



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
ADMINISTRATION & FINANCE COMMITTEE MEETING
MINUTES
TUESDAY, July 11, 2017
7:30 PM**

- A. CALL TO ORDER:** Chairperson Mathis Jr. called the Administration & Finance committee meeting to order at 8:26PM.
- B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** Chairperson forgoes the moment of silent meditation & the pledge of allegiance, since it was done at the prior committee meeting.
- C. ROLL CALL:** The Chairperson asked the Clerk to read the roll call.

Present: Councilperson Harold E. Mathis, Jr., Chairperson
Mayor Claudia V. Cubillos, Vice Chair
Councilperson Vimari Roman, Member

Also present: David Rosemond, Village Manager
Eugene Morales, Chief of Police
Yenise Jacobi, Village Clerk
Irwin Williams, CFO
Councilperson Werner Dreher
Vice Mayor Nickerson

D. APPROVAL OF AGENDA: The Chair asked for any additions or amendments to the Agenda. Councilperson Roman asked for G8. Item to be added refrigerator. Chair asked for agenda approval with additions. Mayor Cubillos motioned, and Councilperson Roman second. The motion carried unanimously.

E. APPROVAL OF MINUTES:

E1. Minutes for March 14, 2017 Administration & Finance Committee Meeting, was motioned by Mayor Cubillos and Second by Councilperson Roman. Minutes approved.

F. GOOD & WELFARE: None noted.

G. AGENDA ITEMS:

- G1. CFO Discussion Financials
- G1a. Irwin went over the financial reports presentation
- G2. Discussion Evaluations

G2a. Special Committee Meeting for July 15th at 10:30am

G3. Libby Bowen Foundation

G3a. Mayor Cubillos stated that Libby Bowen was so passionate about everything El Portal the money raised would go back into the community she loved so much.

H. **GOOD & WELFARE:** None noted.

Note: Special Administration & Finance Meeting to be set for July 15th at 10:30am

I. **ADJOURNMENT:** Chair Mathis, Jr. called for a motion to adjourn the Administration & Finance committee meeting. Mayor Cubillos made a motion and Councilperson Roman seconded the motion. The motion carried unanimously. Meeting adjourned at 9:10P.M.

Respectfully submitted,

Yenise Jacobi
Village Clerk