

Regular Village Council Meeting  
Meeting Minutes  
Tuesday, January 25, 2011

- A. **CALL TO ORDER:** Mayor Daisy M. Black called the Regular Council meeting for January 25, 2011 to order at 7:04pm.
- B. **SILENT MEDITATION & PLEDGE:** Mayor Black asked all to stand for a moment of silent meditation followed by the pledge of allegiance.
- C. **ROLL CALL :** Village Clerk was asked to read the roll call sheet. The following were noted as present / absent:
- Present: Mayor Daisy M. Black  
Vice Mayor Harold E. Mathis, Jr.  
Councilperson Claudia V. Cubillos  
Councilperson Linda Marcus
- Also present: Jason Walker, Village Manager  
Eugene Morales, Chief of Police  
Joseph Geller, Village Attorney  
Albertha W. Patterson, Village Clerk
- Absent: None
- D. **APPROVAL OF AGENDA:** Vice Mayor Mathis removed from the agenda item H2: Variance Reconsideration. Mayor Black added item to be H2: Byrne Grant Approval. Vice Mayor Mathis moved that the agenda be approved as amended. Councilperson Cubillos seconded the motion. The motion carried unanimously.
- E. **APPROVAL OF MINUTES FOR THE FOLLOWING MEETING:**
- E1. Vice Mayor Mathis moved that the Minutes for October 26, 2010 Regular Council meeting be tabled. Councilperson Cubillos seconded the motion. The motion carried unanimously.
- F. **ACKNOWLEDGMENT OF VISITORS AND/OR SPECIAL PRESENTATIONS:**  
Vice Mayor Mathis thanked the police department.
- G. **GOOD AND WELFARE:** None noted.

**H. AGENDA ITEMS:**

H1. Waste Collection Service: Village Manager Walker stated the waste collection service contract has expired.

**Comcast DVD began playing at this point.**

H2. Byrne Grant Approval

Mayor Black read the letter from Byrne Grant stating the Village was approved to receive the grant to purchase the teaser for the police department.

**I. RESOLUTIONS / ORDINANCES:** None noted.

**J. REPORTS:**

J1. Village Manager – Jason M. Walker

Village Manager Jason Walker reported on the following items:

- a. RFP for 87<sup>th</sup> Street and North Miami Avenue medium design
- b. There are five homeowners who refused to sign the seawall letter.
- c. Water line broke last weekend
- d. Lighting study on 90<sup>th</sup> Street will be financed by the CITT funds.
- e. Horace Mann needs volunteers and finance assistance for Saturday school FCAT study program. Request to donate \$1500 to help finance breakfast for studying program.
- f. Love Fund – approval to donate \$500 for each police officer who was killed in the line of duty.
- g. ATS training scheduled for February 3, 2011.
- h. Mediation will be held on March 7<sup>th</sup> for the slip and fall
- i. Safety committee to meet
- j. Audit will begin next week. Mayor and Council were asked to return the forms.
- k. MDCLC – need names of those planning to attend dinner on February 19, 2011.

J2. Village Mayor – Mayor Black

Mayor Black informed all that an election will be held here in village hall on February 8<sup>th</sup> 2011. The village has two candidates for seat three. Also, on the ballot, State Representative, District 33 which covers El Portal. Mayor encouraged all to come out and vote.

J3. Village Clerk: None noted.

J4. Committee Chairs:

- J4.1 Public Affairs Committee – Chairperson Cubillos reported on the following items:
- a. Third annual 5K walk/run will be held on May 21, 2011. Funds raised from registration fee will be donated to the “Wounded Warriors”.
  - b. Chairperson Cubillos thanked Mayor Black for arranging Ms. Melba Moore to perform during the seniors’ luncheon. Also, villagers whose birthday is in January were recognized.
  - c. Next seniors’ luncheon is scheduled for March in honor of Mr. Leo Connell.
  - d. Thanksgiving luncheon will be held this year.
  - e. Volunteers are welcome to attend the Public Affairs committee meeting.

J4.2 Administration and Finance Committee – Chairperson Mathis, Jr. stated the Chief Executive Officer Mr. Irwin Williams provided a year-to-date report on the budget. Mr. Williams stated the Village is doing “good” financially.

J4.3 Code Enforcement – Chairperson Marcus stated the majority of the meeting time was utilized by villagers who had public safety concerns. Neither the Mayor nor the Clerk were informed of these concerns prior to the meeting. The Public Safety committee meeting was cancelled due to lack of agenda.  
The Code Enforcement tracking report was reviewed.  
Village Manager Walker stated the Trailer Park has a new owner.

J5. Legal Matters – Attorney Joseph S. Geller

Attorney Geller reported an Executive Session may be needed to finalize the worker’s compensation case. Attorney Geller stated he will keep Mayor and Council informed.

Councilperson Marcus asked for a status report of the revision to the contract for the rental of the village hall.

Village Manager Walker stated his staff and he are working on the recommendations for the revisions to the contract. Village Manager Walker stated the revised contract with a fee structure and the types of events he recommends police must be hired will be submitted.

K. UNFINISHED BUSINESS AND GENERAL ORDERS:

K1. Urban and Community Forestry Grant Update:

Village Manager Walker stated his staff and he called nurseries and informed them of the specifications needed to obtain prices. Village Manager Walker stated he plans to visit the nurseries.

L. NEW BUSINESS: None noted.

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M. GOOD AND WELFARE:

M1. Mr. Barrett of 435 NW 90<sup>th</sup> Street stated his concern is their roof needs to be replaced. Mr. Barrett stated according to the file a permit was pulled 29 years ago (2/11/1982) to allow the change from barrel tile to shingles. Village Manager Walker stated he was not informed of this request. Mr. Barrett was informed of the process to receive a variance.

M2. Barbara Fuechsl of 220 NE 86<sup>th</sup> Street stated she appreciates Waste Management for their quick response in replacing her garbage container.

Mrs. Fuechsl commended the Manager on his report of a study being done on the lighting in El Portal.

Mrs. Fuechsl stated she was informed that the residents in the Trailer Park are going to be evacuated.

Village Manager Walker stated the Trailer Park concern is above the control of the village management.

Attorney Geller informed Ms. Fuechsl she may obtain more accurate information from 3-1-1 or from DERM who would handle such a process. Attorney Geller stated Commissioner Edmonson's office would be another source of information.

N. ADJOURNMENT: Vice Mayor Mathis moved the Regular Council meeting for January 25, 2011 be adjourned. Councilperson Marcus seconded the motion. The motion carried unanimously. The Regular Council meeting was adjourned at 8:09pm.

Respectfully submitted,

*Albertha W. Patterson*

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Albertha W. Patterson, MSM, CMC

Date approved: April 26, 2011