



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
PLANNING & ZONING COMMITTEE MEETING
MINUTES
WEDNESDAY, JANUARY 13, 2016
6:30 PM**

- A. CALL TO ORDER:** Mayor Cubillos called the Planning & Zoning Committee Meeting to order at 6:38 PM.
- B. MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** The Mayor asked all those present to rise for a moment of silent meditation and the pledge of allegiance.
- C. ROLL CALL:** The Chair asked the Clerk to read the roll call sheet.
- Present:** Mayor Claudia V. Cubilos, Chairperson
Vice Mayor Omarr C. Nickerson, Vice-Chair
Councilperson Roxanne Isaacs, Member
Councilperson Harold E. Mathis, Member (Late)
- Also present:** Jason Walker, Village Manager
Yenise Jacobi, Village Clerk
- Absent:** Councilperson Aubrey Brunson, Member
- D. APPROVAL OF AGENDA:** Councilperson Isaacs made a motion to approve the agenda as amended and Vice Mayor Nickerson seconded the motion. The motion passed by general consent.
- E. APPROVAL OF MINUTES:** None.
- F. GOOD & WELFARE:** None.
- G. AGENDA ITEMS:**
G1. **Tracking Report Review** - Additions, deletions and any amendments made are reflected on the tracking report sheet. Plus Urbia will be going to council for the January 26, 2016 regular council meeting.
- H. GOOD & WELFARE:** None.

- I. **ADJOURNMENT:** Councilperson Mathis moved that the Planning & Zoning committee meeting be adjourned and Councilperson Isaacs seconded the motion. The motion carried unanimously. Meeting adjourned at 6:59 PM.

Date transcribed: January 13, 2016

Respectfully submitted

Yenise Jacobi
Village Clerk