WELCOME

Mayor Cubillos’
State of the Village Address
August 21, 2018
at 11:30 a.m. and 7 p.m.
2018 Highlights

- Hurricane Irma
  - Hurricane Irma Clean-Up Bridge Loan
  - Senator Marco Rubio, Governors Scott’s Office and DEM Office
  - After Action Review
- Communication – transparency
  - Mayor’s Town Hall Series
- NE Corridor Smart Plan Route - Transportation
- Little River “Call to Action”
- Update on Future Development
- Budget
- Sustained Events and Initiatives
Village of El Portal
Hurricane IRMA (FEMA DR 4337)
Disaster Response & Recovery
Mutual Aid
FEMA Requirements
Lessons Learned
Presented by: Mayor Claudia V. Cubillos
INTRODUCTION:

The increase of severe weather and disaster events and access to technology are shaping the way we think, function, do business every day and the way we plan for disasters.

The majority wait until after the disaster to consider “real” response and recovery planning, especially when it comes to the Community Participation and Preparedness.

We are changing this to empower our community with “Disaster Preparedness Guidelines,” soliciting for Disaster Cleanup and Recovery contractors as well as reviewing “State of the art available technology” for protecting this community, decreasing financial impact and making it more resilient from disasters.

HURRICANE IRMA WAS OUR WAKE UP CALL TO BE RESILIENT WHEN OUR PARTNER AGENCIES, AND OTHER COMMUNITY RESOURCES ARE EXHAUSTED.

8:15 a.m.: Hurricane Irma's center poised to blow across Florida Keys.

8:05 a.m.: Tornado warnings issued
The National Weather Service in Miami has issued tornado warnings for a wide swath of Monroe, Miami-Dade and Broward counties in South Florida.

"Due to extreme sustained winds rescue teams are no longer able to respond. Stay inside and Stay safe until the storm has passed," the City of Miami Beach tweeted.

6:52 p.m.: 76,000 Florida residents without power
Florida Gov. Rick Scott said in a news conference Saturday that 76,000 people were without power as Hurricane Irma unleashed winds and rain on the state. He said that outages are expected to grow as the storm approaches Florida.
WE LIVED THRU IT; WE SURVIVED! WE ARE COMITTED TO DOING IT BETTER.

The post-disaster lessons learned will hit you hard Financially, Physically, Mentally:
My Goal today is to share with you:

1. Highlights of Hurricane Irma Response and Recovery, and

2. How we leveraged updated Internal Policies (additional Police Force), Emergency Services, Mutual Aid Agreements (MAA) implementing Regional Response and recovery planning which enabled us to mobilize quickly.

3. What we had to do to maintain FEMA compliance; the issues and additional obstacles we were faced with that will be resolved for the next disaster, hence Lessons Learned.

4. Our Current Disaster Response and Recovery Planning.
   *Disaster Community Preparation guides to be distributed each month from April, May and June with July being our final comprehensive checklist review.
1. Highlights of Hurricane IRMA Response and Recovery
Debris removal so people could get out of their houses, move through the Village, get contractors in for home and street repairs, and eventually go back to work---was our top priority and what we spent money on.
1. Highlights of Hurricane IRMA Response and Recovery:
Everyone of us was affected by:
Roads/Property blocked due to debris obstacles, and downed power lines.

* Village Residents blocked in homes and streets!
* Emergency Vehicles Can not Access Roads or individuals!
* Everyone is a Priority!
1. Highlights of Hurricane IRMA Response and Recovery:
Everyone of us was affected by…
Houses and Property Flooding causing additional obstacles and safety hazards

*Village Residents blocked in homes and streets!

*Emergency Vehicles Can not Access Roads or individuals!

*Everyone is a Priority!
1. Highlights of Hurricane IRMA Response and Recovery:
Everyone of us was affected by…
Houses and Property Flooding causing additional obstacles and safety hazards.

* Village Residents blocked in homes and streets!

* Emergency Vehicles Can not Access Roads or individuals!

* Everyone is a Priority!
2. Leveraged Updated Internal Policies (additional Police Force), Emergency Services, Mutual Aid Agreements (MAA)

*Internal Policies---- We had them in Place! That allowed us to bring in our Full-time, Part-time and Reserve Police and maintain FEMA compliance with FEMA reimbursement.

Administrative Policies for Department Procedures - following time sheet and overtime approvals.

ACTING POLICE CHIEF HUFNAGEL AND OFFICERS WORKED EXHAUSTIVELY TO SUPPORT OUR CITIZENS.
2. Mobilized Emergency Services Contractors

2. EMERGENCY SERVICES - WE had them in Place!
2. We Leveraged Emergency Services, & Mutual Aid Agreements (MAA) Per FEMA Requirements.

* **Emergency Services Contracts per Federal Regulations:**
* Emergency Request for Quotes – was made via cell phone (no internet).
* World Waste Recycling and Big Daddy Tree Services (Local Contractors) performed Emergency Debris Removal.
  
  FEMA required **limited time and scope.**
* Hence why Debris Hazards Removal was initiated and then stopped after a few days, to maintain FEMA compliance.

Manager and I well documented the exigent circumstances for emergency services as required by FEMA.
2. We Leveraged **Statewide Mutual Aid Agreements (MAA)** Per **FEMA** Requirements.

*We Requested Statewide Mutual Aid with Florida City and utilized Florida City contractors for Continuing Debris Removal and Debris Removal Monitoring.*

*FEMA allows Mutual Aid agreements between government agencies and municipalities for labor, equipment, resources, and contractors and during State Declared Emergencies.*

*Mobilized Mutual Aid Debris Removal Contractor – Looks Great Services*

*Mobilized Mutual Aid Debris Monitoring Contractor - Disaster Program & Operations, Inc. (DP&O)*

*FEMA Requires all Debris Removal task, quantities, hazardous trees and limbs to be well documented with ticket ledgers, photos, and GPS coordinates.

* All Debris Removal Contractor tickets and invoices have to reconciled and audit proof.*
2. Mobilized Mutual Aid Contractors: To Reduce WM Disposal Costs Set up the Debris Management site Debris Reduction by Compaction. ALL DEBRIS WAS DISPOSED OF AT WM PERMITTED FACILITY Per FEMA
2. Debris Management Site (DMS): Obtained FDEP Closure November 2, 2017 per FDEP and FEMA requirements. The clean-up took almost 2 months to complete.
2. Leveraging Statewide Mutual Aid Agreements (MAA) Per FEMA Requirements.


- Total Debris Removal (mixed vegetative and c/d) - 23,015 cy
  - World Waste –Emergency Road Clearing/Disposal -960 cy

To reduce WM Disposal Costs we reduced the mixed debris at a permitted Debris Management Site
- Debris Management Site Reduction/Final Haul Out- 6,683.00 cy

- Hazard Trees Removed - 79
- Hazard Limbs Removed – 5,907 trees

NOTE: FEMA Requires all Debris Removal task, quantities, hazardous trees and limbs be well documented with ticket ledgers, photos, and GPS coordinates
Debris Contractor tickets and invoices reconciled in audit proof format.
3. FEMA Accelerated Debris Pilot Program: We Participated in the program for increased reimbursement.

- FEMA Public Assistance (PA) program for debris removal. Section 428 authorizes FEMA to implement the Alternative procedures through a Pilot Program. These Alternative Procedures include:
  - Accelerated Debris Removal with an increased federal cost share
    - 90% 0-30 days
    - 80% 31-90 + days
    - additional 2% one time for having a Debris Management Plan.
  - Recycling revenues
  - Straight time force account labor

TOTAL Disaster Debris Removal and Monitoring -FEMA Reimbursement PER Accelerated Debris Removal Program

<table>
<thead>
<tr>
<th>DR Removal, DMS, Haul Out, Disposal, Monitoring, Consulting Total</th>
<th>$ 194,072.19</th>
<th>$ 1,746,011.87</th>
<th>$ 189,997.75</th>
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<tbody>
<tr>
<td>% Reimbursement Total</td>
<td>$ 194,072.19</td>
<td>$ 1,571,410.68</td>
<td>$ 151,998.20</td>
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<tr>
<td>State Share 50% Balance</td>
<td>$ 87,300.59</td>
<td>$ 78,462.05</td>
<td>$ 18,999.78</td>
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<tr>
<td>VEP Share 50% Balance</td>
<td>$(87,300.59)</td>
<td>$(18,999.78)</td>
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</tbody>
</table>
3. Maintaining FEMA Compliance for Disaster Reimbursement:

**Disaster Recovery Contracts Procured Per Federal Regulations:**

El Portal solicited for Disaster Debris Removal Monitoring, Disaster Recovery Services and FEMA Program Management Services and awarded to Disaster Program & Operations, Inc.

**Disaster Program & Operations, Inc. Tasks:**

- To reconcile all Debris Removal per FEMA Disaster Reimbursement Requirements
- To submit all Debris Removal and FEMA required submittals for FEMA Reimbursement
- To identify ALL eligible items for FEMA Reimbursement Categories
- To file all other Disaster FEMA reimbursement projects- Parks, Street Signs, Roads
- To assist with obtaining State and Federal Hazard Mitigation funding opportunities

Hazard Mitigation with Federal Declared Disasters FEMA and State allocate funds for improving/hardening infrastructure

- Village of El Portal is seeking funding for improving Flood and Storm Water Drainage Control of Most Flood Prone Areas
- To ensure Future Disaster Contracts are compliant with federal disaster contracting requirements
- To assist with our Disaster Response and Recovery Planning, and Prepare A “Debris Management Plan”

* Should a disaster occur, documenting all disaster-related damages, and tracking recovery repairs will enable restoration to be accomplished much sooner, decreasing financial impact and maximizing eligible FEMA funding.
3. Maintaining FEMA Compliance - Disaster Program & Operations Inc. Tasks:

Federal Disaster Reimbursement Requirements: Debris Management Documentation & Records are as follows:

- **DEBRIS DAMAGE ASSESSMENTS, QUANTITIES**
- Force labor, and Equipment
- Contractors - Contracts, Request For Proposal (RFP), Selection Criteria, Emergency Contract(s)
- Maps and or Streets of Emergency Roads requiring clearing
- Photos and GPS locations
- Contractor, Labor and Equipment daily dated field logs
- FEMA Category A Utilities can be reimbursed for their labor and equipment (RT & OT) and/or subcontractors. Category B – just OT.

**Debris Removal and Disposal Documents - Reconciliation:**
- Reconciliation of Records of Debris Removal operations- Debris Removed (load and haul) is to be reconciled with Debris Disposed of at Landfill

**Temporary Debris Staging/Reduction (TDSR) sites documents:**
- Sometimes debris will be taken to a DEQ permitted TDSR to be reduced by grinding or incineration
- If debris is reduced by grinding then “Final Haul Out” of the reduced debris is required to a permitted landfill
- Obtain copies of Final haul out tickets and disposal tickets
- Copy of landfill invoices and payments
- Copy of truck haul out invoices and payments
- Copy of TDSR permit
- Copy of TDSR Baseline documents (before TDSR)
3. FEMA Process is Complicated: FEMA Public Assistance Process

- **Disaster Event**
  - PDA
  - Governor’s Request
  - Declaration

- **Kick-off Meeting**
  - Submission of Request
  - Applicants’ Briefing

- **Formulation of Projects**
  - Project Review
  - Approval

- **Sub-Grantee**
  - Grantee
  - Funding

- Multiple Audits*
- FEMA, State, OIG De-Obligations
### FEMA Obligates funds to Recipient/State.

Applicant completes work, Requests Project Closeout.

Recipient certifies completion. Within **180** days of project completion and FEMA closes project.

FEMA closes applicant.

### OIG AND STATE AUDITS
Post Disaster High Expectations and Hidden Obstacles:

* Public expectations and demands on Village leaders are surmounted by the disaster and disaster obstacles

* Village Business Continuity is interrupted and proceeds with out power and internet, and sporadic cell service

* Debris and Electrical Hazards identification a priority to save lives, prevent injury, allow Emergency Services to access

* All Police (Off Duty, Part Time) are 24/7 for several weeks- until Power restored September 19, 2017. (10+ days with out power, and then sporadic)

* New Village Staff (Manager, Police Chief)

* Lack of Internet Until October 25, 2017- 26 days post disaster

* Lack of Disaster Response and Recovery Procedures and Practice Effort, and contractors in place

* Maintaining Disaster Documentation of all the Emergency Services and contractors is critical and Lack of FEMA compliance can financially ruin a community.

* FEMA and Village Stakeholders and Community will not “understand” & be “compassionate’ for what the Mayor, Manager, Police and Accounting management team went thru during disaster or months after.
Implement Community-Wide Disaster Preparedness, and Leverage Lessons Learned
4. Lessons Learned - Most Frequent “Gotchas” Continued:

*Implement a Community-Wide Disaster Preparedness and Disaster Response and Recovery Plan with MAAs and Contractors in place

*Include Business Continuity Planning

*Review Available Technology for continued internet and back up power; mobile applications that can interface with each other and existing inventories, and automate damage assessments and maintain recovery documentation

*Training, Debris Management Planning

*Assess all our staff capabilities - Admin, Crews, Equipment, Materials – for the What Ifs!
• We can’t get reimbursed from FEMA without paying the bill.
• This led to Senator Marco Rubio’s office contacting me personally.
• A meeting with Governor Scott’s office in Tallahasee.
Transparency - Communication

- Public Notices on 3 Marquees
- Website: elportalvillage.com
- Email blasts from Village Clerk
- Mayor’s Facebook/Instagram feeds right on the Village of El Portal website.
- Peacock Express: delivered to every residence (4X a year)
- Resident Interest groups:
  - Mayor’s Task Force
  - El Portal Women’s Club
- Monthly Council Meetings
- Committee Meetings
- Annual State of the Village

- Networking at Community Events:
  - Easter Egg Hunt
  - Arbor Day
  - Little River Clean-Up
  - Armed Forces 5K
  - 4th of July BBQ
  - Public Safety National Night Out/Mayor’s Back to School Backpack Giveaway
  - Halloween Party

- Citizen’s Crime Watch
- Added this year
  - 2018 Mayor’s Town Hall Series
The first town-hall was on Saturday, January 13th; Sam and Seth, the Sanctuary Proprietors (formerly known as the Radar Church) were my guest speakers.
Mayor Cubillos’ Town Hall Series 2018

• On Saturday, February 24th; Plusurbia discussed the Planning and Zoning process, Permit Fees, *Land Use Map and *Form Base Code. (*both can be found on our Village website).
In March, along with Councilperson Vimari Roman, we brought a representative from Waste Management and Waste World Recycle to bring us up-to-date information on their services, and answered resident concerns.
Mayor Cubillos’ Town Hall Series 2018

- In April, we presented the Disaster Preparedness and Hurricane Irma After Action Review. Since it is such an important issue and since many residents could not attend that event, I re-did that briefing earlier in this State of the Village Address for everyone’s benefit and situational awareness.
Mayor Cubillos’ Town Hall Series 2018

- Women Empowering Women Town Hall in May, which featured Miami Beach Commissioner Kristen Gonzalez, Councilwoman of Miami Gardens Felicia Robinson, and Vice Mayor of Doral Ana Maria Rodriguez as panelists.
The Budget Workshop in June enabled “We the People” to see and understand our financial priorities and necessities, by reviewing each department’s line item by line item with the Committee Chair that oversees that department.
## Proposed 2018-2019 El Portal Budget

### General Fund Budgeted

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<tr>
<th>Revenues</th>
<th>2017-2018</th>
<th>2018-2019</th>
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<tbody>
<tr>
<td>Property Taxes</td>
<td>1,161,074</td>
<td>1,141,347</td>
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<td>Franchise Fees</td>
<td>102,700</td>
<td>104,889</td>
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<td>Utility Fees</td>
<td>135,900</td>
<td>152,731</td>
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<td>Charge For Services</td>
<td>314,658</td>
<td>299,845</td>
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<td>Intergovernmental</td>
<td>273,770</td>
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<td>Licenses and Permits</td>
<td>147,700</td>
<td>146,385</td>
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<td>Judgements &amp; Fines</td>
<td>43,500</td>
<td>35,105</td>
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<td>Miscellaneous</td>
<td>49,925</td>
<td>40,693</td>
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<td>Proceeds of Line of Credit</td>
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<td><strong>Total Revenues</strong></td>
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<td>2,302,116</td>
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### Other Sources

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<th>Item</th>
<th>Amount</th>
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<td>Transfers In</td>
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<td>Transfer In-General Fund Reserves</td>
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<td><strong>Total Revenues &amp; Transfers</strong></td>
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### Expenditures

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<td>Village Council</td>
<td>58,311</td>
<td>36,195</td>
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<tr>
<td>Administration &amp; Finance</td>
<td>410,330</td>
<td>496,095</td>
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<td>Planning &amp; Zoning</td>
<td>71,000</td>
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<td>Village Clerk</td>
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<td>Public Affairs</td>
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<td>Public Safety</td>
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<td>Debt Servicing</td>
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<td>Transportation</td>
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<td>0</td>
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<td><strong>Total Expenditures</strong></td>
<td>2,094,249</td>
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### Other Expenditures

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<td>Transfers Out, M.O.E CITT</td>
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<td>Transfers Out-Parks Fund</td>
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<td><strong>Total Expenditures &amp; Transfers</strong></td>
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### Fiscal Year 2018-2019 Summary

- **Total Revenues & Transfers**: $2,228,127
- **Total Expenditures**: $2,094,249
- **Net Revenue**: $2,251,819
NE Corridor Smart Plan Route - Transportation

- Charrette for NE Corridor _February
- Route Discussion with TPO and NE Corridor Mayors – July
- Meeting with Mayor Francis Suarez – July
Platform and/or Walking/Bike Path or Train Station

• We let the Miami Transportation Authority know that El Portal is important and relevant in terms of a platform (for a metro-mover) or train station and development along the Bright Line corridor. Either we need a safe and unimpeded walking/bike path down to the proposed 79th street station—so people can get safely there without driving or Ubering, or there should be a station right in El Portal, or at least a platform to a Metro-mover along with a walking/bike path that will take folks to the 79th Street Station.
Little River “Call to Action” in July

- Organized by Kristen McLean and Ada de Luque, the event featured updates from DERM, SFWMD, the Little River Conservancy, and proposal of the Little River Compact.
What is a “Compact” in terms of the proposed Little River Compact?

• The Little River is not just a River, but it is also the C7 flood control canal. So whenever there are heavy rains, and there may be trash in the streets in other communities, that debris runs down the storm drains and into the River. That is why we sometimes see oil on top of the water (because people are illegally dumping engine oil into storm drains), and trash floating on the River. In addition, there is illegal dumping going on, and we are calling for more enforcement from the County and State. That is why I propose the Little River Compact, which will “legally” tie all the communities together along the Little River/C7 Canal community in cleaning it up and better maintaining it.
Update on Future Development

• Sanctuary
  • Special Exception Use Passed – July Council Meeting
  • Alcohol Ordinance – 1st reading passed at July Council Meeting
• Little Farm
  • Met with Project Manager – August
• Annexed Area
National Night Out & Mayor’s Backpack Giveaway

- A focus on community policing and back to school safety supported by all kinds of local organizations to include our great El Portal Women’s Club.
Miami-Dade County League of Cities and the Florida League of Cities

- 1st Vice-President of MDCLC Executive Board; Projected to be MDCLC President in May 2019.
- Just attended Florida League of Cities Annual Conference
- Our relationships with other municipalities have enabled us to get low cost-police cars, have MOUs and Mutual Aide, and to immediate sign on with Florida City for the FEMA contractor for Hurricane Irma when there was a rush to get help and vendors weren’t even showing up.
Priorities for 2019

• Reimbursement from FEMA-Pay Back Bridge Loan
• Phase 1 Commencing of Septic to Sewer Project
• MOU with Horace Mann Middle School
• Nature Trail Expansion project in conjunction with MDCPS
• Sanctuary Refurbishment Commencing
• Little River Compact Initiative
• Code Compliance: Village-Wide Consistency
• Execution of Leadership Succession Plan
The Village of El Portal’s Website—please bookmark it in your browsers

• http://elportalvillage.com/