

VILLAGE HALL
500 NE 87TH ST
EL PORTAL, FL 33138
JASON M. WALKER
VILLAGE MANAGER



MAYOR CLAUDIA V. CUBILLOS
COUNCILPERSON OMARR C. NICKERSON
COUNCILPERSON HAROLD E. MATHIS, JR.
COUNCILPERSON AUBREY BRUNSON
COUNCILPERSON ROXANNE ISSACS

Regular Village Council Meeting
Tuesday, November 25, 2014
Agenda
7:00 PM

Statement of Decorum

Any person making a racial or slanderous remark or who becomes boisterous while addressing the Village Council, Staff, etc. shall be barred from the audience by the presiding officer. No profanity, shouting, heckling, verbal outbursts or disruptive behavior in support of or opposition to a speaker or his/her remarks is permitted. No signs or placards shall be allowed in the Village Hall. Person exiting the Village Hall shall do so quietly.

“Pursuant to Florida Statutes, Chapter 286.0105: If a person decided to appeal any decision made by the Board, Agency or Committee with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

- A. **CALL TO ORDER**.....Mayor Claudia V. Cubillos, Presiding
- B. **SILENT MEDITATION & PLEDGE**.....Salute American Flag in Unison
- C. **ROLL CALL**.....Interim Village Clerk
- D. **APPROVAL OF AGENDA**
- E. **APPROVAL OF MINUTES FOR THE FOLLOWING MEETING:**
 - E1. Minutes for October 28, 2014 Regular Council Meeting
- F. **ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:**
 - F1. Appointment of Vice Mayor per Article II, Sec. 2.02. (b) - Vice Mayor. Vice-Mayor. At the first Council meeting after each regular Village election, the Council shall elect one of its members as Vice Mayor, with no less than three (3) affirmative votes. During the absence or incapacity of the Mayor, the Vice-Mayor shall have all the powers, authority, duties and responsibilities of the Mayor. Mayor & Council.

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G. RESOLUTIONS / ORDINANCES:

- G1. RESOLUTION NO. 2014-031** **DECLARING ELECTION RESULTS 2014**
Sponsor: Clerk

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA, COMPLYING WITH SEC.6-7 OF THE VILLAGE OF EL PORTAL'S CODE OF ORDINANCES, RATIFYING THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD ON NOVEMBER 4, 2014, FOR VILLAGE COUNCIL; DECLARING THE VILLAGE COUNCIL MEMBERS ELECTED AND PROVIDING FOR AN EFFECTIVE DATE.

G1a. Public Hearing (Public Comment 2 minutes/person)

- G2. RESOLUTION NO. 2014-032** **FINAL BUDGET AMENDMENT**
Sponsor: Administration **FY 2012-13**

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA OF MIAMI-DADE COUNTY, FLORIDA, APPROVING TRANSFERS FROM CERTAIN BUDGETED LINE ITEMS; PROVIDING FOR AN INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

G2a. Public Hearing (Public Comment 2 minutes/person)

- G3. RESOLUTION NO. 2014-033** **MD-C Edward Byrne (JAG)**
Sponsor: Public Safety **TASER Device**

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR THE FEDERAL DRUG CONTROL AND SYSTEM IMPROVEMENT PROGRAM GRANT AVAILABLE THROUGH MIAMI-DADE COUNTY TO RECEIVE, EXPEND AND AMEND BYRNE/JAG FORMULA PROGRAM FUNDS AND EXECUTE AGREEMENTS WITH THE PURPOSE OF OBTAINING A TASER DEVICE PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS AND PROVIDING FOR AN EFFECTIVE DATE.

G3a. Public Hearing (Public Comment 2 minutes/person)

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- G4. RESOLUTION NO. 2014-034** **AUDIT FIRM RFP 2014-001**
Sponsor: Village Manager **SELECTIONS**

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER, TO RETAIN ALBERNI CABALLERO & FIERMAN FOR AUDITORS FOR THE VILLAGE OF EL PORTAL; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A PROFESSIONAL AGREEMENT FOR A THREE YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$75,000; PROVIDING FOR AN INCORPORATION OF RECITALS AND PROVIDING AN EFFECTIVE DATE.

G4a. Public Hearing (Public Comment 2 minutes/person)

- G5. RESOLUTION NO. 2014-035** **VILLAGE WIDE**
Sponsor: Village Manager **STRIPING SELECTION**

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH TRI COUNTY MAINTENANCE SERVICES, INC. FOR THE INSTALLATION ROADWAY STRIPING ON THE VILLAGE STREETS ; PROVIDING FOR AN INCORPORATION OF RECITALS PROVIDING FOR AN EFFECTIVE DATE.

G5a. Public Hearing (Public Comment 2 minutes/person)

H. REPORTS OF THE VILLAGE MANAGER, MAYOR & COMMITTEE CHAIRS:

H1. Village Manager Reports – Manager Jason Walker

H2. Village Attorney Reports – Attorney Joseph Geller

H3. Village Mayor Reports – Mayor Claudia V. Cubillos

I. UNFINISHED BUSINESS AND GENERAL ORDERS:

I1. Meeting Calendar – Next meeting scheduled for December 23, 2014.

J. NEW BUSINESS:

J1. Mayor Cubillos – Village Clerk position (resumes)

J2. Councilperson Nickerson – Vice Mayor (Charter/Referendum) as a seat and Council led Resident as Committee Members

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J3. Councilperson Mathis – Changing term “Councilperson” to “Commissioner” in charter

J4. FLC Continuing Education in Ethics State Ethics Requirement Begins January - For all elected municipal officers, a state requirement for four hours of specific ethics training will go into effect January 1, 2015. This requirement includes two hours of training on Chapter 112, Florida Statutes, (ethics); one hour on Chapter 119, Florida Statutes, (open meetings); and one hour on Chapter 286, Florida Statutes, (open records). The FLC University is developing training and materials to help its members meet these requirements and will notify city officials of both online and in-person offerings later this year.

Any training taken prior to January 1 will not count toward the requirement. - Elected officers must certify their compliance on the annual forms they file with the supervisor of elections on behalf of the Florida Commission on Ethics. The Commission on Ethics has confirmed that this includes a city's legislative body (mayor and council or commission), as well as other elected officers (such as an elected city clerk or elected police chief).

L. GOOD AND WELFARE:

(Note: This section of the agenda is reserved in the spirit of a representative democracy “of, by, and for people” and is specifically provided as a mechanism for the input and solutions on matters of concern of Villagers. We request that comments be limited to 3 MINUTES PER PERSON, and that speakers and the audience maintain proper decorum at-large. The speaker may speak on any item of concern.)

M. ADJOURNMENT:

Mayor & Councilpersons

In accordance with the American With Disabilities Act of 1990, all persons with disabilities and who need special accommodations to participate in this meeting due to that disability should contact the Village Clerk’s Office at (305) 795-7880 no later than two (2) business days prior to such proceeding.