



**VILLAGE OF EL PORTAL  
VILLAGE COUNCIL  
CODE ENFORCEMENT COMMITTEE MEETING  
MINUTES  
TUESDAY, JANUARY 13, 2015  
7:00PM**

- A. **CALL TO ORDER:** Chairperson Mathis called the Code Enforcement committee meeting to order at 7:30 PM.
- B. **MOMENT OF SILENT MEDITATION & PLEDGE OF ALLEGIANCE:** Chairperson Mathis suspended the moment of silent meditation and the pledges of allegiance due to both being held during the earlier meeting.
- C. **ROLL CALL:** The Chairperson asked the Clerk to call the roll.
- Present:** Councilperson Harold E. Mathis, Jr., Chairperson  
Councilperson Roxanne Isaacs, Vice Chairperson  
Mayor Claudia V. Cubillos, Member
- Also present:** Jason Walker, Village Manager  
Yenise Jacobi, Village Clerk  
Code Enforcement, Elizabeth Pinero
- Absent:** None.
- D. **APPROVAL OF AGENDA:** The Chair asked for a motion to approve the agenda. The Vice Chair made a motion to approve the agenda and it was seconded by Councilperson Isaacs. The motion passed by unanimous aye vote.
- E. **APPROVAL OF MINUTES:** None.
- F. **GOOD & WELFARE:** None noted.
- G. **AGENDA ITEMS:**  
G1. Introductory to F.I.V.E.  
G2. Full time enforcement officer  
G3. Gunner  
G4. Tracking Report Review – Reviewed and amendments made to report as noted.
- H. **GOOD & WELFARE:** None noted.
- I. **ADJOURNMENT:** The Chair called for a motion to adjourn the Code Enforcement committee meeting. Mayor Cubillos moved to adjourn and Vice Chair Isaacs seconded the motion. The motion carried unanimously. Meeting adjourned at 7:42PM.

Date transcribed: January 14, 2016

Respectfully submitted,

Yenise Jacobi  
Village Clerk