VILLAGE OF EL PORTAL  
VILLAGE COUNCIL  
PUBLIC AFFAIRS COMMITTEE MEETING  
MINUTES  
MONDAY, JANUARY 11, 2016  
6:30 PM

A. CALL TO ORDER: Chairperson Cubillos called the Public Affairs committee meeting to order at 6:33PM.

B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE: Chairperson Cubillos asked everyone to stand for a moment of silent meditation followed by the pledge of allegiance.

C. ROLL CALL: The Chair asked the Clerk to call the roll.  
Present:  Mayor Claudia V. Cubillos, Chairperson  
Councilperson Harold E. Mathis, Member  

Also present:  David Rosemond, Village Manager  
Yenise Jacobi, Village Clerk  

Absent:  Councilperson Aubrey Brunson, Vice Chairperson

D. APPROVAL OF AGENDA: The Chair asked for a motion to approve the agenda as presented with additions Councilperson Mathis moved for approval and the Chair seconded the motion. Motion passed by unanimous "aye" vote.

E. APPROVAL OF MINUTES: E1. Minutes for Public Affairs Committee Meeting May 9th Moved by Mathis Jr. Second by Chair Cubillos. Minutes passed.

F. AGENDA ITEMS:  
F1. Tri Village Social July 27th  
F1a. Tri Village Social Mayor Cubillos mentioned that she will gather sponsors for this event. For Clerk to Email blast.  
F2. National Night Out/ Backpack Giveaway August 2nd  
F2a. National Night Out on August 2nd Mayor Cubillos stated that she would like to make the event also the Backpack Giveaway night.  
F2b. David Ward-488 NE 90 Street- Mr. Ward stated that in order to encourage more participation to give away lights and have flashlights around the neighborhood. Safety lights that can include the name of the city on them. In addition to kids to also participate.  
F3. State of the Village Address August 23rd  
F3a. Mayor Cubillos stated that the State Of The Village Address she would like to have everyone present including staff and it will take place on August 23rd at Village Hall.  
F4. Food Truck-July 15th  
F4a. Mayor Cubillos stated that she is looking forward to Food Truck night as this month they will count with the participation of Ms. Cheezious.  
F5. Recap 5k/ 4th Of July/ Jazzin It Up In El Portal  
F5a. Mayor Cubillos stated that 4th Of July catering could have corn on the cob,
waterslide, police officers serving, amongst the things to look into for next years.


G. **GOOD & WELFARE**: None.

H. **ADJOURNMENT**: Mayor Cubillos asked for a motion to adjourn. Councilperson Mathis, Jr moved that the Public Affairs committee meeting be adjourned. Chair seconded the motion. The motion carried unanimously. Meeting adjourned at 6:55 PM.

Respectfully submitted,
Yenise Jacobi
Village Clerk
<table>
<thead>
<tr>
<th>ITEM#</th>
<th>ACTIVITY • GOAL • PROJECT</th>
<th>INITIATOR</th>
<th>START</th>
<th>END</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Website</td>
<td>Mayor Cubillos</td>
<td></td>
<td></td>
<td>Mayor Cubillos pending pictures of events</td>
</tr>
<tr>
<td>2</td>
<td>Monthly Resident Luncheon</td>
<td>Mayor Cubillos</td>
<td>3/23/2016</td>
<td></td>
<td>March, Dates are to be revised time fram is 6:30pm-8:30pm</td>
</tr>
<tr>
<td>3</td>
<td>Business Card Exchange - Social Mingle</td>
<td>Mayor Cubillos</td>
<td>7/20/2016</td>
<td>TBD</td>
<td>Date set for July 20th from 6:30pm -8:30pm</td>
</tr>
<tr>
<td>4</td>
<td>Welcome Wagon</td>
<td>Vice Mayor Nickerson</td>
<td></td>
<td>TBD</td>
<td>A revision of the pamphlet was discussed and looking into maybe June/July</td>
</tr>
<tr>
<td>5</td>
<td>Newsletter</td>
<td></td>
<td></td>
<td>2 weeks before the quarterly bulk p/u</td>
<td>July5/Oct5/Jan5</td>
</tr>
<tr>
<td>6</td>
<td>Ms. Claudia's Book Reading</td>
<td>Mayor Cubillos</td>
<td>tbd</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>7th Annual Easter Egg Hunt</td>
<td>Mayor Cubillos</td>
<td>3/26/2016</td>
<td></td>
<td>COMPLETED</td>
</tr>
<tr>
<td>8</td>
<td>6th Annual Village US Armed Forces 2mi Walk</td>
<td>Mayor Cubillos</td>
<td>TBD</td>
<td>5/21/2016</td>
<td>COMPLETED</td>
</tr>
<tr>
<td>9</td>
<td>8th Annual July 4th celebration</td>
<td>Mayor Cubillos</td>
<td>TBD</td>
<td>TBD</td>
<td>COMPLETED</td>
</tr>
<tr>
<td>10</td>
<td>Halloween Party</td>
<td>Mayor Cubillos</td>
<td>10/31/2016</td>
<td>TBD</td>
<td>31 of October</td>
</tr>
<tr>
<td>11</td>
<td>7th Annual Pre-Thanksgiving Luncheon</td>
<td>Mayor Cubillos</td>
<td>TBD</td>
<td>TBD</td>
<td>November</td>
</tr>
<tr>
<td>12</td>
<td>Turkey Giveaway</td>
<td>Mayor Cubillos</td>
<td>TBD</td>
<td>TBD</td>
<td>November</td>
</tr>
<tr>
<td>13</td>
<td>Jazzin Up In El Portal</td>
<td>Brunson</td>
<td>6/18/2016</td>
<td>TBD</td>
<td>Completed</td>
</tr>
<tr>
<td>14</td>
<td>Art Fair</td>
<td>Mayor Cubillos</td>
<td>4/23/2016</td>
<td></td>
<td>Completed</td>
</tr>
</tbody>
</table>

NOTE

Mayor Cubillos, Chairperson
Councilperson Mathis, Vice-Chairperson
Vice Mayor Nickerson, Member

Revised 9/11/2016