



Village of El Portal  
Regular Council Meeting  
Meeting Minutes  
January 24, 2012

**DRAFT typed from clerk notes**

**A. CALL TO ORDER:** Mayor Daisy M. Black called the Regular Council meeting to order at 7:09pm.

**B. SILENT MEDITATION & PLEDGE:** Mayor Black asked all to stand for a moment of silent meditation followed by the pledge of allegiance.

**C. ROLL CALL:** Mayor Black asked the Village Clerk to read the roll call sheet:  
The following were the results:

Present:

Mayor Daisy M. Black  
Vice Mayor Harold E. Mathis, Jr.  
Councilperson Claudia V. Cubillos  
Councilperson Linda Marcus  
Councilperson Omarr C. Nickerson

Also present: Jason Walker, Village Manager  
Joseph S. Geller, Village Attorney  
Eugene S. Morales, Chief of Police  
Albertha W. Patterson, Village Clerk

Absent: None

**D. APPROVAL OF AGENDA:** Councilperson Marcus moved that the agenda be approved as presented. Councilperson Nickerson seconded the motion. The motion carried unanimously.

**E. APPROVAL OF MINUTES FOR THE FOLLOWING MEETING:**

E1. No Minutes to approve.

**F. ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:**

F1. Ms. Aletha Player with FPL- Ms. Player informed Mayor and Council of FPL management's plan to increase their rates. Ms. Player stated the present rates will expire and FPL is applying for the increase in a process of one year of transparency. Ms. Player stated FPL rates are the lowest of 55 carries. Ms. Player provided additional information about FPL management and the customer services available. Ms. Player asked Mayor and Council if they had any questions for her on any issue. No questions were asked.

F2. Mayor Black recognized Chief Cole with the Miami-Dade County Fire Department stating it is always a pleasure to see him in the audience.

**G. GOOD AND WELFARE:** None noted

**H. AGENDA ITEMS:**

**H1. Resolution No.: 2012-001 Stormwater Design and Construction Services**

Village Manager Walker explained Resolution No.:2012-001 is the first time that the Village will incorporate the Stormwater with a strategic project and if approved, it will start next week. Mayor Black asked the Clerk read the resolution into record.

Resolution No.:2012-001

**A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA OF MIAMI-DADE COUNTY, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A CONTRACT WITH CRAIG A. SMITH AND ASSOCIATES, FOR THE PURPOSE OF PERFORMING DESIGN AND CONSTRUCTION SERVICES, COVERING PORTIONS OF BASINS 5 AND 7 OF THE STORMWATER MASTER PLAN, AND AMENDING THE CURRENT C.E.I. SERVICES CONTRACT ALLOCATING FUNDS FROM THE STORMWATER IMPROVEMENT SPECIAL REVENUE FUND, RAISING PREVIOUS AMOUNT IN AN AMOUNT NOT TO EXCEED \$42,460.00; AND PROVIDING FOR AN EFFECTIVE DATE.**

H1a. Good and Welfare: None noted.

Councilperson Nickerson moved that Resolution No.:2012-001 be approved. Councilperson Marcus seconded the motion. Motion carried.

**I. RESOLUTIONS / ORDINANCES:**

**J. REPORTS:**

J1. Village Manager – Jason M. Walker

J1a. MDCLC Installation Banquet February 18, 2012 at 6:30pm

Names needed to submit to League:

J1b. Resolution No.:2012-002 Transfer Funds from General Operating Account

Irwin Williams explained the need for the transfer of funds. Irwin Williams stated by the next council meeting he will have a financial report.

Mayor Black asked the Clerk to read the Resolution into record.

Resolution No.:2012-002

**A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, FLORIDA OF MIAMI-DADE COUNTY, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO TRANSFER \$200,000, FROM THE GENERAL OPERATING ACCOUNT TO THE GENERAL RESERVE ACCOUNT; AND PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

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**J1. Village Manager Report (continued)**

Councilperson Nickerson moved that Resolution No.:2012-002 be approved. Councilperson Marcus seconded the motion. The motion carried unanimously.

J1c . Village Manager Walker stated several computers need updating. Village Manager stated he received a recommendation that the village should also upgrade the server.

J1d. Urban Forrest Grant is up for renewal.

J1e. Signage at 87<sup>th</sup> Street Entryway

J1f. Authorized the police department to purchase a shade and take things from storage

J1g. Thoroughbred Financial to assist with finding funding

J1h. Street Lighting Survey by FPL meeting moved to Tuesday

J1i. Rocks donated by Christian Cole in the Circle

J1j. Co-designation of street sign project should be completed within the next five weeks

J1k. Insurance concern on village payroll for 2010-2011

J1l. Cat Program

J1m. Newsletter all items are needed by next week Wednesday.

**J2. Committee Chairs Report**

Public Affairs – Councilperson Nickerson stated he is hoping to put together a committee for the 75<sup>th</sup> anniversary.

Code Enforcement – Councilperson Marcus stated all items on the tracking report were reviewed. Councilperson Marcus stated she received a list off the progress on the Emory Home.

Administration and Finance – Councilperson Nickerson reported in the absence of Chairperson Cubillos. Councilperson Nickerson stated the budget dates from last year were reviewed.

Public Safety – Mayor Black reported the crimewatch meeting will be held quarterly. Mayor Black stated Chief Morales discussed the stats for the police department.

Public Works – Councilperson Marcus thanked the Village Manager for replacing the street sign.

**J3. Village Mayor – Mayor Black**

Mayor Black stated she will be working closer with Horace Mann Middle School and plan to ask that they participate in the Black History luncheon.

**J4. Legal Matters – Attorney Joseph S. Geller**

J4a. Qualifying Period Date Moved per Elections Department – Attorney Geller stated the Democratic Primary is August 14, 2012 and he does not understand why the Elections Department insists on moving the date for the Village Qualifying Period. Attorney Geller stated the only choice is to comply or have a standalone election which is very expensive.

It was unanimously agreed that the Qualifying dates be changes to July 14, through July 27, 2012.

Attorney Geller stated he will prepare the paperwork to change the dates of the Qualifying Period in the General Election for the February Council meeting.

J4b. Lobbying Mr. Geller stated his will do a good job for the Village if the decision is made to hire a Lobbyist.

Village Manager Walker stated he was not making a recommendation to hire a lobbyist. Village Manager Walker stated a Lobbyist is not in this year's budget.

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J4c. FDOT Contract – Manager stated he plans to speak with the contractors tomorrow and the contract should be signed off as soon as tomorrow.

**K. UNFINISHED BUSINESS AND GENERAL ORDERS:** None noted.

**L. NEW BUSINESS:** None noted.

**M. GOOD AND WELFARE:** None noted.

**N. ADJOURNMENT:** Councilperson Nickerson moved that the Regular Council meeting be adjourned. It was properly seconded. The Regular Council meeting was adjourned at 8:15pm.

Respectfully submitted,

Albertha W. Patterson, MSM, MMC  
Village Clerk

Date transcribed: March 7, 2012

Date approved: \_\_\_\_\_

# villagers present: 13