



**VILLAGE OF EL PORTAL
VILLAGE COUNCIL
CODE ENFORCEMENT COMMITTEE MEETING
MINUTES
TUESDAY, July 12, 2016
6:45pm**

- A. **CALL TO ORDER:** Chairperson Mathis called the Code Enforcement committee meeting to order at 6:54pm
- B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** Chairperson Mathis suspended the moment of silent meditation and the pledges of allegiance due to both being held during the earlier meeting.
- C. **ROLL CALL:** The Chairperson asked the Clerk to call the roll.
- Present:** Councilperson Harold E. Mathis, Jr., Chairperson
Councilperson Roxanne Isaacs, Vice Chairperson
Vice Mayor Omarr Nickerson, Member
- Also present:** David A. Rosemond, Village Manager
Yenise Jacobi, Village Clerk
Code Enforcement, Elizabeth Pinero
Mayor Cubillos
- Absent:** None.
- D. **APPROVAL OF AGENDA:** The Chair asked for a motion to approve the agenda. The Vice Chair Isaacs motion to approve the agenda and it was seconded by Chair Mathis. The motion passed by unanimous aye vote.
- E. **APPROVAL OF MINUTES:**
E1. Minutes for Code Enforcement meeting on May 10, 2016, was motioned by Vice Chair Isaacs, and seconded by Chair Mathis, minutes for May 10th, 2016 passed by unanimous aye vote.
- F. **GOOD & WELFARE:** None.
- G. **AGENDA ITEMS:**
G1. Tracking Report Review – Reviewed and amendments made to report as noted.
G2. Updates by vice Mayor Nickerson on 26 NE 88th Street pool full of mold
G2a. Vice Mayor Nickerson asked the Clerk to please forward the rest of the council the emails regarding that property.
- H. **GOOD & WELFARE:** None noted.
- I. **ADJOURNMENT:** The Chair called for a motion to adjourn the Code Enforcement committee meeting. Vice Chair Isaacs moved to adjourn and Councilperson Nickerson motion. The motion carried unanimously. Meeting adjourned at 7:21PM.

CODE ENFORCEMENT COMMITTEE TRACKING REPORT

ITEM#	ACTIVITY • GOAL • PROJECT	INITIATOR	START	END	STATUS	EXPENSE
1	Parking in swale area/Swale area maintenance New revised swale material	Councilperson Mathis		ongoing	The Manager gave a history of the Ordinance regarding parking standards. Tickets have been issued due to this violation. Councilperson Brunson asked for details on alternative materials for the swale. Clerk sent the recommendations provided from former Councilperson Old to the new Council. The Manager believes that the variance requests are not working because the amount required to improve the swale is less than the amount for the variance fees. The Manager also believes that the meetings should be once a month due to this administration's issues. The Chair asked the members to meet the second Tuesday of next month at 6:00 PM.	
2	Code Enforcement in Trailer Park Update			INACTIVE	This item was discussed at Public Works. Lien settlement should be resolved tonight. The Manager will email the Council. (Settlement signed 2.6.15)	
3	F.I.V.E.	Councilperson Mathis		1/1/2016		
4	Code Enforcement Workshop	Councilperson Mathis		15-Oct	October 15, 2016 from 9am-11am to educate residents	
5	Bus Ordinances	Mayor Cubillos				

Councilperson Mathis Chairperson
 Councilperson Isaacs, Vice Chairperson
 Councilperson Nickerson, Member

Revised 9/11/2016