

VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
David A Rosemond
VILLAGE MANAGER



MAYOR CLAUDIA V. CUBILLOS
VICE MAYOR OMARR C. NICKERSON
COUNCILPERSON HAROLD E. MATHIS, JR.
COUNCILPERSON WERNER E. DREHER
COUNCILPERSON VIMARI ROMAN

Regular Village Council Meeting
Tuesday, November 15, 2016
Minutes
7:00 PM

Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

A. CALL TO ORDER: Mayor Cubillos, presiding, called the meeting for November 15, 2016 to order at 7:15pm.

B. SILENT MEDITATION & PLEDGE: Mayor Cubillos asked all those present to stand for a pledge of allegiance and a moment of silence.

C. ROLL CALL: Mayor Cubillos asked the Village Clerk, Yenise Jacobi, for a **Roll Call**.

Present: Mayor Cubillos, Vice Mayor Nickerson, Councilperson Harold Mathis, Councilperson Roman, Councilperson Dreher, David A. Rosemond (Not voting), Village Manager, Chief Eugene Morales (Not voting), and Yenise Jacobi, Village Clerk (Not voting) Irwin Williams, CFO

Late: Joseph Geller, Village Attorney (Not Voting)

D. APPROVAL OF AGENDA: Mayor Cubillos asked for a motion to approve the agenda with correction **Motion:** A motion to approve the agenda **Action:** Approve, **Moved by** Councilperson Mathis, **Seconded by** Councilperson Dreher. The motion passed by voice vote.

E. APPROVAL OF MINUTES FOR THE FOLLOWING MEETING(S):

E1. Minutes for October 25th, Regular Council Meeting—Councilperson Mathis moved for approval of the minutes. Vice Mayor Nickerson seconded the motion. **The motion carried by voice vote.**

F. ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:

F1. Mayor Cubillos presented Proclamation for Pancreatic Cancer to Sidra a resident of El Portal.

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G. AGENDA ITEM:

G1. Vice Mayor Selection

G1a. Mayor Cubillos stated that the Vice Mayor Selection would be the nomination of someone and then to follow with a second. That in addition the person selected would have to give a brief speech regarding why they would like to serve as the Vice Mayor for El Portal. Councilperson Nickerson nominated himself for Vice Mayor Councilperson Roman nominated and Councilperson Mathis, Jr. nominated himself for Vice Mayor

G1b. Councilperson Nickerson stated that leadership takes many different forms, he has missed his son's first game in order to be present at meetings that are of priority for the city of El Portal, he also stated that he goes during Christmas time and donates gifts on his own to the children hospital visits the sick kids in the name of El Portal that he is always looking of ways to let the world know that El Portal makes a presence in the community.

G1c. Councilperson Mathis, Jr. stated that he has been a part of El Portal since 2005. He lives, eat, speaks El Portal. That he takes one day at a time and deals with it as it comes.

Councilperson Mathis, Jr. motions himself and second by Councilperson Roman

Motion: A motion to make Councilperson Mathis, Vice Mayor **Action:** Failed **Moved by** Councilperson Mathis, Jr. **Seconded by** Councilperson Roman.

Vote: (Summary: Yes=2, No = 3).

Councilperson Dreher	No
Councilperson Roman	No
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	No
Mayor Cubillos	Yes

Motion: A motion to make Councilperson Nickerson, Vice Mayor **Action:** Passed **Moved by** Councilperson Nickerson **Seconded by** Councilperson Dreher.

Vote: (Summary: Yes=5, No = 0).

Councilperson Dreher	Yes
Councilperson Roman	Yes
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	Yes
Mayor Cubillos	Yes

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G2. Pinning New Council Members

G2a. Mayor Cubillos calls each new councilmember to get pinned. Councilperson Dreher gets pinned, Councilperson Roman gets pinned and Vice Mayor Nickerson gets pinned since he was originally never pinned.

G3. Alberni Caballero & Fierman 2015 Fiscal Year Audit Presentation

G3a. Andrew from Alberni Caballero & Fierman did a presentation based on the 2015 audit he stated page 1-2 Discuss Auditor's report, Page 3 to 11 Discuss Management's discussion and analysis. Pages 12-17 discuss financial statements of net position and statement of activities as well as the individual fund financial statements for the Governmental Funds. Page 18 to 39 discuss the notes to the basic financial statements highlights that they should be read in conjunction with the basic fs. Pages 40-46 discuss the required supplementary information as required by the governmental accounting standards board. Included here is the budgetary comparison schedules for the general fund as well as the special revenue funds. Pages 49-61 discuss the compliance section this section includes reports which are required under generally accepted government auditing standards and rules of the auditor general of the state of Florida. Noted in the letter are delays in performing and completing the audit noted due to changeover in financial management prior to the commencement of the audit. Thank you David, Irwin and Yenise and the rest of the Village staff for their assistance throughout the process.

G4. Adoption of Final Budget Amendment for 2015-2016

G4a. Irwin Williams there was an adjustment which brings us to items not planned for like for example Lawsuit and the relocation cost for the Little Farm residents.

H1. 1st Reading: November 15, 2016

Adopted:

RESOLUTION 2016-09

BUDGET AMENDMENT

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA OF MIAMI-DADE COUNTY, FLORIDA, APPROVING TRANSFERS FROM CERTAIN BUDGETED LINE ITEMS; PROVIDING FOR AN INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

Motion: A motion for Resolution 2016-09 Budget Amendment **Action:** Failed **Moved by** Councilperson Mathis, Jr. **Seconded by** Vice Mayor Nickerson

Vote: (Summary: Yes=5, No = 0).

Councilperson Dreher	Yes
Councilperson Roman	Yes
Councilperson Mathis, Jr.	Yes
Councilperson Nickerson	Yes
Mayor Cubillos	Yes

J. REPORTS OF THE VILLAGE MANAGER, MAYOR & COMMITTEE CHAIRS:

J1. Village Mayor Reports - Mayor Claudia V. Cubillos

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Good evening El Portal and thank for entrusting in me the responsibility of being your Mayor for a 2nd term. It's a duty I have and will continue to take seriously, and will not let you down - I am here for you & because of you. Here's what I've learned and aimed to achieve during my first term: -`

- Work to bring people together, not apart.
- Our Vision is more powerful than my vision.
- Trust does not come in neutral.
- Communicate proactively, strategically, and relentlessly.
- Nothing replaces connecting to people, than one-to-one.
- Success comes from the work of many people.
- And at the end of the day, you have to show results.

I want to welcome our 2 new team members (I look forward to collaborating with you and the team as we move this - our Great Village forward as we work together to lay out our vision and mission as stated in the State of village address! As we move into 2017: The Mission of El Portal is to be fiscally accountable and achieve results that advance the Village's interest. It is essential to safeguard the health, cleanliness and safety of the community in ways that reflect the wants and needs of the people who live, work and visit El Portal.

- Our Core Values
 - Accountability and Transparency
 - Communicate Proactively
 - Civic Pride & Community Engagement
 - Effectiveness & Efficiency
 - Reliability, Respect and Inclusiveness

As I close again, let's remember that together we can and will make el Portal - a beautiful village where everyone matters!! Because we are one - we are El Portal Strong! Thank you - God bless El Portal and God bless the USA.

J2. Village Manager Reports – Manager David Rosemond

Thank you I have made the five month mark today and I am grateful for the opportunity to serve you and the community of El Portal. We are moving forward.

- Lights Out to report to the Administration and it will be fixed
- Tree City USA Grant
- Open Hall Night
- Crime watch council meeting November 23rd
- Village Hall Appearance

J3. Village Attorney Reports - Attorney Joseph Geller

Welcoming the new council members. The workshop with his partner Steve, he said it all went well that he will be following up. Congratulations to Clerk Jacobi on her 1st year, I have been here 20 of the last 22 years serving this community and appreciate the trust, and I am looking forward to many more years.

- There hasn't been any law suits

K. UNFINISHED BUSINESS AND GENERAL ORDERS:

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Nature Trail Update- Mayor Cubillos is very excited after many meeting, we are finally on the other side there is a lot of people involved there are still very few details to be done. David presented another possibility for this project, I am uber excited.

Note: **Councilperson Dreher** – Stated regarding the nature trail, regarding the tree and proper maintenance. If David can keep the whole council up to date as what is taking place.

Food Truck Night- Mayor Cubillos stated is Friday, November 18th from 5:30pm-8:30pm.

L. NEW BUSINESS:

Councilperson Mathis, Jr. was difficult to find someone to coming to give an in depth regarding the Ordinance 2016-08 for the therapy conversion. Councilperson Mathis Jr, stated that he spoke to Tony from SAVE and will have a town hall meeting to educate council members and residents regarding this ordinance.

Councilperson Dreher wanted to thank Clerk Jacobi for having the minutes done.

Clerk Jacobi stated that thank you and in addition she needs time to regroup the whole year of minutes and get up to date with what was missing but she also needed the time to regroup everything being that she was so involved in many other city business she just needed time to gather everything.

Mayor Cubillos stated that there is a 10 day event at the Antiques & Design Mall where the El Portal will be participating the Village Market it is going to be a Farmer's Market which will be Organic Farmer's Market.

Councilperson Mathis, Jr.

M. GOOD AND WELFARE: Barbara Fuechsl-220 NE 85th Street - Ms. Fuechsl stated that thank you Madam Mayor for moving the village forward and the service you provide, in addition congratulated the new council and the vice mayor on a reelection. Excited regarding the nature trail moving forward. The Sherwood forest park there is a light problem the lights are out and have been reported previously I was optimistic that the problem would be fixed by Christmas they are our lights not FPL we are responsible for them. The trees and bulk pick must be addressed as well.

N. ADJOURNMENT: Councilperson Mathis, Jr. motioned that the Regular Village Council meeting for November 15, 2016 be adjourned. Councilperson Roman seconded the motion. The motion carried unanimously. The meeting was adjourned at 8:54pm.

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk's Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.