

Regular Village Council Meet
REGULAR VILLAGE COUNCIL MEETING
Meeting Minutes
Tuesday, December 15, 2009

- A. **CALL TO ORDER:** Mayor Joyce A. Davis serving as the Chairperson called the Regular Village Council meeting to order at 7:04pm.
- B. **SILENT MEDITATION & PLEDGE:** Mayor Davis asked everyone to stand for a moment of silent meditation followed by the pledge of allegiance.
- C. **ROLL CALL:** The Village Clerk was asked to read the roll call sheet. The following were noted as present/absent:

Present: Mayor Joyce A. Davis
Vice-Mayor Harold E. Mathis Jr.
Councilperson Linda Marcus
Councilperson Daisy Black

Also Present: Jason Walker, Village Manager
Sgt. Ronnie Hufnagel, Acting Chief of Police
Albertha W. Patterson, Village Clerk
Joseph S. Geller, Village Attorney (here at 7:05pm)

Absent: Councilperson Claudia Cubillos-Pace

- D. **APPROVAL OF AGENDA:** Vice Mayor Mathis Jr. moved that the agenda be approved as presented. Councilperson Marcus seconded the motion. The motion carried unanimously.
- E. **APPROVAL OF MINUTES FOR THE FOLLOWING MEETING:**
E1. Regular Council Meeting Minutes for November 24, 2009: Vice Mayor Mathis Jr. moved that the minutes for the Regular Council meeting of November 24, 2009 be approved as presented. Councilperson Black seconded the motion. The motion carried unanimously.
- F. **ACKNOWLEDGMENT OF VISITORS AND / OR SPECIAL PRESENTATIONS:**
None noted.
- G. **GOOD AND WELFARE:** None noted.
- H. **AGENDA ITEMS:**
H1. Opening of Bids: Mayor Davis stated that the Village Manager Jason Walker will handle the opening of the Bids for the police vehicles.
Mr. Walker opened the envelopes of Bids for the police vehicles and read them into the record. After reading all of the amounts, Village Manager stated his staff will contact the one with the highest bid. If for some reason the highest bidder does not respond, the next highest bidder will be contacted. Mr. Walker stated that he will have three additional vehicles that will be placed for sell by bid in January 2010.

I. RESOLUTIONS / ORDINANCES: None noted.

J. REPORTS FROM THE VILLAGE MANAGER, MAYOR & COMMITTEE CHAIRS:

J1. Report from the Village Manager – Jason M. Walker

Village Manager Jason Walker stated that he will provide a written reported. However, he would like to inform Councilmembers that the Stormwater project is final. There was one site that was an issue that was on 88th Terrace that was brought to our attention after the rain storm.

The Village Manager stated the Village total cash in the reserve account is \$800,000.

The Village Manager stated that the Village has started receiving funds for the tax revenue. Mr. Walker stated that his goal when he started was to have \$1million dollars in the Village of El Portal's reserve funds in six years. However, the Village will have \$1 million by mid 2010. The goal will be achieved in three years instead of six years.

Mr. Walker stated he will be out of the office on January 12, 2010 and maybe the January 13th but definitely the 12th. Mayor Davis stated they will see how it works out as we get closer to that date. The Chairperson of the committee may cancel the meeting.

Councilperson Black asked for clarity on restricted funds and transferring funds from one area to another. Councilperson Black referred to an incident that occurred with the City of Miami funds.

The Village Manager explained the areas that are allowed to transfer funds and some areas of money like from Transportation money that must be spent in a designated area.

Attorney Geller stated he is here and would not allow neither council nor manager to transfer funds that should not be done.

Mr. Walker stated the audit is scheduled to start in January 2010. The Village Manager stated that he and Irwin Williams will be looking at areas to invest in to bring in more money.

J2. Mayor's Report: Mayor Joyce Davis reported on the following items:

J2a. State of the Village Address: The Stated of the Village Address will be Friday, February 26, 2010 here at the Village Hall.

J2b. Miami Dade League of Cities: Mayor Davis stated she will send a memo asking the Village Councilmembers to submit recommendations for representative and alternate for the Miami-Dade League of Cities. Mayor Davis also reminded Councilmembers that the Annual installation will be held on February 20, 2010

1. Representative and alternate
2. Annual Installation Banquet February 20, 2010

Village Manager asked that Councilpersons submit a list of names and their guest who would like to go the breakfast.

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J2c. 5000 Role Model Breakfast: Mayor Davis stated that she gave the Manager the paper to purchase a table and sponsorship. The Manager stated the table cost is \$400. The ad would be \$150. Mayor Davis asked for a motion to approve the purchase.

Councilperson Marcus amended the motion to purchase a table and an ad in the program booklet for the annual breakfast that is held on Martin Luther King Day and the seats are to be used by students if no councilperson wants to attend. Vice Mayor Mathis seconded the motion. The motion passed by roll call vote of 4-0.

J2d. MLK Parade: Mayor Davis stated she attended both last year the breakfast and the parade.

J2e. Mayor's Toy giveaway (December 23, 2009 from 12n until 2pm): Mayor Davis stated her annual toy giveaway will start this year at 1pm and last until 3pm stating this will be handled by Sgt. Hufnagel and the other officers.

Councilperson Marcus asked if staff is reaching out to companies to obtain donations.

Village Manager Walker stated that Waste Management has volunteered to donate toys.

Mayor Davis stated she was informed that Mr. Lewis with the Miami Shores Optimist Club will donate some toys to the toy giveaway.

J3. Committee Chairs Report

J3a. Administration & Finance Committee – Chairperson Mathis, Jr. / Vice Chair Black
Vice Mayor Mathis reported.

No meeting was held during the month of December

The next meeting will be held January 12, 2010 at 6:30pm.

J3b. Public Safety – Chairperson Davis / Vice Chair Mathis, Jr.

Mayor Davis reported.

No meeting was held during the month of December

The next meeting will be held January 12, 2010 at 7pm.

J3c. Planning & Zoning – Chairperson Davis / Vice Chair Mathis, Jr.

Mayor Davis reported.

No meeting was held during the month of December

The next meeting will be held January 13, 2010 at 6:30pm.

J3d. Code Enforcement – Chairperson Marcus / Vice Chair Cubillos

No meeting was held during the month of December

The next meeting will be held January 13, 2010 at 7pm

J3e. Public Works – Chairperson Black / Vice Chair Marcus

Councilperson Black reported.

No meeting was held during the month of December

The next meeting will be held January 11, 2010 at 7pm.

J3f. Public Affairs – Chairperson Cubillos / Vice Chair Davis

Mayor Davis reported for Councilperson Cubillos in her absence.

The Pre-Thanksgiving Luncheon was a great success. We had a full crowd and everyone enjoyed themselves.

The next meeting will be held January 11, 2010 at 6:30pm.

J4. Legal Matters – Attorney Joseph S. Geller: None noted.

K. **UNFINISHED BUSINESS AND GENERAL ORDERS:** None noted.

L. **NEW BUSINESS**

L1. Curley’s House Donation: Mayor Davis gave a brief update of the history of the Curley’s House and why she is interested in donating chairs to this group. Mayor Davis stated the chairs were purchased by the Village some time ago but they are not sturdy enough to be utilized in the Village Hall. Village Manager stated the chairs are on sell on e-bay. However, the Village has not received any offers to purchase the chairs.

Attorney Geller stated the Village should have the Curley’s House sign something for a disclosure if there is a question of them being sturdy. Attorney Geller stated he would draft a statement for their signature. And you can go ahead with the process. Attorney Geller stated he will need the manufacturer of the chairs.

Mayor Davis moved that 25 of the chairs be donated to Curley’s House. Councilperson Black seconded the motion. The motion passed by a roll call vote of 3-1. The one no vote was Councilperson Marcus. Councilperson Cubillos is absent tonight.

M. **GOOD AND WELFARE:**

Mr. Eddie Lewis, 9490 Northwest First Avenue, Miami Shores, Florida. Mr. Eddie Lewis stated he came to invite all to the toy giveaway from 12noon until 4pm at the Tropical Chevrolet on a first come bases. They have to lookout for the Miami Shores children first because this is a Miami Shores Optimist Club event. However, he is sure there will be enough toys for all. You may invite the children from the traveler park.

Mr. Lewis stated he is also working on a valentine day event in February. Also, he is working on a golf tournament for May 2010 that he is calling “Cancer for Kids”. Mr. Lewis stated his goal is to bring more attention to the children who have cancer. People hear of adults having cancer but he was surprise of the number of children who have cancer that he saw at the hospital during a visit.

N. **ADJOURNMENT:** Vice Mayor Mathis moved that the Regular Village Council meeting for December 15, 2009 be adjourned. Councilperson Black seconded the motion. The motion carried unanimously. The meeting was adjourned at 7:40pm.

Respectfully Submitted:

Albertha W. Patterson

Albertha W. Patterson, MSM, CMC

Transcribed date: January 15, 2010

Approved date: January 26, 2010

Item 20 on recorder