



**VILLAGE OF EL PORTAL  
VILLAGE COUNCIL  
PUBLIC WORKS COMMITTEE MEETING  
AGENDA  
TUESDAY, July 16, 2019 @ 7:00pm**

- A. CALL TO ORDER**
- B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. APPROVAL OF AGENDA**
- E. APPROVAL OF MINUTES**
  - E1. Minutes for May 7, 2019 Public Works Committee Meeting
- F. AGENDA ITEMS:**
  - G1. Tracking Report Review**

**G. GOOD & WELFARE:** (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. *The speaker may speak on any issue of concern.*)

**I. ADJOURNMENT**

**Members:**

Harold Mathis, Jr., Chairperson  
Vimari Roman, Vice Chairperson  
Claudia V. Cubillos, Member

**“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”**

PUBLIC WORKS COMMITTEE TRACKING REPORT

Public Works Tracking Report								
Item ID	ITEM#	ACTIVITY • GOAL • PROJECT	INITIATOR	STATUS	START	END	STATUS	EXPENSE
1		Streetscape and Village Traffic Calming	PW	ACTIVE			All projects pertaining to the overall appearance of the Village. A Village-wide beautification inclusive of areas previously identified. The maintenance of Village-wide signage, road work and repair of pot holes as needed. Village right-of-ways and entry points.	
2		El Jardin Stormwater Project	PW	ACTIVE	ongoing		Project review plans provided by Craig A. Smith and Associates. Pump Station Site location for the project is on going and moving forward. Funding of this project is This project is separate from the S2S Project	
3		Parks Maintenance Improvement	PW	ACTIVE	ONGOING	ONGOING	The PMM will encompass all Village trash receptacle locations, all transportation pick-up/ drop-off points and these five areas of the Village: Tot Lot, Sherwood Park, Sherwood Mound, The Nature Trial and the Village Arbor Park. The overall maintenance and costs associated with the Public areas are to be monitored more closely to avoid costly replacements that could have been prevented from early detection and proper repair.	
4		S2S Project	PW	ACTIVE	ONGOING	ONGOING	Design phase is at the latter stage of completion with about 10% outstanding. The Village and the Pennoni, have identified the best location for the S2S Phase I pump station. This parcel off land is located on the Southwest corner of Horace Mann Middle School near the Nature Trial. The Village is currently negotiating the last nuances to the secure this easement area with MIDCPs.	
5		Intern Pilot Program for Public Works	PW	REVISIT			3/13 - FIU Executive director spoke during the committee meeting about the FIU Internship program. Committee approved to bring to next council meeting internship job description for approval.	
6		N Miami Ave Medians	PW	Manager/Mathis Revisi	ONGOING	ONGOING	The area is currently being maintained by the Village but is owned by the County. Road work is slated for the area involving trees been temporarily displaced.	
7		Tree Trimming	PW	ACTIVE	ONGOING	ONGOING	3/1/2017 - Tree Trimming was completed during Dec 2016. David brought the idea to combine the trash bulk pickup and tree trimming resulting in saves. 3/13 - Werner and David meeting with the objective to plan the tree trimming efforts needed for the end of March / early April timeframe.	
8		Tot Lot Improvements	MOVED	MOVED	MOVED	MOVED	MOVED	
9		Seawall Project	PW	INACTIVE			The Manager updated the Council on this item with a brief history on funding requests and approvals and the issues with the residents and the project. Mayor Cubillos suggested that the committee members reach out to the residents to start over. The Manager warned against setting people's expectations as it's not the Village's responsibility to maintain the homeowner's seawall. \$5M for one Former Councilperson Old spoke about his experience with SFWMD. The District explained that the continuous Army Corps of Engineers will not permit the project as requested and suggested finding alternate wall means of preventing the erosion. The Manager agrees and noted that one of the properties located at 500 NW 87th St has lost it's backyard to erosion. Councilperson Brunson asked for time to review what has been done.	
10		NW 3rd AVE landscaping		INACTIVE	5/20/2013	INACTIVE	Strip of land ROW behind the Horace Mann Middle school field. On hold until funding is available. The Village is responsible for maintaining the lawn.	One quote \$45,000
11		Dog Park		INACTIVE			Mayor Cubillos is looking at two locations for a possible dog park.	
12		Rail NW 86th Street		INACTIVE				8k