



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
PLANNING & ZONING COMMITTEE MEETING
MINUTES
Monday, July 11, 2016
7:00pm**

- A. **CALL TO ORDER:** Mayor Cubillos called the Planning & Zoning Committee Meeting to order at 7:50 PM.
- B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** The Mayor asked all those present to rise for a moment of silent meditation and the pledge of allegiance.
- C. **ROLL CALL:** The Chair asked the Clerk to read the roll call sheet.

Present: Mayor Claudia V. Cubillos, Chairperson
Councilperson Roxanne Isaacs, Member
Councilperson Harold E. Mathis, Member
Vice Mayor Omarr C. Nickerson, Vice-Chair

Also present: David Rosemond, Village Manager
Yenise Jacobi, Village Clerk

Absent: Councilperson Aubrey Brunson, Member

- D. **APPROVAL OF AGENDA:** Councilperson Isaacs made a motion to approve the agenda as is and Councilperson Mathis seconded the motion with additions and deletions. The motion passed by general consent.
- E. **APPROVAL OF MINUTES:** Minutes for Planning & Zoning Committee Meeting on March 7th, 2016 were motioned by Councilperson Isaacs and Second by Councilperson Mathis.
- F. **GOOD & WELFARE:** None.
- G. **AGENDA ITEMS:**
G1. **Tracking Report Review** - Additions, deletions and any amendments made are reflected on the tracking report sheet.
G2. Pediatrics Office Variance
G2a. Pediatrics office was agreed and voted to move it to Special Council Meeting as well as to be moved to Special Planning & Zoning Committee meeting that same day.

H. **GOOD & WELFARE:** None.

I. **ADJOURNMENT:** Councilperson Mathis moved that the Planning & Zoning committee meeting be adjourned and Councilperson Isaacs seconded the motion. The motion carried unanimously. Meeting adjourned at 8:13 PM.

PLANNING & ZONING COMMITTEE TRACKING REPORT

Item#	ACTIVITY • GOAL • PROJECT	INITIATOR	START	END	STATUS
1	PlusUrbia, LLC		16-Mar	he believes	workshops are needed. A motion to meet for P&Z to be placed on
2	Redevelopment of the Trailer Park			ongoing	SETTLEMENT CHECK RECEIVED, Rezoning is in progress
3	Development Agreement Impact Fees			In process	
Items updated on minutes for July					

- D. Black, Chairperson
- L. Marcus, Vice-Chairperson
- C. Cubillos, Member
- O. Nickerson, Member
- A. Old, Member

Revised 9/11/2016