

VILLAGE HALL  
500 NE 87<sup>TH</sup> ST  
EL PORTAL, FL 33138  
CHRISTIA ALOU  
VILLAGE MANAGER



MAYOR CLAUDIA V. CUBILLOS  
VICE MAYOR OMARR C. NICKERSON  
COUNCILPERSON HAROLD E. MATHIS, JR.  
COUNCILPERSON WERNER DREHER  
COUNCILPERSON VIMARI ROMAN

## VILLAGE OF EL PORTAL 2<sup>nd</sup> BUDGET WORKSHOP 2018-19 BUDGET YEAR

Tuesday, August 14, 2017

Agenda  
7:00 PM

### Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

- A. **CALL TO ORDER. . . . . Mayor Claudia V. Cubillos, Presiding**
- B. **MOMENT OF SILENT MEDITATION FOLLOWED BY THE PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL**
- D. **APPROVAL OF AGENDA**
- E. **ACKNOWLEDGMENT OF VISITORS AND / OR SPECIAL PRESENTATIONS**
- F. **GOOD AND WELFARE**  
(Note: This section of the agenda is reserved in the spirit of a representative democracy “of, by and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. The speaker should keep to only issues on the agenda. We request that comments be limited to 3 MINUTES PER PERSON, and that speakers and the audience must maintain proper decorum at-large.)
- G. **AGENDA ITEMS**
  - G1. Review and recommend changes to the proposed 2018-2019 budget from the administration.

**2<sup>nd</sup> Budget Workshop**  
**August 14, 2017 @ 7:00pm**

**H. GOOD AND WELFARE**

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**I. ADJOURNMENT**

Mayor & Council

**Statement of Decorum**

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**Village of El Portal  
General Fund Budget  
Fiscal Year 2018-2019**

	General Fund Budgeted	General Fund Projected	General Fund
<b>Revenues</b>	<b>2017-2018</b>	<b>2017-2018</b>	<b>2018-2019</b>
Property Taxes	1,161,074	1,141,347	1,255,307
Franchise Fees	102,700	104,889	104,720
Utility Fees	135,900	152,731	153,100
Charge For Services	314,558	289,845	289,845
Intergovernmental	273,770	471,118	243,665
Licenses and Permits	147,700	148,385	135,000
Judgements & Fines	43,500	33,108	35,000
Miscellaneous	48,925	40,693	1,976,300
Proceeds of Line of Credit		1,250,000	
<b>Total Revenues</b>	<b>2,228,127</b>	<b>3,632,116</b>	<b>4,192,937</b>
<b>Other Sources</b>			
Transfers In			
Transfer In-General Fund Reserves		718,152	
<b>Total Other Sources</b>			
<b>Total Revenues &amp; Transfers</b>	<b>2,228,127</b>	<b>4,350,268</b>	<b>4,192,937</b>

**Expenditures**

Village Council	58,311	36,195	42,927
Administration & Finance	410,330	496,095	494,996
Planning & Zoning	71,000	48,875	61,000
Village Clerk	93,980	85,523	103,159
Public Affairs	53,172	53,152	20,200
Public Safety	768,934	766,367	748,938
Building Dept/Code Enforcement	200,843	187,984	172,917
Public Works	437,679	2,644,924	438,788
Debt Sevicng	0	0	1,292,000
Transportation			
<b>Total Expenditures</b>	<b>2,094,249</b>	<b>4,319,116</b>	<b>3,374,925</b>
<b>Other Uses</b>			
Transfers Out_M.O.E CITT	7,000	7,000	7,000
Transfers Out-Parks Fund	7,489	8,576	8,576
<b>Total Other Used</b>	<b>14,489</b>	<b>15,576</b>	<b>15,576</b>
Transfer to General Fund Reserves	119,389	0	786,860
<b>Total Other Sources</b>	<b>133,878</b>	<b>31,152</b>	<b>818,012</b>
<b>Total Expenditures &amp; Transfers</b>	<b>2,228,127</b>	<b>4,350,268</b>	<b>4,192,937</b>

VILLAGE OF EL PORTAL

BUDGET FISCAL YEAR '2018-2019

General Fund Revenues		ADOPTED BUDGET	ACTUAL	PROJECTED +	MANAGER	COUNCIL APPROVAL
Revenue Details		2017-2018	10/17-06/18	ACTUAL	RECOMMENDATION	2018-2019
				10/01/17-09/30/18	2018-2019	2018-2019
001.000.31100.000	Ad Valorem (\$159,201,908*8.3)*95%	1,161,074	1,141,347	1,141,347	1,255,307	
001.000.31310.000	Franchise Fees Electricity	80,500	47,791	80,566	80,500	
001.000.31340.000	Franchise Fees Gas	1,200	432	882	1,000	
001.000.31370.000	Franchise Fees Solid Waste	21,000	13,566	23,441	23,220	
001.000.31410.000	Utility Fees Electricity	73,500	54,703	73,903	74,000	
001.000.31420.000	Utility Fees Telephone Communications	61,000	61,655	76,655	77,000	
001.000.31440.000	Utility Fees Gas	1,400	1,132	2,173	2,100	
001.000.32100.000	Licenses and Permits Occupational Licenses	1,700	1,499	1,499	1,500	
001.000.32200.000	Licenses and Permits Building Permits	140,000	85,598	127,598	130,000	
001.000.32900.000	Licenses and Permits Other Permits	6,000	2,448	3,288	3,500	
001.000.32975.000	Licenses and Permits Developer Fees	0	16,000	16,000	0	
001.000.34340.000	Charge for Services Grabage/Solid Waste	314,558	281,242	289,845	289,845	
001.000.33512.000	Intergovernmental State Revenue Sharing	73,000	49,909	67,039	67,000	
001.000.33518.000	Intergovernmental 1/2 Sales Tax	180,000	117,590	176,054	176,000	
001.000.33473.000	Intergovernmental State Grants	20,000	216,375	216,375	0	
001.000.33514.000	Intergovernmental Mobil Home Licenses	120	14	14	15	
001.000.33515.000	Intergovernmental Alcoholic Beverage License	650	636	636	650	

VILLAGE OF EL PORTAL

BUDGET FISCAL YEAR '2018-2019

General Fund Revenues			ADOPTED BUDGET	ACTUAL	PROJECTED + ACTUAL	MANAGER RECOMMENDATION	COUNCIL APPROVAL
Revenue Details			2017-2018	10/17-06/18	10/01/17-09/30/18	2018-2019	2018-2019
001.000.34740.000	Intergovernmental	County Grants	0	11,000	11,000	0	
001.000.35100.000	Judgements & Fines	Judgements & Fines	8,500	3,427	4,107	5,000	
001.000.32950.000	Judgements & Fines	Code Enforcement	35,000	20,382	29,001	30,000	
001.000.36000.100	Miscellaneous Revenues	Copies	225	434	500	500	
001.000.36000.150	Miscellaneous Revenues	Lien Searches	7,200	5,250	6,300	6,300	
001.000.36000.200	Miscellaneous Revenues	Hall Rentals	5,000	2,636	3,316	3,500	
001.000.36000.000	Miscellaneous Revenues	Hurricane IRMA Reimb (\$2,290,000*85%	20,000	280	280	1,946,500	
001.000.36000.000	Miscellaneous Revenues	Proceeds Line of Credit FCB Bank			1,250,000		
001.000.360500.000	Miscellaneous Revenues	Events	15,000	11,025	11,025	11,000	
001.000.36075.000	Miscellaneous Revenues	Police Revenues	0	6,897	6,897	5,000	
001.000.36100.950	Miscellaneous Revenues	Proceeds Sale of Vehicles	0	8,810	8,810	0	
001.000.36100.000	Miscellaneous Revenues	Interest Income	1,500	3,127	3,565	3,500	
			<b>2,228,127</b>	<b>2,165,205</b>	<b>3,632,116</b>	<b>4,192,937</b>	

VILLAGE OF EL PORTAL  
BUDGET 2018-2019

VILLAGE COUNCIL- Dept 511

Account	Description	Explanation of Line Items	ADOPTED 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDATION 2018-2019	COUNCIL APPROVED 2018-2019
	<b>Operating Expenses</b>	<b>Explanation of Line Items</b>					
001.511.61100.000	Council Compensation	Charter Compensation Mayor & 4 Council Persons @ \$3,000 each, reduced from \$4,500	22,500	7,875	13,500	15,000	
001.511.62100.000	Fica/Medicare	7.65% of Gross Salary	1,721	588	1,033	1,148	
001.511.62200.000	Florida Retirement System	8.26% Gross Salary	8,550	430	608	1,239	
001.511.62100.000	Travel & Per Diem	Travel Mayor Out of Town \$5,000 Travel Council Members@ \$500 ea	7,000	3,938	3,938	7,000	
001-51100-15-41	Communications	Cell Phones - 4 phones @ 70/mth Mayor cell @ 140.00/mth	8,400	3,920	2,934	5,040	
001-51100-15-48	Council Discretionary	Council Discretionary Fund \$2,000 ea	10,000	7,691	10,864	10,000	
001.511-65400.000	Memberships	Dade League of City Dues	3,500	2,718	3,318	3,500	
<b>TOTAL OPERATING EXPENSES</b>			<b>61,671</b>	<b>27,160</b>	<b>36,195</b>	<b>42,927</b>	

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 FINANCE & ADMINISTRATION - Dept 513

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED BUDGET 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDED 2017-2018	COUNCIL APPROVED 2017-2018
001.513.61100.000	Executive Salaries	Salary Village Manager	85,000	63,750	85,000	85,000	
001.513.61200.000	Regular Salaries	HR/Accountant	41,600	29,260	40,838	42,994	
001.513.62100.000	FICA/Medicare Taxes	Fica Taxes @ 7.65%	9,685	6,707	9,218	9,792	
001.513.62200.000	Retirement	FRS MGR Retirement @ 18.315, Staff .0829	17,769	3,933	9,087	23,344	
001.513.62300.000	Life & Health Benefits	Health 451.99 per mth each, Vision, Disability etc. Manager 159.39/mth, HR \$143.10/mth	8,400	6,176	8,888	14,478	
001.513.62800.000	Contract Services-Payroll	Basic Payroll services for processing bi-weekly payroll.	4,000	2,356	3,079	3,200	
001.513.63000.000	Bank Service Fees	Monthly Bank Fees	4,200	3,647	4,892	4,900	
001.513.63100.000	Professional Fees -Legal-Retainer	\$8,000 per month-Village Attorney	18,000	33,710	57,710	96,000	
001.513.63100.100	Professional Fees -Legal	Other Legal (Specialized)	32,000	6,367	40,367	0	
001.513.63100.400	Professional Fees-Lobbyist	\$3,000 per month	30,000	34,066	40,066	36,000	
001.513.63200.000	Professional Services-Audit	State mandated financial audit & County required audit which requires using outside CPA firm.	28,000	8,000	28,000	28,000	
001.513.63400.100	Other Contractual Services	Outsourced IT Services	16,000	19,900	26,824	25,000	
001.513.63400.000	Other Contractual Services	Outsourced accounting & CFO Services .\$\$4,500 per month + \$2,000 Y/E Audit + \$2,000 Budget Prep	58,000	51,250	66,750	58,000	

FINANCE & ADMINISTRATION - Dept 513

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED BUDGET 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDED 2017-2018	COUNCIL APPROVED 2017-2018
001.513.63400.800	Other Contractual Services	Grant Writing	10,000	16,050	22,050	24,000	
001.513.64000.000	Travel	Travel & Per Diem-Manager Auto Allowance \$420/mth	4,800	4,270	5,040	5,040	
001.513.64000.150	Travel	Travel-Village Manager	0	589	724	725	
001.513.64100.000	Communications	Telephone-AT&T Mobility		1,302	1,818	1,800	
001.513.64100.100	Communications	Cell-Village Manager	2,400	0	0	0	
001.513.64100.200	Communications	Nexogy	3,800	2,799	4,071	4,000	
001.513.64200.000	Postage		1,300	619	869	900	
001.513.64600.000	Repairs & Maintenance	Software Maintenance Fees-BS&A	3,500	3,281	3,281	3,281	
001.513.64600.100	Repairs & Maintenance	Postage Meter Rental-Wells Fargo	3,250	2,080	2,752	2,752	
001.513.64600.200	Repairs & Maintenance	Lease-Copier	5,100	3,355	4,570	4,600	
001.513.64900.000	Other Current Charges	Storage Unit Rentals	3,727	3,180	3,802	3,800	
001.513.64900.100	Other Current Charges	Rental Water Cooler	1,200	1,449	1,677	1,200	0
001.513.64900.300	Other Current Charges	Staff Lucheon, Software for PDF Editing etc	0	895	895	1,000	
001-51365100.0000	Office Supplies	Misc. Office Supplies	9,000	9,606	10,206	10,000	
001-51300-50-52	Operating Supplies	Labor Law Posters	0	892	892	892	
6 001513-65400.000	Memberships & Subscriptions	Dade Days Tallahassee, Best Practices Conference, Miami Shores Chamber	600	1,386	1,331	1,300	
001.513.66400.000	Equipment Purchases	Purchase of Projector, TVS, Scanner	9,000	10,398	11,398	3,000	
	<b>Total Finance &amp; Administration</b>		<b>410,331</b>	<b>331,273</b>	<b>496,095</b>	<b>494,996</b>	



VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 PLANNING & ZONING-DEPT 515

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED	ACTUAL	PROJECTED +	MANAGER	COUNCIL
			BUDGET		ACTUAL	RECOMMENDED	APPROVED
			2017-2018	10/17-06/18	10/17-09/18	2018-2019	2018-2019
001.515.63100.300	Professional Fees	Master Plan Consultant	60,000	28,639	48,639	60,000	0
001.515.64700.000	Printing & Binding	Duplication service & Permit Card Forms	500	236	236	500	0
001.515.65510.000	Education & Training	Building Code Compliance Fees. Radon	500	0	0	500	0
		<b>TOTAL PLANNING &amp; ZONING</b>	<b>61,000</b>	<b>28,875</b>	<b>48,875</b>	<b>61,000</b>	<b>0</b>

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 VILLAGE CLERK-DEPT 518

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED	ACTUAL	PROJECTED +	MANAGER	COUNCIL
			2017-2018	10/17-06/18	ACTUAL 10/1/17-09/30/18	RECOMMENDATION 2018-2019	APPROVED 2018-2019
001.518.61200.000	Salaries		50,000	37,063	48,038	50,000	
001.518.62100.000	FICA		3,825	2,835	3,675	3,825	
001.51862200.000	FRS	22.71%	11,355	7,053	11,355	11,355	
001.518.62300.000	Health Insurance	Health \$451.99 * 12 + Dis, Vision, Dental \$129.62/mth	4,800	4,788	6,572	6,979	
001.518.64000.000	Travel & Per Diem	Seminars & Education	300	0	300	300	
001.518.64100.000	Communications	(Additional cell stipend \$100/mth)	1,200	0	0	1,200	
001.518.64900.000	Other Charges	Miscellaneous Items	1,500	0	0	500	
001.518.64900.010	Other Charges	Municipal Elections	0	0	0	6,000	
001.518.65400.000	Books, Publications	Codification Village Ordinances	8,000	1,606	3,606	5,000	
001.518.65200.000	Operating Supplies	Awards, Plaques,official documents				1,000	
001.518.65400.100	Video Recording,transcripts					5,000	
001.518.66510.000	Education & Training		3,000	3,477	3,477	3,500	
001.518.67300.000	Advertisements		10,000	5,126	8,500	8,500	
		<b>TOTAL VILLAGE CLERK</b>	<b>93,980</b>	<b>61,948</b>	<b>85,523</b>	<b>103,159</b>	

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 PUBLIC AFFAIRS-DEPT 518

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED BUDGET	ACTUAL	PROJECTED +	MANAGER	COUNCIL APPROVED
			2017-2018	10/17-06/18	ACTUAL 10/1/17-09/30/18	RECOMMENDATION 2018-2019	2018-2019
001-51900-10-48	Promotional Activities	July 4th	1,800		1,925	1,800	
001-51900-10-48	Promotional Activities	Senior Luncheon	2,000	0	0	2,000	
001-51900-10-48	Promotional Activities	Horrace Mann Middle School	500	0	0	250	
001-51900-10-48	Promotional Activities	5k Run	2,100	3,309	3,309	2,800	
001-51900-10-48	Promotional Activities	80th Anniversary	15,000	16,813	16,813		
001-51900-10-48	Promotional Activities	Role Model-MLK	750	508	508	750	
001-51900-10-48	Moved to police budget	October Crime Watch	500	0			
001-51900-10-48	Promotional Activities	State of the Village	1,750	0		2,000	
001-51900-10-48	Promotional Activities	Halloween Party	1,600	1,737	1,737	1,500	
001-51900-10-48	Promotional Activities	League of Cities Dinner	3,000	3,000	3,000	3,000	
001-51900-10-48	Promotional Activities	Little River Cleanup	1,018	1,000	1,000	1,000	
001-51900-10-48	Promotional Activities	Easter Event	2,004	1,475	1,475	1,000	
001-51900-10-48	Promotional Activities	Christmas Event	550	1,020	1,020	1,000	
001-51900-10-48	Promotional Activities	Community Mixer_Business Cards			0		
001-51900-10-48	Moved to police budget	PBA Dinner	1,750	1,500	1,500		
001-51900-10-48	Promotional Activities	Jazz in the Village	300	0			
001-51900-10-48	Promotional Activities	Farmers Market	750	0	0		
001-51900-10-48	Promotional Activities	Food Truck	300	256	256		
001-51900-10-48	Promotional Activities	Art Fair	10,000	12,601	12,601	0	
001-51900-10-48	Promotional Activities	Arbor Day	2,500	2,228	2,228	1,500	
001-51900-10-48	Promotional Activities	Other Events	2,500	4,197	4,197	0	
001-51900-10-49	Other Current Charges	Website Maint-\$21.95 x 12	2,500	1,517	1,583	1,600	
		<b>TOTAL OPERATING EXPENSES</b>	<b>53,172</b>	<b>51,161</b>	<b>53,152</b>	<b>20,200</b>	

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 POLICE-DEPT 521

GL ACCOUNT #	ACCOUNT DESCRIPTION	Explanation of Line Items	ADOPTED BUDGET 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDED 2018-2019	COUNCIL APPROVED 2018-2019
001.521.61100.000	Executive Salaries	Police Chief	60,000	22,341	41,187	70,000	
001.521.61200.000	Regular Salaries	Salaries With 3% Increase- 1 New officer added	284,000	186,605	245,069	278,214	
001.521.61300.000	Part-Time Salaries	Part-Time Officers-increase to \$16.83/hr	63,000	22,998	27,498	29,755	
001.521.61400.000	Overtime Salaries	Overtime For Officers	5,000	12,533	17,033	15,000	
001.521.61400.100	Overtime Salaries	Irma Prep & Recovery	0	2,681	2,681	0	
001.521.61500.000	Special Pay (Court Time)		4,000	4,622	6,122	6,000	
001.521.61600.000	Incentive Pay - Training & Education	\$20 for every 80 hrs training up to \$120/mth	4,200	2,758	3,778	4,000	
001.521.61700.000	Comp Time		0	2,192	2,225	2,300	
001.521.61800.000	Holiday Pay	11 Paid + 2 floating	18,200	11,046	18,200	26,000	
001.521.61900.000	Vacation Pay		15,000	10,835	10,835	0	
001.521.62000.000	Sick Pay		0	19,633	19,633	0	
001.521.62100.000	FICA Taxes	Fica Taxes/Medicare 7.65%	34,364	22,197	29,872	32,686	
001.521.62200.000	Retirement	FRS Retirement @ 20.92%	95,305	55,529	86,057	89,385	
001.521.62300.000	Life & Health Benefits	Health . Life, St Term & LT Disability-\$350/mth +50% of Excess	38,400	33,558	38,385	39,127	
001.521.62400.000	Workers Compensation	As Per FMIT Agreement	16,661	11,593	16,661	18,021	
001.521.64100.200	Telephone	Police Chief	1,200	1,289	1,289	1,200	
001.521.64100.100	Telephone	Dept Mmgt Services	7,700		0	0	
001.521.64100.100	Telephone	Verizon		1,477	2,429	2,500	
001.521.64400.000	Rentals & Leases	FGDL Lease Payment	0	288	388	388	
001.521.64600.200	Repairs & Maintenance	Fire Extinguishers	80	106	106	106	
001.521.64500.000	Insurance	Liability, Auto, Property Insurance	63,824	49,638	63,824	61,356	
001.521.64600.000	Repairs & Maintenance	Other-Computer Recabling\$275, repair police radios \$363, Fuses \$150	0	1,049	1,049	500	

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 POLICE-DEPT 521

GL ACCOUNT #	ACCOUNT DESCRIPTION	Explanation of Line Items	ADOPTED BUDGET 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDED 2018-2019	COUNCIL APPROVED 2018-2019
001.521.64600.400	Repairs & Maintenance	Repairs & Maint Police Vehicles	10,000	9,785	11,785	15,000	
001.521.64800.000	Promotional Activities	Police Holiday Party	0	687	687	750	
001.521.64800.000	Promotional Activities	PBA Dinner	0	1,500	1,500	1,750	
001.521.64800.000`	Promotional Activities	October Crime Watch-trans from PA	0			500	
001.521.64900.000	Other Current Charges	Court Stand By \$680, Auto Tags \$1,408, Fla Gun Ctr \$245, Police Thanksgiving Dinner \$298, Sunpass \$200, Lucheopn Santos \$239	250	5,176	5,176	1,000	
001.521.65100.000	Office Supplies	General Office Supplies	2,500	1,350	1,500	1,500	
001.521.65200.000	Operating Supplies	Batteries etc	4,000	4,546	4,546	2,500	
001.521.65200.100	Operating Supplies	Additional Uniforms, Cleaning,	3,500	752	932	3,000	
001.521.65200.200	Operating Supplies	Gasoline	25,000	16,260	27,628	28,000	
001.521.65200.150	Operating Supplies	Vests Bullets etc	1,500	210	210	1,500	
001.521.65400.200	Memberships	Dade County Assoc Chief of Police	250	390	390	400	
001.521.65510.000	Education & Training		1,000	815	815	1,500	
001.521.66400.000	Machinery & Equipment		10,000	76,877	76,877	15,000	
		<b>TOTAL POLICE EXPENSES</b>	<b>768,934</b>	<b>593,316</b>	<b>766,367</b>	<b>748,938</b>	

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 BUILDING/CODE ENFORCEMENT-DEPT 529

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED BUDGET 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDATION 2018-2019	COUNCIL APPROVED 2018-2019
001.529.61200.000	Salaries	Building Dept-New Hire	58,720	20,611	20,611	35,000	
001.529.61200.100	Salaries	Code Enforcement Officer increased to \$38,000	32,525	25,576	35,000	35,000	
001.529.62100.000	FICA	7.65% of Salaries	6,980	3,471	4,254	5,355	
001.529.62200.000	FRS	8.29% of Gross Salary	7,218	3,078	4,399	5,803	
001.529.62300.000	Health Insurance	\$451.99 Health+129.62 Vision,Dental	14,400	7,931	9,676	13,959	
001.529.63100.000	Professional Fees	Special Master	1,000	0	0	1,000	
001.529.63100.100	Professional Fees	Building Permits-50% of Bldg Permit Revenue	70,000	42,799	63,799	65,000	
001.529.63100.200	Professional Fees	Building Inspector	7,200	3,600	7,200	7,200	
001.529.63400.200	Contractual Services	C.A.P.Governmental	0	11,325	40,200	0	
001.529.64100.000	Communications	Cell Phone Code		701	1,200	1,200	
001.529.64200.000	Postage		150	0	0	150	
001.529.64600.000	Repairs & Maintennace	Vehicl Repairs & Maint	250	934	934	1,000	
001.529.65200.000	Operating Supplies	Forms & Notices, Other Miscellaneous	900	711	711	750	
001.529.65510.000	Education & Training	Training BSA Software	1,500	0	0	1,500	
001.529.65510.000	Education & Training	Code Enforcement Officer	0	0	1,500	0	
		<b>TOTAL OPERATING EXPENSES</b>	<b>200,843</b>	<b>120,737</b>	<b>187,984</b>	<b>172,917</b>	<b>0</b>

VILLAGE OF EL PORTAL  
 BUDGET 2018-2019  
 PUBLIC WORKS-DEPT 539

GL ACCT #	ACCOUNT DESCRIPTION		ADOPTED BUDGET 2017-2018	ACTUAL 10/17-06/18	PROJECTED + ACTUAL 10/1/17-09/30/18	MANAGER RECOMMENDATION 2018-2019	COUNCIL APPROVED 2018-2019
001.539.61200.000	Salaries		26,000	17,495	21,345	26,000	
001.539.62100.000	FICA		1,989	1,338	1,668	1,989	
001.539.62200.100	FRS	8.29%	2,057	827	1,688	2,155	
001.539.62300.000	Health Insurance		4,800	3,407	5,151	6,979	
001.539.63400.100	Other Contractual Services	Lawn Maintenance	25,000	23,798	30,398	30,000	
001.539.63400.200	Other Contractual Services	Hurricane IRMA Cleanup	0	2,206,163	2,206,163	-	
001.539.63400.300	Other Contractual Services	Tree Trimming	35,000	42,700	42,700	40,000	
001.539.63400.400	Other Contractual Services	Custodial Services-\$1,460	1,800	225	225	17,520	
001.539.63400.600	Other Contractual Services	Grabage/Solid Waste	248,920	178,310	248,920	248,920	
001.539.63400.700	Other Contractual Services	Recycling	25,478	16,414	24,470	25,000	
001.539.63400.800	Other Contractual Services	Interim-Match Grant	40,000		0	-	
001.539.64300.100	Utilities	Water & Gas	6,000	6,260	7,670	7,700	
001.539.64300.200	Utilities	Electricity	2,000	1,315	1,732	1,800	
0001.539.64400.000	Rental & Leases	Parking Lot Rental	1,915	0	1,915	1,915	
001.539.64600.100	Repairs & Maintenance	Pest Control	720	540	720	720	
001.539.64600.200	Repairs & Maintenance	Repair village hall	15,000	13,754	15,000	5,000	
001.539.64600.900	Repairs & Maintenance	New Tires \$705,Median repairs \$830, Repairs Truck \$296, New Bumper Truck \$322	500	2,894	2,894	1,000	
001.539.64900.000	Other Current Charges	Settlement Claim-IRMA	0	2,000	2,000	-	
001.539.64900.900	Other Current Charges	Refreshments PW Workshop \$269, Battery PW Truck \$120		635	635	-	
001.539.65200.000	Operating Supplies	Gloves, Trash bags, batteries,keys	500	2,541	2,541	2,500	
001.539.65400.000	Annual Surveillance Fees	NDPES	0	100	100	100	
001.539.65810.000	Transfer Out	M.O.E	7,000	7000	7,000	7,000	
001.539.65810.100	Transfer Out	Transfer to Parks	7,498		7,489	7,489	
001.539.66400.000	Capital Improvements	Improvements-Village Hall	0	12,500	12,500	5,000	
		<b>TOTAL OPERATING EXPENSES</b>	<b>452,177</b>	<b>2,540,216</b>	<b>2,644,924</b>	<b>438,788</b>	

Village of El Portal  
Budget Fiscal Year 2018-2019

Debt Servicing

GL ACCT #	ACCOUNT DESCRIPTION		A	B	C	MANAGER RECOMMENDATION  2018-2019	COUNCIL APPROVED  2018-2019
			ADOPTED BUDGET 2017-2018	ACTUAL 10/17-04/18	PROJECTED + ACTUAL 10/1/17-09/30/18		
	Debt Servicing	Principle Line of Credit			0	1,250,000	
	Debt Servicing	Interest-LOC				42,000	
	<b>TOTAL OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,292,000</b>	



**Village of El Portal  
Special Revenue Budget  
FY 2018-2019**

	Adopted Budget 2017-2018	Actual 10/17-06/18	Projected Thru 09/18	2018-2019 Manager Recommended
				Total
<b>Special Revenues-Fund 100</b>				
<b>Revenues</b>				
Local Option Gas Tax	58,300	43,127	57,043	57,000
State Revenue Sharing	14,450	11,563	14,923	15,000
FEMA Reibursements	425,000	0	0	0
	497,750	54,690	71,966	72,000
<b>Expenditures</b>				
IRMA Cleanup	500,000	0	0	0
Sidewalk/Street Repair				72,000
<b>Total Expenditures</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>72,000</b>
	-2,250			
<b>Excess of Revenues Over Expenditures</b>				<b>0</b>
<b>Transfers In</b>				
Transfer From General Fund	2,250			0
	<b>0</b>			<b>0</b>
Change in Fund Balance				

**Village of El Portal  
Special Revenue Budget  
FY 2018-2019**

<b>CITT-Funds 105 &amp; 106</b>	<b>Adopted Budget 2017-2018</b>	<b>Actual 10/17-06/18</b>	<b>Projected Thru 09/18</b>	<b>Manager Recommended Total</b>
<b><u>Revenues</u></b>				
CITT Transportation	62,100	24,178	67,338	67,338
CITT Transit	16,972	6,045	16,834	16,834
	<b>79,072</b>	<b>30,223</b>	<b>84,172</b>	<b>84,172</b>
<b><u>Expenditures</u></b>				
Utilities	36,500	28,455	37,722	37,700
Sidewalk/Street Repair	32,600	0	0	0
Debt Servicing-Storm Water				18,523
<b>Total Expenditures</b>	<b>69,100</b>	<b>28,455</b>	<b>37,722</b>	<b>56,223</b>
	9,972	1,768	46,450	27,949
<b>Excess of Revenues Over Expenditures</b>				
<b>Transfers In-M.O.E</b>	7,000	7,000	7,000	7,000
<b>Return to CITT Reserves</b>	<b>16,972</b>		<b>53,450</b>	<b>34,949</b>

**Village of El Portal  
Special Revenue Budget  
FY 2018-2019**

<b><u>Forfeiture Fund-Fund 112</u></b>	<b>Adopted Budget 2017-2018</b>	<b>Actual 10/17-06/18</b>	<b>Projected Thru 09/18</b>	<b>Manager Recommended Total</b>
<b><u>Revenues</u></b>				
Forfeiture Revenues	0	0	0	0
Interest Income	0	119	164	175
	<b>0</b>	<b>119</b>	<b>164</b>	<b>175</b>
<b><u>Expenditures</u></b>	0		0	0
<b>Excess of Revenues Over Expenditures</b>	<b>0</b>	<b>119</b>	<b>164</b>	<b>175</b>

**Village of El Portal  
Special Revenue Budget  
FY 2018-2019**

	Adopted Budget 2017-2018	Actual 10/17-06/18	Projected Thru 09/18	Manager Recommended Total
<b><u>Storm Water-Funds 115</u></b>	0	0		
<b><u>Revenues</u></b>				
Quarterly Storm Water Revenues	47,422	9,229	36,916	37,000
State Allocation-El Jardin Project	0	101,106	300,000	250,000
Proceeds of Loan Storm Water Facility Plan		175,000	175,000	0
Grant Income -Sewer to Septic Project-Design		216,375	348,000	0
Proceeds of Loan Sewer to Septic -Phase I		54,094	87,000	0
Grant Income -Sewer to Septic Project-Phase II				400,000
Loan Proceeds-Sewer to Septic -Phase II				100,000
Loan Proceeds-Storm Water Facility Design				126,194
	<b>47,422</b>	<b>555,804</b>	<b>946,916</b>	<b>913,194</b>
<b><u>Expenditures</u></b>				
El Jardin Project		101,106	300,000	250,000
Stormwater Facility Plan		188,156	188,156	126,194
Stormwater Septic to Sewer		340,452	435,000	500,000
Licenses		30		
Bank Charges				
<b>Total Expenditures</b>	<b>0</b>	<b>629,744</b>	<b>923,156</b>	<b>876,194</b>

**Village of El Portal  
Special Revenue Budget  
FY 2018-2019**

<b><u>Parks Fund-Fund 160</u></b>	<b>Adopted Budget 2017-2018</b>	<b>Actual 10/17-06/18</b>	<b>Projected Thru 09/18</b>	<b>Manager Recommended Total</b>
<b><u>Revenues</u></b>	0	0	0	
<b>Expenditures</b>	5,000	5,076	6,576	6,576
Repairs & Maintenance-Lawn Maint	3,949	753	1,000	1,000
Repairs& Maint-Sherwood	540	840	1000	1,000
Repairs-Fountain Cleaning Sherwood Forest	20,000			
Capital Improvement Grant	29,489	6,669	8,576	8,576
Total Expenditures				
Excess of Revenues	(29,489)			
Transfers In	29,489		8,576	8,576
Net	-	-	8,576	8,576