A. CALL TO ORDER

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES
   E1. Minutes for Public Affairs Committee Meeting May 9, 2016

F. AGENDA ITEMS:
   F1. Tracking Report Review

G. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue.)

H. ADJOURNMENT

Members:
Claudia V. Cubillos, Chairperson
Aubrey Brunson, Vice Chairperson
Harold E. Mathis, Jr., Member

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”
VILLAGE OF EL PORTAL
VILLAGE COUNCIL
PUBLIC AFFAIRS COMMITTEE MEETING
MINUTES
MONDAY, May 9, 2016
6:30 PM

A. CALL TO ORDER: Chairperson Cubillos called the Public Affairs committee meeting to order at 6:36PM

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE: Chairperson Cubillos asked everyone to stand for a moment of silent meditation followed by the pledge of allegiance.

C. ROLL CALL: The Chair asked the Clerk Yenise Jacobi to call the roll.

Present: Mayor Claudia V. Cubillos, Chairperson
Aubrey Brunson, Vice Chairperson
Councilperson Harold E. Mathis

Also present: Basil Binns, Interim Village Manager
Yenise Jacobi, Village Clerk

D. APPROVAL OF AGENDA: The Chair asked for a motion to approve the agenda with additions and deletions. Councilperson Mathis moved for approval and the Chair seconded the motion. Motion passed by unanimous “aye” vote.

E. APPROVAL OF MINUTES: Minutes for March 7th, Public Affairs Committee Meeting were Moved to be approved by Councilperson Mathis, and second by Vice Chair Brunson.

F. AGENDA ITEMS:
   F1. Tracking Report Review - Additions, deletions and any amendments made are reflected on the tracking report sheet.
   F1a. 1st Annual Jazzin It Up In El Portal - Vice Chair Brunson explained Flyers are done, Phone Blast to residents is going on May 27th, June 3rd & June 13th Email Blast.
   F2a. 5K RUN/WALK - Councilperson Mathis stated that he met with Chief and Interim Binns, that everything was ready and in order for the event to be successful.
F2b. Mayor Cubillos added that for the 5K is she is working with big sponsors even to include a Food Truck breakfast.

F3a. **Art Fair** - Mayor Cubillos discussed that she needs to sit with Vimari and Interim Binns to discuss the breakdown.

F4a. **July 4th** – Mayor Cubillos recommended to have the 4th of July in Horace Mann Field because due to the popularity of the event there needed to be more space to accommodate the residents.

F5a. **Food Truck Night** - Mayor Cubillos said that on May 20th would be the first time the Village would be hosting Food Truck night, that they had about three trucks lined up and should be something to look forward to.

G. **GOOD & WELFARE**: None.

H. **ADJOURNMENT**: Mayor Cubillos asked for a motion to adjourn. Councilperson Mathis moved that the Public Affairs committee meeting be adjourned. Vice Chair Brunson seconded the motion. The motion carried unanimously. Meeting adjourned at 7:12pm
<table>
<thead>
<tr>
<th>ITEM#</th>
<th>ACTIVITY • GOAL • PROJECT</th>
<th>INITIATOR</th>
<th>START</th>
<th>END</th>
<th>STATUS</th>
<th>EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Website</td>
<td>Mayor Cubillos</td>
<td></td>
<td></td>
<td>Mayor Cubillos peding pictures to be uploaded</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Monthly Resident Luncheon</td>
<td>Mayor Cubillos</td>
<td>3/23/2016</td>
<td></td>
<td>March, Dates are to be revised time frame is from 11:30am-1:30pm</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Business Card Exchange - Social Mingle</td>
<td>Mayor Cubillos</td>
<td>7/20/2016</td>
<td></td>
<td>Date is set for July 20 time frame is 6:30pm-8:30pm</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Welcome Wagon</td>
<td>Vice Mayor Nickerson</td>
<td>TBD</td>
<td></td>
<td>A revision of the pamphlet was discussed and looking into maybe June/July</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Newsletter</td>
<td></td>
<td>12/1/2014</td>
<td>TBD</td>
<td>July 5/Oct 5/ Jan 5</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Ms. Claudia's Book Reading</td>
<td>Mayor Cubillos</td>
<td></td>
<td>TBD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>7th Annual Easter Egg Hunt</td>
<td>Mayor Cubillos</td>
<td></td>
<td>3/26/2016</td>
<td>26-Mar-16</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>6th Annual Village US Armed Forces 2mi Walk</td>
<td>Mayor Cubillos</td>
<td>5/21/2016</td>
<td></td>
<td>7am to begin /Post on website B14Jas</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>8th Annual July 4th celebration</td>
<td>Mayor Cubillos</td>
<td></td>
<td>7/4/2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Halloween Party</td>
<td>Mayor Cubillos</td>
<td></td>
<td>10/31/2016</td>
<td>31-Oct</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>7th Annual Pre-Thanksgiving Luncheon</td>
<td>Mayor Cubillos</td>
<td></td>
<td>TBD</td>
<td>November</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Turkey Giveaway</td>
<td>Mayor Cubillos</td>
<td></td>
<td>TBD</td>
<td>November</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Jazzin Up In El Portal</td>
<td>Brunson</td>
<td>6/18/2016</td>
<td></td>
<td>Flyer</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Art Fair</td>
<td>Mayor Cubillos</td>
<td></td>
<td>23-Apr</td>
<td>April 23, from 3pm -7pm Vimari</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Movie Night</td>
<td>Brunson</td>
<td>August 17th</td>
<td></td>
<td>Need more information on copyrights</td>
<td></td>
</tr>
</tbody>
</table>

Mayor Cubillos, Chairperson
Councilperson Brunson, Vice Chairperson
Councilperson Mathis, Member

7/7/2016
VILLAGE OF EL PORTAL
VILLAGE COUNCIL
PUBLIC WORKS COMMITTEE MEETING
AGENDA
MONDAY, JULY 11, 2016
6:45 PM

A. CALL TO ORDER

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES
   E1. Minutes for Public Works Committee Meeting on May 9th, 2016

F. GOOD & WELFARE (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

G. AGENDA ITEMS:
   G1. Tracking Report Review

H. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue of concern.)

I. ADJOURNMENT

Members:
Vice-Mayor Omarr C. Nickerson, Chairperson
Councilperson Harold E. Mathis, Jr., Vice Chairperson
Mayor Claudia V. Cubillos, Member

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”
A. CALL TO ORDER: Chairperson Isaacs called the Public Works committee meeting to order at 7:14pm

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE: Forgone due to it being held at the previous committee meeting.

C. ROLL CALL:

Present: Vice Mayor Nickerson, Chairperson
Councilperson Harold E. Mathis Jr, Vice Chairperson
Mayor Claudia V. Cubillos, Member

Also present: Councilperson Brunson
Basil Binns, Interim Village Manager
Yenise Jacobi, Village Clerk

D. APPROVAL OF AGENDA: The Chair asked for a motion to approve the agenda as presented with additions of items. Mayor Cubillos member moved for approval and the Vice Chair seconded the motion. Motion passed by unanimous “aye” vote

E. APPROVAL OF MINUTES: Minutes for Public Works Committee Meeting on March 7th, 2016 moved by Vice Chair Mathis and second by Mayor Cubillos. Passed by unanimous “aye” vote.

F. GOOD & WELFARE: Councilperson Brunson – 700 NE 87th Street – Mr. Brunson requested that the Bulk pick up signs, reflecting dates of pick up become permanent. Mr. Brunson asked regarding the kitchen updates for employees in the Village.

G. AGENDA ITEMS:
   G1. Tracking Report Review – Additions, deletions and any amendments made are reflected on the tracking report sheet.

H. GOOD & WELFARE: None.

I. ADJOURNMENT: Vice Chair Mathis motioned that the meeting be adjourned. Mayor Cubillos, member seconded the motion. The motion carried general consent. Meeting adjourned at 7:48P.M.
<table>
<thead>
<tr>
<th>ITEM#</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Seawall Project</td>
<td>Manager Walker</td>
<td></td>
<td>on hold</td>
<td>The Manager updated the Council on this item with a brief history on funding requests and approvals and the issues with the residents and the project. Mayor Cubillos suggested that the committee members reach out to the residents to start over. The Manager warned against setting people's expectations as it's not the Village's responsibility to maintain the homeowner's seawall. Former Councilperson Old spoke about his experience with SFWMD. The District explained that the Army Corps of Engineers will not permit the project as requested and suggested finding alternate means of preventing the erosion. The Manager agrees and noted that one of the properties located at 500 NW 87th ST has lost its backyard to erosion. Councilperson Brunson asked for time to review what has been done.</td>
<td>$5M for one continuous wall.</td>
</tr>
<tr>
<td>2</td>
<td>Villagewide Traffic Calming</td>
<td>Manager Walker</td>
<td>ongoing</td>
<td></td>
<td>tabled due to time</td>
<td>CITT Transit, as long as there is a bus stop near the crosswalk</td>
</tr>
<tr>
<td>3</td>
<td>Stormwater Project</td>
<td>Manager Walker</td>
<td></td>
<td>Jul-14</td>
<td>PHASE VI Completed. Three locations have been identified for PHVII.</td>
<td>$8,000</td>
</tr>
<tr>
<td>4</td>
<td>Codification of Code of Ordinances</td>
<td>Vice Mayor Nickerson</td>
<td></td>
<td>Spring 2015</td>
<td>Move to next FY, set end date for those ORDs that are past due. State of FL also has codification issues.</td>
<td>One quote ;$45,000</td>
</tr>
<tr>
<td>5</td>
<td>NW 3rd AVE landscaping</td>
<td>Manager Walker</td>
<td>5/20/2013</td>
<td></td>
<td>Strip of land ROW behind the Horace Mann Middle school field. On hold until funding is available. The Village is responsible for maintaining the lawn.</td>
<td>EST. $700-$1000</td>
</tr>
<tr>
<td>6</td>
<td>Tot Lot Improvements</td>
<td>Manager Walker</td>
<td>5/20/2013</td>
<td>ongoing</td>
<td>Safety issues taken care of and design issues are in progress (i.e. Mayor Cubillos added the need for an extra see saw, repaving of areas). Councilperson Brunson offered help with landscaping services. The Manager said we need help for the medians on N Miami Ave. Vice Mayor Nickerson requested that the CMT adjourn until after the Executive Session.</td>
<td></td>
</tr>
</tbody>
</table>

Vice Mayor Nickerson, Chairperson  
Councilperson Mathis, Vice Chair  
Mayor Cubillos, Member  

Revised 7/9/2016
<table>
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<th>STATUS</th>
<th>EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6b</td>
<td>Dog Park</td>
<td>Vice Mayor Nickerson</td>
<td>7/8/2013</td>
<td>ongoing</td>
<td>Mayor Cubillos is looking at two locations for a possible dog park.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Pot Holes/Village Beautification</td>
<td>Vice Mayor Nickerson</td>
<td>7/8/2013</td>
<td>ongoing</td>
<td>The Manager said that striping starts Saturday. Prep work has started. He also mentioned that the residents have complained about the narrow streets and the lack of sidewalks. Mathis is going to send a list to the MGR of the pot hole locations. The Mayor suggested going out as a group and pick out the top 5 beautification issues. The Manager said a golf cart/ sunshine meeting can be held to accomplish beautification of the areas needing the most help. Mayor Cubillos said we need to set the example by starting with our own Village Hall. The Manager said he will send Councilperson Brunson the few spots that he has in mind. Chairperson Isaacs said that they will pick a day for the golf cart meeting.</td>
<td>$60,000</td>
</tr>
<tr>
<td>8</td>
<td>Village Hall Upgrade</td>
<td>Manager Walker</td>
<td>2013</td>
<td>2015</td>
<td>Council wants to restrict the hall rentals to residents and local non profits only. Application needs to be revamped. The Mayor said the vents need painting. The Manager said he wants to strip the floor, refurbish the piano and remove the drop ceiling. Add Village Hall Revenue to Admin &amp; Finance.</td>
<td>$20,000</td>
</tr>
<tr>
<td>10</td>
<td>Peacock problems</td>
<td></td>
<td>5/10/2014</td>
<td>ongoing</td>
<td>tabbed</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Sewer Retrofit</td>
<td>Manager Walker</td>
<td>9/8/2014</td>
<td>TBD</td>
<td>Priorities discussed with Item 1. This project takes priority to the Seawall. Water Project Application submitted. The plan is estimated to cost $150K and the actual construction is estimated to cost $15M. The Mayor and Manager met with legislators for funding in Tallahassee.</td>
<td>$150,000</td>
</tr>
<tr>
<td>12</td>
<td>Street Lighting</td>
<td>Councilperson Isaacs</td>
<td>1/12/2015</td>
<td>TBD</td>
<td>She noticed that there are some lights that are out near her home (On NE 87th ST and 4th AVE). Manager Walker explained the procedure for repairing those lights. The officers or the residents call in and we identify the pole tag number, which is then sent to FPL for a repair request. Mayor Cubillos added that the Village should keep an eye out for trees that need trimming.</td>
<td></td>
</tr>
</tbody>
</table>

Vice Mayor Nickerson, Chairperson
Councilperson Mathis, Vice Chair
Mayor Cubillos, Member

Revised 7/9/2016
VILLAGE OF EL PORTAL
VILLAGE COUNCIL
PLANNING & ZONING COMMITTEE MEETING
AGENDA
MONDAY, JULY 11, 2016
7:00 PM

A. CALL TO ORDER
B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE
C. ROLL CALL
D. APPROVAL OF AGENDA
E. APPROVAL OF MINUTES
   E1. Minutes for Planning & Zoning Committee Meeting on March 7th, 2016
F. GOOD & WELFARE (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)
G. AGENDA ITEMS:
   G1. Tracking Report Review
   G2. Sergio Torres-275 NE 89th Street-Fence
H. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue of concern.)
I. ADJOURNMENT

Members:
Mayor Claudia V. Cubillos, Chairperson
Vice-Mayor Omarr C. Nickerson, Vice-Chairperson
Councilperson Harold E. Mathis, Jr., Member
Councilperson Roxanne Isaacs, Member
Councilperson Aubrey Brunson, Member

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VILLAGE OF EL Portal
Village Council
Planning & Zoning Committee Meeting
Minutes
Monday, March 7, 2016
7:35 PM

A. CALL TO ORDER: Mayor Cubillos called the Planning & Zoning Committee Meeting to order at 7:35 PM.

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE: The Mayor asked all those present to rise for a moment of silent meditation and the pledge of allegiance.

C. ROLL CALL: The Chair asked the Clerk to read the roll call sheet.

Present: Mayor Claudia V. Cubillos, Chairperson
Councilperson Roxanne Isaacs, Member
Councilperson Harold E. Mathis, Member

Also present: Jason Walker, Village Manager
Yenise Jacobi, Village Clerk

Absent: Councilperson Aubrey Brunson, Member
Vice Mayor Omarr C. Nickerson, Vice-Chair

D. APPROVAL OF AGENDA: Councilperson Isaacs made a motion to approve the agenda as is and Councilperson Mathis seconded the motion. The motion passed by general consent.

E. APPROVAL OF MINUTES: Minutes for Planning & Zoning Committee Meeting on January 12, 2016 were motioned by Councilperson Mathis and Second by Councilperson Isaacs.

F. GOOD & WELFARE: None.

G. AGENDA ITEMS:
   G1. Tracking Report Review - Additions, deletions and any amendments made are reflected on the tracking report sheet. Plus Urbia will be going to full council.
   G2. Sergio Torres-275 NE 89th Street – Fence Variance, Lauren Monteagudo girlfriend of Sergio Torres expressed her concern for her safety and the necessity for a fence, in order to feel safe.
H. **GOOD & WELFARE:** None.

I. **ADJOURNMENT:** Councilperson Mathis moved that the Planning & Zoning committee meeting be adjourned and Councilperson Isaacs seconded the motion. The motion carried unanimously. Meeting adjourned at 8:06 PM.
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</thead>
<tbody>
<tr>
<td>1</td>
<td>PlusUrbia, LLC</td>
<td>Manager Jason Walker</td>
<td>Mar-12</td>
<td>ongoing</td>
<td>Mayor Cubillos said that she believes workshops are needed. A motion to meet for P&amp;Z to be placed on the agenda before council for January 26, 2016, was made and passed by unanimous &quot;aye&quot; vote.</td>
</tr>
<tr>
<td>2</td>
<td>Redevelopment of the Trailer Park</td>
<td>Manager Jason Walker</td>
<td>ongoing</td>
<td></td>
<td>SETTLEMENT CHECK RECEIVED, Rezoning is in progress</td>
</tr>
</tbody>
</table>

**NOTE:**

Items Updated

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C. Cubillos, Chairperson  
O. Nickerson, Vice-Chairperson  
A. Brunson, Member  
R. Isaacs, Member  
H. Mathis, Member  

Revised 5/11/2016
VILLAGE OF EL PORTAL  
VILLAGE COUNCIL  
PUBLIC SAFETY COMMITTEE MEETING  
AGENDA  
Tuesday, JULY 12, 2016  
6:30pm

A. CALL TO ORDER

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES  
   E1. Minutes for Public Safety meeting on May 10, 2016

F. GOOD & WELFARE (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

G. AGENDA ITEMS:  
   G1. Tracking Report Review

H. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue of concern.)

I. ADJOURNMENT

Members:  
Aubrey Brunson, Chairperson  
Mayor Claudia V. Cubillos, Vice Chairperson  
Councilperson Harold E. Mathis, Jr., Member

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A. **CALL TO ORDER:** Chairperson Brunson called the Public Safety committee meeting to order at 6:36PM

B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** Chairperson Brunson asked everyone to stand for a moment of silent meditation followed by the pledge of allegiance.

C. **ROLL CALL:** The Chair asked the Clerk Yenise Jacobi to call the roll.

**Present:** Aubrey Brunson, Chairperson  
Mayor Claudia V. Cubillos, Vice Chairperson  
Councilperson Harold E. Mathis  

**Also present:** Basil Binns, Interim Village Manager  
Yenise Jacobi, Village Clerk  
Chief Eugene Morales  
Code Enforcement Officer Pineiro  

D. **APPROVAL OF AGENDA:** The Chair asked for a motion to approve the agenda with additions and deletions. Councilperson Mathis moved for approval and the Vice Chair seconded the motion. Motion passed by unanimous "aye" vote.

E. **APPROVAL OF MINUTES:** Minutes for January 12th, Public Safety Committee Meeting were Moved to be approved by Councilperson Mathis, and second by Vice Chair Cubillos.

F. **AGENDA ITEMS:**  
F1. Tracking Report Review - Additions, deletions and any amendments made are reflected on the tracking report sheet.

G. **GOOD & WELFARE:** None.
H. **ADJOURNMENT:** Chairperson Brunso asked for a motion to adjourn. Councilperson Mathis moved that the Public Affairs committee meeting be adjourned. Vice Chair Cubillos seconded the motion. The motion carried unanimously. Meeting adjourned at 6:50pm.
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Operations Cleanup</td>
<td>Chief Morales</td>
<td>Oct-16</td>
<td>9am</td>
<td>Find a date in October. Normally Third Saturday. (10/18/14)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Crime Stats/ Year-to-Date Police Report</td>
<td>Chief Morales/ Councilperson Old</td>
<td>BI-MONTHLY</td>
<td></td>
<td>Ongoing. Vice Mayor Marcus asked to edit zeros and turn to dashes.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Foot Patrol</td>
<td></td>
<td></td>
<td></td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>ESAC Meetings</td>
<td>Mayor Cubillos</td>
<td>Aug-13</td>
<td>2nd WED of each month</td>
<td>Councilperson Cubillos attended the last meeting and said that the new Principal’s main focus is on improving disciplinary policies and raising the FCAT score to a B.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Reduction of Speed</td>
<td></td>
<td></td>
<td></td>
<td>Villagewide, decoy vehicles are being used and need to be moved around.</td>
<td></td>
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<tr>
<td>6</td>
<td>COPS GRANT</td>
<td></td>
<td>2013</td>
<td>Oct-14</td>
<td>Councilperson Cubillos asked if stating Veteran's preference would help. Mr. Walker said yes, but smaller agencies thought all of FL didn't receive any funds. The upside is that matching funds were budgeted in the event we did receive the grant. Vice Mayor Marcus asked the Manager if he would reapply for the grant this year. He said yes. The next one is due in October, 2014.</td>
<td></td>
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</table>
VILLAGE OF EL PORTAL
VILLAGE COUNCIL
CODE ENFORCEMENT COMMITTEE MEETING
AGENDA
Tuesday, July 12, 2016
6:45PM

A. CALL TO ORDER

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES


F. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

G. AGENDA ITEMS

G1. Tracking Report Review

H. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue.)

I. ADJOURNMENT

Members:
Councilperson Harold E. Mathis, Jr., Chairperson
Councilperson Roxanne Isaacs, Vice Chairperson
Vice Mayor Omarr Nickerson, Member

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”
VILLAGE OF EL PORTAL
VILLAGE COUNCIL
CODE ENFORCEMENT COMMITTEE MEETING
MINUTES
TUESDAY, MAY 10, 2016
6:45pm

A. CALL TO ORDER: Chairperson Mathis called the Code Enforcement committee meeting to order at 6:52pm

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE: Chairperson Mathis suspended the moment of silent meditation and the pledges of allegiance due to both being held during the earlier meeting.

C. ROLL CALL: The Chairperson asked the Clerk Yenise Jacobi to call the roll.

Present: Councilperson Harold E. Mathis, Jr., Chairperson
         Councilperson Roxanne Isaacs, Vice Chairperson
         Mayor Claudia V. Cubillos

Also present: Basil Binns, Interim Village Manager
               Yenise Jacobi, Village Clerk
               Code Enforcement, Elizabeth Pinero
               Chief Eugene Morales
               Councilperson Brunson

D. APPROVAL OF AGENDA: The Chair asked for a motion to approve the agenda with the addition. Mayor Cubillos made a motion to approve the agenda and it was seconded by Councilperson Isaacs. The motion passed by unanimous aye vote.


E. APPROVAL OF MINUTES:
   E1. Minutes for Code Enforcement meeting on January 13, 2016, was motioned by the Chair Mathis, and seconded by Councilperson Isaacs, minutes for January 13th passed by unanimous aye vote.

F. GOOD & WELFARE:
   Maribel Fruitstone- asked that Bulk Pick Up be better advertised or the color of the flyer to be different.

G. AGENDA ITEMS:
   G1. Hans Mueller – 432 NE 89th Street Boat Parking
   G1a. Chairperson Mathis asked to bring it to full council

   G2. Tracking Report Review – Reviewed and amendments made to report as noted.

H. GOOD & WELFARE: None noted.
1. **ADJOURNMENT:** The Chair called for a motion to adjourn the Code Enforcement committee meeting. Mayor Cubillos moved to adjourn and Vice Chair Isaacs seconded the motion. The motion carried unanimously. Meeting adjourned at 7:11PM.
<table>
<thead>
<tr>
<th>ITEM#</th>
<th>ACTIVITY • GOAL • PROJECT</th>
<th>INITIATOR</th>
<th>START</th>
<th>END</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parking in swale area/Swale area maintenance</td>
<td>Councilperson Mathis</td>
<td></td>
<td>ongoing</td>
<td>The Manager gave a history of the Ordinance regarding parking standards. Tickets have been issued due to this violation. Councilperson Brunson asked for details on alternative materials for the swale. Clerk sent the recommendations provided from former Councilperson Old to the new Council. The Manager believes that the variance requests are not working because the amount required to improve the swale is less than the amount for the variance fees. The Manager also believes that the meetings should be once a month due to this administration's issues. The Chair asked the members to meet the second Tuesday of next month at 6:00 PM.</td>
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<tr>
<td>2</td>
<td>Code Enforcement in Trailer Park Update</td>
<td>INACTIVE</td>
<td></td>
<td>Settlement Signed/Done</td>
<td></td>
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<tr>
<td>3</td>
<td>F.I.V.E.</td>
<td>Councilperson Mathis</td>
<td>1/1/2016</td>
<td></td>
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<tr>
<td>4</td>
<td>Code Enforcement Workshop</td>
<td>Councilperson Mathis</td>
<td>Ongoing</td>
<td>Sep-16</td>
<td>Workshop to educate residents</td>
</tr>
<tr>
<td>5</td>
<td>Bus Ordinances</td>
<td>Mayor Cubillos</td>
<td></td>
<td></td>
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</tbody>
</table>

Councilperson Mathis, Chairperson  
Councilperson Isaacs, Vice-Chairperson  
Vice Mayor Nickerson, Member  
Revised 7/9/2016
VILLAGE OF EL PORTAL
VILLAGE COUNCIL
ADMINISTRATION & FINANCE COMMITTEE MEETING
AGENDA
TUESDAY, JULY 12, 2016
7:00 P.M.

A. CALL TO ORDER

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES
   E1. Minutes for Administration & Finance Committee meeting on May 10th, 2016

F. GOOD & WELFARE (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker should keep to only issues on the agenda.)

G. AGENDA ITEMS:
   G1. Tracking Report Review
   G2. CFO Discussion

H. GOOD & WELFARE: (NOTE: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for the people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 minutes per person, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any issue of concern.)

I. ADJOURNMENT

Members:
Councilperson Roxanne Isaacs, Chairperson
Councilperson Harold E. Mathis, Jr., Vice Chairperson
Mayor Claudia V. Cubillos, Member

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VILLAGE OF EL PORTAL VILLAGE COUNCIL
Meeting Minutes
ADMINISTRATION & FINANCE COMMITTEE MEETING
Tuesday, May 10, 2016 7:00PM

A. **Call to order:** Chairperson Isaacs called the Administration and Finance committee to order at 7:15pm.

B. **Moment of silent meditation followed by the pledge of allegiance:**

Forgone due to it being held at the previous committee meeting.

C. **Roll Call:** The Village Clerk was asked to read the roll call sheet. The following were noted as present/absent:

- Present: Roxanne Isaacs, Chairperson
- Harold E Mathis, Jr., Vice Chairperson was late Mayor
- Claudia Cubillos, Member

- Also Present: Basil Binns, Interim Village Manager Chief
- Eugene Morales
- Yenise Jacobi, Village Clerk

- Absence: None

D. **Approval of agenda:** Chairperson Isaacs moved that the agenda be approved as presented. Mayor Cubillos seconded the motion. The motion carried unanimously.

E. **Approval of minutes:**

E1. Minutes for Administration & Finance Committee meeting on March 8, 2016 moved by Vice Chair Mathis and seconded by Mayor Cubillos. Motion Passed by the unanimous “aye” vote.

F. **Good & Welfare:** None noted.

G. **Agenda item(s):**

G1. Tracking Report Review –Additions, deletions and any amendments made are reflected on the tracking report sheet.

G2. CFO Discussion

G2a. Interim Manager Binns stated that Laura will be the new CFO.

H. **Good & Welfare:** None noted.
I. **Adjournment:** Chairperson Isaacs asked for a motion that the Administration and Finance committee meeting be adjourned. Mayor Cubillos moved and Vice Chair Mathis seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:29pm.
<table>
<thead>
<tr>
<th>Item#</th>
<th>ACTIVITY • GOAL • PROJECT</th>
<th>INITIATOR</th>
<th>START</th>
<th>END</th>
<th>STATUS</th>
<th>EXPENSE</th>
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<tbody>
<tr>
<td>1</td>
<td>Millage rate due to Property Appraisal</td>
<td></td>
<td>8/1/2014</td>
<td></td>
<td>ongoing</td>
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<td>2</td>
<td>First Budget Hearing</td>
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<td>3</td>
<td>Final Budget Hearing</td>
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<td>4</td>
<td>Schedule Ethics Workshop</td>
<td>Clerk</td>
<td>12/1/2016</td>
<td></td>
<td>After 2016 Elections</td>
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<td>5</td>
<td>Lobbying Updates</td>
<td>cc</td>
<td>6/1/2014</td>
<td></td>
<td>Hired Akerman -South Strategy.</td>
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<td>December 2015 Manager Walker</td>
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<td>submitted for two projects</td>
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<td>Storm water improvement</td>
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<td>and El Jardin. February</td>
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<td>Mayor Cubillos will be brought</td>
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<td>by Mayor Cubillos to present</td>
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<td>to Taity</td>
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<td>6</td>
<td>Review of Actual Financials</td>
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