VILLAGE OF EL PORTAL
VILLAGE COUNCIL
ADMINISTRATION & FINANCE COMMITTEE MEETING
AGENDA
TUESDAY, March 14, 2017
7:30 P.M.

A. CALL TO ORDER

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES
   E1. Minutes for January 10, 2017 for Administration & Finance Committee Meeting

F. GOOD & WELFARE (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

G. AGENDA ITEMS:
   G1. Tracking Report Review
   G2. Review Attorney Bill
   G3. Attorney Contract
   G4. SOP for email responses from Village Manager & Village Clerk
   G5. Deadline for Agenda Items
   G6. Libby Bowen Foundation
   G7. Council & Committee Meetings Minutes

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”
H. **GOOD & WELFARE:** (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. *The speaker may speak on any issue of concern.*)

I. **ADJOURNMENT**

Members:
Councilperson Harold E. Mathis, Jr., Chairperson
Mayor Claudia V. Cubillos, Vice Chairperson
Councilperson Vimari Roman, Member

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