked on the property, storage on the property, trash & dead vegetation littering the property, garbage bins in the front of the home (outside of scheduled allotted time for placement) plywood boards on windows.*
- *Issued a verbal warning to owner at 440 NW 89th Street regarding peeling, chipped paint on the home and a discolored roof.*
- *Inspected and closed a case at 8990 N Miami Ave regarding overgrown and dead vegetation throughout the entire vacant lot which was causing a blight to the neighboring community.*
- *Inspected an open case at 515 NE 83rd Street regarding dead palm fronds and a broken fence which needed to be removed from the side of the home. I closed the case as it was in compliance.*
- *Inspected an open case at 8700 NE 2nd Avenue regarding overgrown vegetation, trash littering the property. I closed the case as it was in compliance.*
- *Escalated an open case to a Civil Violation at 170 NE 87th Street for non-compliance regarding overgrown grass/weeds/shrubs and trees obstructing the roadway.*

Building Department

Mr. Jean has recommended an increase in building permit fees, which was introduced by Code Enforcement Officer Emir King in January 2020. The Village conducted a town hall meeting to introduce this initiative to the residents and reviewed it in an Administration and Finance and Special Council meeting. The Building Permit Fee increases ordinance was introduced for first reading at the November 15, 2020 Council meeting and was passed. The fee increase ordinance will be on the March 2021 Council agenda for second reading.

*From Building Clerk Jonathan Garcia
New Homeowner as of February 2021*

Planning and Zoning

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Skate Bird Miami requested an alcohol permit/license from the Village of El Portal on Monday, January 25, 2021. They would like to sell beer and wine at the facility. The application requires local zoning approval before applying to the State of Florida. The Village requires approval by Special Exception for Alcohol Beverage however there are some code interpretation matters regarding location of alcohol sales in the Village.

Public Works (includes Parks and El Portal Tree City status)

The Village of El Portal Parks Renovation and Renewal Project (funded by Kavista developers fees) - please see Special Projects Section for update.

I submitted the CITT 2021 Q1 Report, and attended the CITT Transportation Coordinating Committee meeting on February 5, 2021. The Village's new circulator program is being reported to CITT due to the matching funds supplied by Village's CITT distribution from the County.

I will meet with the Tree Board Thursday evening at the Village Hall, chaired by Vice Mayor Anders Urbom, where the standards and responsibilities will be further discussed, as well as the annual registration, the planning of the Arbor Day celebration will take place.

The Village Council passed a resolution authorizing me to utilize State gas tax and public works budget to purchase a Ford F150 for no more than \$25, 000 through the Florida Sheriffs Association procurement plan in order to get a public works truck as soon as possible. Interim CFO Wallace is making the purchase of the vehicle. We are awaiting the delivery of the vehicle.

The projects that remain:

1. Septic to Sewer Project (Pennoni) Project

Pennoni – Mayor Nickerson, Interim Village Attorney Geller and I have been meeting with Pennoni primary, Steven Elias, to resolve this project, and to get it back on track. More details to come after our Friday, February 26, 2021 meeting. The Village Council passed the easement agreement with the Miami Dade School Board at the October 22, 2019 Regular Meeting. Former- Interim Village Attorney Powell attempted to finalize the negotiations with Pennoni to finish the design work of the lift/pump station but an agreement was not made. The Village did obtain the easement for the lift station property, and is required to make the initial payment to Horace Mann Middle School in order to finalize the easement agreement. The \$30,000 has not been paid for the easement due to the stall of the project. Interim CFO has booked these payments so that they are distinguished from other payments in the Village's budget.

2. CDBG grant funding request was made of Miami Dade County for road construction related to the stormwater improvement project. We received \$157,000. The Village is

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in good standing on this project despite the lag in providing the contract. Grants Consultant Robert Ruano and I applied for and got this grant and have a standing meeting with the grants manager for Miami Dade County for this grant.

3. CDBG/HUD critical facilities hardening grant was awarded to the Village of El Portal on February, and grant manager Robert Ruano and I attended the awardees orientation on February 12, 2021. We are awaiting an on-boarding training, and then the grant agreement document. After executing it, we will commence the replacement of external doors and the installation of a generator at the Police Station/Village Hall. The grant amount is \$50,000.
4. Craig A. Smith and Associates – El Jardin Stormwater Improvement. Engineer Orlando Rubio executed alternate designs to the El Jardin stormwater outfall project that was presented in the January 7, 2020 Public Works Committee meeting and passed to full council. The new design has been approved by FDEP. The new grant agreement is presented to Interim Village Attorney Geller for legal sufficiency and must be approved by Council at the February Council Meeting.
5. Coastal Waste and Village Administration conducted a Solid and Bulk Waste Community Forum on Saturday, February 20, 2021 at 10AM, where community and Council were informed about solid waste matters in the Village. Coastal's Vice President of Government Affairs, Ms. Eileen Damaso, is currently getting answers to questions raised at the forum about a. a flat rate for additional bulk pick ups arranged by residents, b. cost of additional solid waste containers, c. recycling Do's and Don't's and d. If the December bulk pick up date may be changed away from the December holidays. Interim Village Attorney Geller and I are still awaiting the contract from Coastal for execution.
6. FPL Street Lighting Pilot Program – Councilperson Luis Pirela posted a lighting workshop on the Village website to get Village residents feedback about the lighting options being provided by FPL through the pilot program. This pilot program conversion has not started in El Portal. Presently the Village has 151 FPL light posts. All lights are high pressure sodium, with no LED lights. FPL is proposing a lighting plan for the Village of El Portal that will reduce power consumption by replacing all the lights with LED lights. The Village is given the choice of three lights: 41-Watt 4000K, 45-Watt 3000K, and 76-Watt 6400K. According to FPL, most of the other municipalities in the County are utilizing the 76-Watt 6400k, which is a white light. I posted the addresses of sample lighting on the Village website so that residents may see the options. The pilot lighting program will come at no additional cost to the Village. Mr. Ariel Lazo said that he will provide us information on pricing and options for lighting poles as requested by Councilperson Pirela. Also, according to FPL, all the new LED lights are wildlife compatible. We have asked that the Sherwood Forest area receive the lowest wattage LED replacements. We do not know when the El Portal conversion will begin.

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Parks: Replace trash bags on all parks and pick up palm trees on the ground, also replace trash bag on bus stop on NE 2nd Ave

Marquees: removed old painting from marquees and re-painted in royal blue also got sign company to replace lettering. Also keep all the marquees updated with upcoming meetings and information.

Called multiple company to revise their estimates for pothole repair. And finally received all three.

Reinforced El Portal PD speed sign with steel.

Little library bench: assembled the bench just waiting for anchor kits to be able to secure it to the ground so it doesn't get taken

Meet with different awning company for 3 quotes and finally got it ordered should be ready in 2-3 weeks

Attended a Stormwater Management: Keeping Trash, Pollution and Nutrients Out of Biscayne Bay webinar with Village Manager (meeting via zoom)

Set up chairs and tables and put away set up for the committee and council meetings and change the Village Marquees weekly messages.

Public Affairs

My participation in public affairs is to supplement and aid the Public Works Committee/El Portal's Women's Club where possible. A series of activities and events are being contemplated by the Public Affairs Chairperson, Vice Mayor Urbom, and will be publicized as they are organized. I conduct outreach in my representation of the Village as its Manager.

I co-hosted a community forum on Solid and Bulk Waste with our new Solid Waste Contractor, Coastal Waste and Recycling on Saturday, February 20, 2021 from 10AM to 11AM. It was a Zoom event that will be posted to the Village website.

I presented a Village of El Portal Parks Renovation Project to the South Florida Parks Coalition on Thursday, February 18, 2021, where I spoke with South Florida Municipalities and Miami Dade County about the vision of El Portal for resilient, sustainable parks that conform with the 2013 Charette and Comprehensive Plan, but also the Miami Dade County Parks Master Plan, and Resilient 305 plans. I will also participate in a Miami Dade County Resilient 305 webinar with Mayor Nickerson, Sustainability and Resiliency Task Force Chair Carpenter, and Little River Conservancy's Hugh Gladwin, who will speak about the Village of El Portal's parks resiliency.

Administration and Finance

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Interim CFO Chris Wallace is keeping us focused in this budget year. Mr. Wallace has not finished the 2019 Audits yet and was pushed to make this a priority. He has committed that it will be completed by the end of April 2021, along with the 2020 Audit. Mr. Wallace will also continue to work on other financial needs such as labor negotiations, financial impacts on the Village of El Portal related to COVID-19, the Hurricane Irma reimbursements that are still owing, and the execution of a new loan in light of the partial payment that was made on February 22, 2021, receiving the CARES Act Reimbursement that is now pending (\$34,000 approximately), the purchase of the F150 pick-up truck, the increase in Building Permit fees, and the Kavista Project among other things.

Grant Applications

Mr. Ruano is also exploring other grant opportunities for the EPPD and the Village's Tree Survey/Inventory, as well as the Sustainability and Resiliency Taskforce (RSTF).

The Matching Tree Grant funds were utilized for the purchase and planting of trees that now line the NW 2nd Avenue walk path. Residents have contacted me with appreciation for this beautification and sustainability effort by the Village.

Housing and Urban Development CDBG Critical Facilities Grant was submitted by the Village's consultant Robert Ruano, for resiliency updates to the El Portal Police Department. This grant fund will be used to harden the external windows and doors of the police department only, as well as a replacement to the air conditioning unit and a generator. A \$50,000 grant was made to the Village this month, and the on-boarding meeting and grant agreement are still pending.

The Village's off-site storage (Blue Storage) units had a leak, and documents have been destroyed due to water damage and mold. Office Administrator Christian Abril is working with Village Clerk Jacobi, who is the keeper of records, to file appropriate documentation and report this matter with the State of Florida since this may affect the Village's ability to produce records when requested.

From Office Administrator Christian Abri

- *Providing check copies to DP&O for FEMA reimbursement.*
- *Providing full-time status dates to village manager for VOEP officers.*
- *Researching the rules for involuntary destruction of public records.*
- *Assisting in transitioning Clerk Jacobi back into VOEP payroll after her re-hire on February 1st.*

For the purpose of providing some highlights as to my activities in addition to what is reported here,

I participated in the Florida City and County Managers Association Winter Institute on February 3 and 4, 2021. And will be doing part two of the Miami Dade County Manager's Association Ethics training on Tuesday, February 23, 2021.

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Participated in a meeting with Mayor Nickerson and Chief Magnusson and Principal Lita Thompson and her staff at Horace Mann Middle regarding use of the field, the Nature Trail expansion, the Septic to Sewer Project and easement at the school, school and traffic safety and outreach on February 4, 2021.

I attended a webinar on Effective Advocacy with Senator Jason Pizzo on February 4, 2021.

I met with CAP Government Municipal Manager Ross Prieto and Building Official Marc Jean about floodplain management and flood insurance matters in the Village. They then made a presentation at the February 17, 2021 Sustainability and Resiliency Task Force Meeting.

I met with Miami Dade County Department of Transportation and Public Works regarding El Portal "Right-of-Way" Parks at the Little River Canal and the Nature Trail.

I attended the FPL Community Leadership Series Meeting on Clean Energy and Sustainability on February 19, 2021.

I attended the Stormwater Pollution Management Webinar conducted by the Biscayne Bay Marine Health Coalition on February 19, 2021.

Mayor Nickerson and I met with Miami Dade County District 3 Commissioner Keon Hardemon on Tuesday, February 23, 2021 for a "meet and greet," and commitment to working together on vital projects such as the C7 Canal and septic to sewer conversion on NE 2nd Avenue and in our flood areas.

I met with Mayor Daniella Levine Cava's municipal liaison regarding projects in the Village of El Portal, and information sharing in this new administration for both entities.

I will be meeting with DTPW's Doraida Rodriguez regarding traffic calming and Village needs and participating in the Resilient Parks and Greenspaces Webinar of the AAA, as well as a Procurement Under Grants training webinar from FEMA on Wednesday, February 24, 2021.

And I will attend a South Florida Regulatory Planning Council Information Session, and conducting a NPDES training for staff on Friday, February 26, 2021.

Councilmember/Resident Requests

I welcome new Councilperson Anna Lightfoot Ward and Councilperson Darian Martin to the Village of El Portal Council and look forward to working with them.

I have met with several residents telephonically and exchanged several emails over the month. If you would like further information about the content and resolution, please do not hesitate to contact me directly. I do keep a file and documentation for this. I have also been addressing many public records requests.

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There continue to be a myriad of directives and projects I administer at the request of individual councilpersons and members of the El Portal community. For more information, please contact me directly.