Regular Village Council Meeting  
Tuesday, February 28, 2017  
Minutes  
7:00 PM

Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

A. CALL TO ORDER: Mayor Cubillos, presiding, called the meeting for February 28, 2017 to order at 7:04pm.

B. SILENT MEDITATION & PLEDGE: Mayor Cubillos asked all those present to stand for a pledge of allegiance and a moment of silence.

C. ROLL CALL: Mayor Cubillos asked the Village Clerk, Yenise Jacobi, for a Roll Call.

Present: Mayor Cubillos, Vice Mayor Nickerson, Councilperson Harold Mathis (Late), Councilperson Roman, Councilperson Dreher, David A. Rosemond (Not voting), Village Manager, Chief Eugene Morales (Not voting), and Yenise Jacobi, Village Clerk (Not voting) Irwin Williams, CFO, Joseph Geller, Village Attorney (Not Voting) Late.

D. APPROVAL OF AGENDA: Mayor Cubillos asked for a motion to approve the agenda with additions to be added K2, L3, H4 & LL4. Motion: A motion to approve the agenda Action: Approve, Moved by Councilperson Mathis, Jr., Seconded by Councilperson Dreher. The motion passed by voice vote.

E. APPROVAL OF MINUTES FOR THE FOLLOWING MEETING(S):

E1. Minutes for January 24:2017 Regular Council Meeting— Motion: A motion to approve the minutes with corrections Action: Approve, Moved by Councilperson Roman Seconded by Councilperson Dreher. The motion passed by voice vote.

F. ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:

F1. Key to the City presented to SK Holmes
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F1a. Mayor Cubillos acknowledged and presented Ms. Holmes with a Key of the City with the new logo.  
F1b. Ms. Holmes gave a briefing on how she came about the making of the New Logo

F2. Special Recognition for Black History Month  
F2a. Mayor Cubillos made an acknowledgement of those who have served in El Portal.  
F3. Proclamation Rare Disease Day  
F3a. Mayor Cubillos read the proclamation into the record and acknowledged Jessenia and daughter Scarlet whom the proclamation was given to.

G. GOOD AND WELFARE: None noted.

H. AGENDA ITEM:  
H1. YTD Financials  
H1a. CFO Williams made a presentation on financials  
• Update on Village credit card  
  Manager Rosemond stated that once a bank selection has been made they will include options for the credit card. (Florida Community Bank)

H2. Council & Administration photos located on the front desk wall  
H2a. March 13th at 6:30pm  
H3. Update on transitioning to our new logo  
H3a. Mayor Cubillos stated that transitioning to the new logo would take time.

H4. Tree Matching Grant  
H4a. Manager Rosemond stated that it is a 50/50 matching grant

I. RESOLUTIONS / ORDINANCES:  

I1. ORDINANCE NO. 2017-03  Land Development Amendments

I1a. Mayor Cubillos asked attorney Joseph Geller to read Ordinance No. 2017-03 into the record

AN ORDINANCE OF THE VILLAGE OF EL PORTAL, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTERS 1, 3, 5, 14, 17, 19, 21, AND 24 IN ORDER TO ADOPT A FORM BASED CODE; ADOPTING A NEW ZONING MAP; HARMONIZING DEVELOPMENT REVIEW PROCEDURES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICTS, REPEALER, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Note: Read into the record by attorney Joseph Geller

Motion: A motion to make an amendment to replace language from Planning Director to Village Manager for his/her designee. Action: Passed Moved by Councilperson Dreher Seconded by Vice Mayor Nickerson
Mayor Cubillos opens it for public discussion:

Merlin Brooks- 400 NE 90 Street- Ms. Brooks asked that if in the past 33 years have we changed. That there needs to be further discussion on this subject that they were elected by the people and they need to take them into consideration. In addition that the new residents should receive and become educated on the new ordinances so they can see what they are getting themselves into.

Debra Thompson- 241 NE 88th Street-Ms. Thompson they should table it.

**Motion:** A motion to move this Ordinance 1st Reading to March Regular Council Meeting. **Action:** Failed **Moved by** Vice Mayor Nickerson **Seconded by** Councilperson Mathis, Jr.

**Vote:** *(Summary: Yes=1, No = 4).*
- Councilperson Dreher  No
- Councilperson Roman  No
- Councilperson Mathis, Jr.  No
- Councilperson Nickerson  No
- Mayor Cubillos  Yes

**Motion:** A motion to pass this 1st Reading today & 2nd Reading to be done in April’s Regular Council Meeting. **Action:** Passed **Moved by** Councilperson Mathis, Jr. **Seconded by** Vice Mayor Nickerson

**Vote:** *(Summary: Yes=3, No = 2).*
- Councilperson Dreher  No
- Councilperson Roman  No
- Councilperson Mathis, Jr.  Yes
- Councilperson Nickerson  Yes
- Mayor Cubillos  Yes

Note: Megan from Plusurbia stated that mainly it was 20 strikeout and 17 voids. She also expressed that the state takes 30 days to respond and it will probably be in the middle of March when to expect a response.
Motion: A motion to have 2\textsuperscript{nd} reading for all Ordinances related to Comp Plan & Amendments for the April 25\textsuperscript{th} meeting. Action: Passed Moved by Mayor Cubillos Seconded by Councilperson Mathis, Jr.

\begin{itemize}
\item Vote: (Summary: Yes=5, No = 0).
\item Councilperson Dreher \hspace{1em} Yes
\item Councilperson Roman \hspace{1em} Yes
\item Councilperson Mathis, Jr. \hspace{1em} Yes
\item Councilperson Nickerson \hspace{1em} Yes
\item Mayor Cubillos \hspace{1em} Yes
\end{itemize}

I2. Resolution authorizing Village Manager to enter in agreement with Neat Streets for tree grants.

Note: Attorney Joseph Geller read a Resolution into the record that he will later put together and stated that he was only doing this exception so last minute because of the free money urgency.

Motion: A motion to authorize Village Manager to enter agreement Action: Passed Moved by Councilperson Mathis, Jr. Seconded by Councilperson Dreher

\begin{itemize}
\item Vote: (Summary: Yes=5, No = 0).
\item Councilperson Dreher \hspace{1em} Yes
\item Councilperson Roman \hspace{1em} Yes
\item Councilperson Mathis, Jr. \hspace{1em} Yes
\item Vice Mayor Nickerson \hspace{1em} Yes
\item Mayor Cubillos \hspace{1em} Yes
\end{itemize}

J. REPORTS OF THE VILLAGE MANAGER, MAYOR & COMMITTEE CHAIRS:

J1. Village Mayor Reports

\textbf{Village Mayor Reports} - Mayor Claudia V. Cubillos

- El Portal’s Farmers Market, \textbf{March 4\textsuperscript{th} From 9am-4pm}
- Update on Task Force; task list
- February Tallahassee trip report
- Education Compact with Horace Mann
- Art Fair postcards & poster for sale-Email your order to: mtfelporal@gmail.com
- Mayor’s new email: mayorcubillos@villageofelportal.org
- Update on changing the Village from .org to .gov
- El Portal through the years (80\textsuperscript{th} Anniversary)
- Current Village Communication with Residents of Official Village Events
  Email blast about events, meetings & townhalls
  Marquees (1) on the East And (2) on the West side
- Quarterly Peacock Express Newsletter, Nextdoor, Village Website
Facebook @mayorcubillos
Instagram @mayorcubillos
Increased community events

- Art Fair postcards & posters for sale and stickers
- Asked manager to look into changing over to .gov from the current .gov

J2. **Village Manager Reports** – Manager David Rosemond

- Septic Tanks/Sewer System
- Village Hall Building Updates
- Repairs River State Park
- Strategic Meeting/Robert Rules March 7th
- Audit 2015-16

J3. **Committee Chair Remarks** –

a. **Public Affairs**
   Chairperson Omarr Nickerson
   - Miami Dade Leagues –Feb 2nd
   - Robert Rules-Feb 11th - 5 Priorities
   - David Adlet retired thank you for your service
   - Martin Luther King Breakfast was a great event
   - Family Food Truck Night 3rd Thursday of the Month, February 17
   - 2nd Anniversary of The Little Library –Bring a book-Take a book!
   - Art Fair-February 3rd & February 4th (Logo Unveiling)
   - Annual Armed Forces 5K it is on May 20th

b. **Public Works**
   Chairperson Werner Dreher
   - FIU Career resource Center (Speakers)
   - Arbor Day March 11th
   - Program Job Description for Internship
   - I95 Constriction Project Brief Presentation

c. **Public Safety**
   Chairperson Claudia V. Cubillos
   - Operation clean up its twice a year April/Oct
   - Crime Stats printed out for Committee Meeting
   - Foot Patrol more than one officer
   - Reduction of Speed (Speed Trailer)
   - Copy of police schedule
   - Cops Grants
   - New officers swear-in at meetings
   - Stop signs NW 86th Street & 2nd Avenue
   - Status of police units
   - Body Cameras
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- Chief retirement – No decision should be made without Council input  
- David Adlet retirement who will be doing Code Enforcement  
- Police Officer Holiday Bonus  
- Citizen’s Crime Watch

d. Code Enforcement Committee  
Chairperson Vimari Roman  
- David Ward/ Home Project  
- Code Enforcement workshops  
- Meeting with Juan from Plusurbia

e. Planning & Zoning  
Chairperson Claudia V. Cubillos  
- Fees Outdated for Permits (Juan) Plusurbia  
- Further Discussion on Land Development Amendments

f. Administration & Finance  
Chairperson Harold Mathis, Jr.  
- Solidifying budget workshop  
- Evaluations  
- Policy & Procedure

J3. Village Attorney Reports - Attorney Joseph Geller  
Happy First Reading, no law suits we are in good standing

K. UNFINISHED BUSINESS AND GENERAL ORDERS:  
K1. Peacock Express next deadline April 7th

L. NEW BUSINESS:  
L1. No Wake Zone on C7 Canal  
L1a. Mayor Cubillos brought pictures of a gentleman speeding on jet skiing through the canal, and turtle floating, there are also need to be a no wake zone.  
L2. Location of Art Fair Mural  
L2a. Mayor Cubillos asked the opinion of the council where it would be placed next, all in agreement to be on the side with a cover of the Village Hall. Manager was instructed for it be moved.  
L3. 6 Month Budget Review  
L3a. Budget was moved to the A & F meeting 6 month budget review  
L4. Bike Rack  
L4a. Bike rack Danny Reyes and owners is willing to finance to place a Bike Rack somewhere around the design mall.

M. GOOD AND WELFARE:  
Merlin Brooks- 400 NE 90th street- Ms. Brooks stated the problem with the Miami Shores police department has nothing to do with the police at El Portal that they cut themselves by excluding El Portal. She also stated that El Portal has the best police officers.
N. **ADJOURNMENT:** Councilperson Mathis, motioned that the Regular Village Council meeting for February 28, 2017 be adjourned. Councilperson Roman seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:30pm.

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk’s Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.