A. **CALL TO ORDER:** Chairperson Mathis called the Code Enforcement committee meeting to order at 6:54pm

B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** Chairperson Mathis suspended the moment of silent meditation and the pledges of allegiance due to both being held during the earlier meeting.

C. **ROLL CALL:** The Chairperson asked the Clerk to call the roll.

**Present:**
- Councilperson Harold E. Mathis, Jr., Chairperson
- Councilperson Roxanne Isaacs, Vice Chairperson
- Vice Mayor Omarr Nickerson, Member

**Also present:**
- David A. Rosemond, Village Manager
- Yenise Jacobi, Village Clerk
- Code Enforcement, Elizabeth Pinero
- Mayor Cubillos

**Absent:** None.

D. **APPROVAL OF AGENDA:** The Chair asked for a motion to approve the agenda. The Vice Chair Isaacs motion to approve the agenda and it was seconded by Chair Mathis. The motion passed by unanimous aye vote.

E. **APPROVAL OF MINUTES:**
E1. Minutes for Code Enforcement meeting on May 10, 2016, was motioned by Vice Chair Isaacs, and seconded by Chair Mathis, minutes for May 10th, 2016 passed by unanimous aye vote.

F. **GOOD & WELFARE:** None.

G. **AGENDA ITEMS:**
- G1. Tracking Report Review – Reviewed and amendments made to report as noted.
- G2. **Updates by vice Mayor Nickerson on 26 NE 88th Street pool full of mold**
- G2a. Vice Mayor Nickerson asked the Clerk to please forward the rest of the council the emails regarding that property.

H. **GOOD & WELFARE:** None noted.

I. **ADJOURNMENT:** The Chair called for a motion to adjourn the Code Enforcement committee meeting. Vice Chair Isaacs moved to adjourn and Councilperson Nickerson motion. The motion carried unanimously. Meeting adjourned at 7:21PM.
<table>
<thead>
<tr>
<th>ITEM#</th>
<th>ACTIVITY • GOAL • PROJECT</th>
<th>INITIATOR</th>
<th>START</th>
<th>END</th>
<th>STATUS</th>
<th>EXPENSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parking in swale area/ Swale area maintenance</td>
<td>Councilperson Mathis</td>
<td></td>
<td>ongoing</td>
<td>The Manager gave a history of the Ordinance regarding parking standards. Tickets have been issued due to this violation. Councilperson Brunson asked for details on alternative materials for the swale. Clerk sent the recommendations provided from former Councilperson Old to the new Council. The Manager believes that the variance requests are not working because the amount required to improve the swale is less than the amount for the variance fees. The Manager also believes that the meetings should be once a month due to this administration's issues. The Chair asked the members to meet the second Tuesday of next month at 6:00 PM.</td>
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<tr>
<td>2</td>
<td>Code Enforcement in Trailer Park Update</td>
<td></td>
<td></td>
<td></td>
<td>INACTIVE</td>
<td></td>
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<tr>
<td>3</td>
<td>F.I.V.E.</td>
<td>Councilperson Mathis</td>
<td>1/1/2016</td>
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<tr>
<td>4</td>
<td>Code Enforcement Workshop</td>
<td>Councilperson Mathis</td>
<td>15-Oct</td>
<td>October 15, 2016 from 9am-11am to educate residents</td>
<td></td>
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<tr>
<td>5</td>
<td>Bus Ordinances</td>
<td>Mayor Cubillos</td>
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Councilperson Mathis Chairperson
Councilperson Isaacs, Vice Chairperson
Councilperson Nickerson, Member

Revised 9/11/2016