

VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
David A Rosemond
VILLAGE MANAGER



MAYOR CLAUDIA V. CUBILLOS
VICE MAYOR OMARR C. NICKERSON
COUNCILPERSON HAROLD E. MATHIS, JR.
COUNCILPERSON WERNER E. DREHER
COUNCILPERSON VIMARI ROMAN

Regular Village Council Meeting
Tuesday, February 28, 2017
Minutes
7:00 PM

Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

A. CALL TO ORDER: Mayor Cubillos, presiding, called the meeting for February 28, 2017 to order at 7:04pm.

B. SILENT MEDITATION & PLEDGE: Mayor Cubillos asked all those present to stand for a pledge of allegiance and a moment of silence.

C. ROLL CALL: Mayor Cubillos asked the Village Clerk, Yenise Jacobi, for a **Roll Call**.

Present: Mayor Cubillos, Vice Mayor Nickerson, Councilperson Harold Mathis (Late), Councilperson Roman, Councilperson Dreher, David A. Rosemond (Not voting), Village Manager, Chief Eugene Morales (Not voting), and Yenise Jacobi, Village Clerk (Not voting) Irwin Williams, CFO, Joseph Geller, Village Attorney (Not Voting) Late.

D. APPROVAL OF AGENDA: Mayor Cubillos asked for a motion to approve the agenda with additions to be added K2, L3, H4 & LL4. **Motion:** A motion to approve the agenda **Action:** Approve, **Moved by** Councilperson Mathis, Jr., **Seconded by** Councilperson Dreher. The motion passed by voice vote.

E. APPROVAL OF MINUTES FOR THE FOLLOWING MEETING(S):

E1. Minutes for January 24 2017 Regular Council Meeting— **Motion:** A motion to approve the minutes with corrections **Action:** Approve, **Moved by** Councilperson Roman **Seconded by** Councilperson Dreher. The motion passed by voice vote.

F. ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:

F1. Key to the City presented to SK Holmes

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F1a. Mayor Cubillos acknowledged and presented Ms. Holmes with a Key of the City with the new logo.

F1b. Ms. Holmes gave a briefing on how she came about the making of the New Logo

F2. Special Recognition for Black History Month

F2a. Mayor Cubillos made an acknowledgement of those who have served in El Portal.

F3. Proclamation Rare Disease Day

F3a. Mayor Cubillos read the proclamation into the record and acknowledged Jessenia and daughter Scarlet whom the proclamation was given to.

G. GOOD AND WELFARE: None noted.

H. AGENDA ITEM:

H1. YTD Financials

H1a. CFO Williams made a presentation on financials

- Update on Village credit card

Manager Rosemond stated that once a bank selection has been made they will include options for the credit card. (Florida Community Bank)

H2. Council & Administration photos located on the front desk wall

H2a. March 13th at 6:30pm

H3. Update on transitioning to our new logo

H3a. Mayor Cubillos stated that transitioning to the new logo would take time.

H4. Tree Matching Grant

H4a. Manager Rosemond stated that it is a 50/50 matching grant

I. RESOLUTIONS / ORDINANCES:

II. ORDINANCE NO. 2017-03 Land Development Amendments

I1a. Mayor Cubillos asked attorney Joseph Geller to read Ordinance No. 2017-03 into the record

AN ORDINANCE OF THE VILLAGE OF EL PORTAL, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTERS 1, 3, 5, 14, 17, 19, 21, AND 24 IN ORDER TO ADOPT A FORM BASED CODE; ADOPTING A NEW ZONING MAP; HARMONIZING DEVELOPMENT REVIEW PROCEDURES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICTS, REPEALER, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Note: Read into the record by attorney Joseph Geller

Motion: A motion to make an amendment to replace language from Planning Director to Village Manager for his/her designee. **Action:** **Passed** **Moved** by Councilperson Dreher **Seconded** by Vice Mayor Nickerson

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Vote: (Summary: Yes=5, No = 0).

| | |
|---------------------------|-----|
| Councilperson Dreher | Yes |
| Councilperson Roman | Yes |
| Councilperson Mathis, Jr. | No |
| Councilperson Nickerson | Yes |
| Mayor Cubillos | Yes |

Mayor Cubillos opens it for public discussion:

Merlin Brooks- 400 NE 90 Street- Ms. Brooks asked that if in the past 33 years have we changed. That there needs to be further discussion on this subject that they were elected by the people and they need to take them into consideration. In addition that the new residents should receive and become educated on the new ordinances so they can see what they are getting themselves into.

Debra Thompson- 241 NE 88th Street-Ms. Thompson they should table it.

Motion: A motion to move this Ordinance 1st Reading to March Regular Council Meeting. **Action:** **Failed Moved by** Vice Mayor Nickerson **Seconded by** Councilperson Mathis, Jr.

Vote: (Summary: Yes=1, No = 4).

| | |
|---------------------------|-----|
| Councilperson Dreher | No |
| Councilperson Roman | No |
| Councilperson Mathis, Jr. | No |
| Councilperson Nickerson | No |
| Mayor Cubillos | Yes |

Motion: A motion to pass this 1st Reading today & 2nd Reading to be done in April's Regular Council Meeting. **Action:** **Passed Moved by** Councilperson Mathis, Jr. **Seconded by** Vice Mayor Nickerson

Vote: (Summary: Yes=3, No = 2).

| | |
|---------------------------|-----|
| Councilperson Dreher | No |
| Councilperson Roman | No |
| Councilperson Mathis, Jr. | Yes |
| Councilperson Nickerson | Yes |
| Mayor Cubillos | Yes |

Note: Megan from Plusurbia stated that mainly it was 20 strikeout and 17 voids. She also expressed that the state takes 30 days to respond and it will probably be in the middle of March when to expect a response.

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Motion: A motion to have 2nd reading for all Ordinances related to Comp Plan & Amendments for the April 25th meeting. **Action:** **Passed Moved by** Mayor Cubillos **Seconded by** Councilperson Mathis, Jr.

Vote: (Summary: Yes=5, No = 0).

| | |
|---------------------------|-----|
| Councilperson Dreher | Yes |
| Councilperson Roman | Yes |
| Councilperson Mathis, Jr. | Yes |
| Councilperson Nickerson | Yes |
| Mayor Cubillos | Yes |

I2. Resolution authorizing Village Manager to enter in agreement with Neat Streets for tree grants.

Note: Attorney Joseph Geller read a Resolution into the record that he will later put together and stated that he was only doing this exception so last minute because of the free money urgency.

Motion: A motion to authorize Village Manager to enter agreement **Action:** **Passed Moved by** Councilperson Mathis, Jr. **Seconded by** Councilperson Dreher

Vote: (Summary: Yes=5, No = 0).

| | |
|---------------------------|-----|
| Councilperson Dreher | Yes |
| Councilperson Roman | Yes |
| Councilperson Mathis, Jr. | Yes |
| Vice Mayor Nickerson | Yes |
| Mayor Cubillos | Yes |

J. REPORTS OF THE VILLAGE MANAGER, MAYOR & COMMITTEE CHAIRS:

J1. Village Mayor Reports

Village Mayor Reports - Mayor Claudia V. Cubillos

- El Portal's Farmers Market, **March 4th From 9am-4pm**
- Update on Task Force; task list
- February Tallahassee trip report
- Education Compact with Horace Mann
- Art Fair postcards & poster for sale-Email your order to: mtfelportal@gmail.com
- Mayor's new email : mayorcubillos@villageofelportal.org
- Update on changing the Village from .org to .gov
- El Portal through the years (80th Anniversary)
- Current Village Communication with Residents of Official Village Events
Email blast about events, meetings & townhalls
Marquees (1) on the East And (2) on the West side
Quarterly Peacock Express Newsletter, Nextdoor, Village Website

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Facebook @mayorcubillos
Instagram @mayorcubillos
Increased community events

- Met with Florida State Legislators: Rep Jose Diaz, Rep Carlos Trujillo, Rep Roy Hardemon, Senator Anitere Flores, Senator Oscar Braynon, Senator Jack Latvala, Senator Daphne Campbell, and Julia Epsy. Policy Coordinator for the Office of Policy & Budget of Governor Scott
- Art Fair postcards & posters for sale and stickers
- Asked manager to look into changing over to .gov from the current .gov

J2. Village Manager Reports – Manager David Rosemond

- Septic Tanks/Sewer System
- Village Hall Building Updates
- Repairs River State Park
- Strategic Meeting/Robert Rules March 7th
- Audit 2015-16

J3. Committee Chair Remarks –

a. **Public Affairs**

Chairperson Omarr Nickerson

- Miami Dade Leagues –Feb 2nd
- Robert Rules-Feb 11th - 5 Priorities
- David Adlet retired thank you for your service
- Martin Luther King Breakfast was a great event
- Family Food Truck Night 3rd Thursday of the Month, February 17
- 2nd Anniversary of The Little Library –Bring a book-Take a book!
- Art Fair-February 3rd & February 4th (Logo Unveiling)
- Annual Armed Forces 5K it is on May 20th

b. **Public Works**

Chairperson Werner Dreher

- FIU Career resource Center (Speakers)
- Arbor Day March 11th
- Program Job Description for Internship
- I95 Constriction Project Brief Presentation

c. **Public Safety**

Chairperson Claudia V. Cubillos

- Operation clean up its twice a year April/Oct
- Crime Stats printed out for Committee Meeting
- Foot Patrol more than one officer
- Reduction of Speed (Speed Trailer)
- Copy of police schedule
- Cops Grants
- New officers swear-in at meetings
- Stop signs NW 86th Street & 2nd Avenue
- Status of police units
- Body Cameras

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- Chief retirement –No decision should be made without Council input
- David Adlet retirement who will be doing Code Enforcement
- Police Officer Holiday Bonus
- Citizen’s Crime Watch

d. Code Enforcement Committee

Chairperson Vimari Roman

- David Ward/Home Project
- Code Enforcement workshops
- Meeting with Juan from Plusurbia

e. Planning & Zoning

Chairperson Claudia V. Cubillos

- Fees Outdated for Permits (Juan) Plusurbia
- Further Discussion on Land Development Amendments

f. Administration & Finance

Chairperson Harold Mathis, Jr.

- Solidifying budget workshop
- Evaluations
- Policy & Procedure

J3. Village Attorney Reports - Attorney Joseph Geller
Happy First Reading, no law suits we are in good standing

K. UNFINISHED BUSINESS AND GENERAL ORDERS:

K1. Peacock Express next deadline April 7th

L. NEW BUSINESS:

L1. No Wake Zone on C7 Canal

L1a. Mayor Cubillos brought pictures of a gentleman speeding on jet skiing through the canal, and turtle floating, there are also need to be a no wake zone.

L2. Location of Art Fair Mural

L2a. Mayor Cubillos asked the opinion of the council where it would be placed next, all in agreement to be on the side with a cover of the Village Hall. Manager was instructed for it be moved.

L3. 6 Month Budget Review

L3a. Budget was moved to the A & F meeting 6 month budget review

L4. Bike Rack

L4a. Bike rack Danny Reyes and owners is willing to finance to place a Bike Rack somewhere around the design mall.

M. GOOD AND WELFARE:

Merlin Brooks-400 NE 90th street- Ms. Brooks stated the problem with the Miami Shores police department has nothing to do with the police at El Portal that they cut themselves by excluding El Portal. She also stated that El Portal has the best police officers.

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N. **ADJOURNMENT:** Councilperson Mathis, motioned that the Regular Village Council meeting for February 28, 2017 be adjourned. Councilperson Roman seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:30pm.

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk's Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.